



MEETING OF THE

EXECUTIVE/ADMINISTRATION COMMITTEE

Main Office

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Officers

President
Carl Morehouse, San Buenaventura

First Vice President
Cheryl Viegas-Walker, El Centro

Second Vice President
Michele Martinez, Santa Ana

Immediate Past President
Greg Pettis, Cathedral City

Executive/Administration Committee Chair

Carl Morehouse, San Buenaventura

Policy Committee Chairs

Community, Economic and
Human Development
Margaret Finlay, Duarte

Energy & Environment
Deborah Robertson, Rialto

Transportation
Alan Wapner, San Bernardino
Associated Governments

Thursday, March 5, 2015
9:00 a.m. – 10:00 a.m.

SCAG Main Office
818 W. 7th Street, 12th Floor
Board Room
Los Angeles, CA 90017
(213) 236-1800

If members of the public wish to review the attachments or have any questions on any of the agenda items, please contact Lillian Harris-Neal at (213) 236-1858 or via email at harris-neal@scag.ca.gov.

Agendas & Minutes for the Executive/Administration Committee are also available at: <http://www.scag.ca.gov/committees/Pages/default.aspx>

SCAG, in accordance with the Americans with Disabilities Act (ADA), will accommodate persons who require a modification of accommodation in order to participate in this meeting. SCAG is also committed to helping people with limited proficiency in the English language access the agency's essential public information and services. You can request such assistance by calling (213) 236-1858. We require at least 72 hours (three days) notice to provide reasonable accommodations. We prefer more notice if possible. We will make every effort to arrange for assistance as soon as possible.

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Executive/Administration Committee

Members – March 2015

Members

Representing

| | | | |
|----------------------------------|-------------------------------------|---|----------------------------------|
| Chair | 1. Hon. Carl Morehouse | <i>San Buenaventura</i> | District 47 |
| 1st Vice-Chair | 2. Hon. Cheryl Viegas-Walker | <i>El Centro</i> | District 1 |
| 2nd Vice-Chair | 3. Hon. Michele Martinez | <i>Santa Ana</i> | District 16 |
| Immed. Past Pres. | 4. Hon. Greg Pettis | <i>Cathedral City</i> | District 2 |
| | 5. Hon. Margaret E. Finlay | <i>Duarte</i> | District 35 |
| | 6. Hon. Bill Jahn | <i>Big Bear Lake</i> | District 11 |
| | 7. Hon. Deborah Robertson | <i>Rialto</i> | District 8 |
| | 8. Hon. Alan Wapner | <i>Ontario</i> | SANBAG |
| | 9. Hon. Barbara Messina | <i>Alhambra</i> | District 34 |
| | 10. Hon. Pam O'Connor | <i>Santa Monica</i> | District 41 |
| | 11. Hon. Larry McCallon | <i>Highland</i> | District 7 |
| | 12. Hon. Andrew Masiel, Sr. | <i>Pechanga Band of Luiseño Indians</i> | Tribal Government Representative |
| | 13. Mr. Randall Lewis | <i>Lewis Group of Companies</i> | Ex-Officio |
| | 14. Hon. Glen Becerra | <i>Simi Valley</i> | District 46 |
| | 15. Hon. Tom LaBonge | <i>Los Angeles</i> | District 51 |
| | 16. Hon. Carmen Ramirez | <i>Oxnard</i> | District 45 |
| | 17. Hon. Julio Rodriguez | <i>Perris</i> | District 69 |

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EXECUTIVE/ADMINISTRATION COMMITTEE

AGENDA

MARCH 5, 2015

The Executive/Administration Committee (EAC) may consider and act upon any of the items listed on the agenda regardless of whether they are listed as information or action items.

CALL TO ORDER & PLEDGE OF ALLEGIANCE

(Hon. Carl Morehouse, Chair)

PUBLIC COMMENT PERIOD – Members of the public desiring to speak on items on the agenda, or items not on the agenda, but within the purview of the Committee, must fill out and present a Public Comment Card to the Assistant prior to speaking. Comments will be limited to three (3) minutes per speaker provided that the Chair has the discretion to reduce this time limit based upon the number of speakers. The Chair may limit the total time for all public comments to twenty (20) minutes.

REVIEW AND PRIORITIZE AGENDA ITEMS

EXECUTIVE DIRECTOR'S REPORT

(Hasan Ikhata, Executive Director)

PRESIDENT'S REPORT

ACTION/DISCUSSION ITEMS

Page No.

- | | | |
|--|-------------------|----------|
| 1. <u>February 5, 2015 Minutes of the Executive/Administration Committee</u> | Attachment | 1 |
| 2. <u>Approval of the FY 2015-16 Draft Comprehensive Budget</u> <i>(Basil Panas, Chief Financial Officer)</i> | Attachment | 8 |

Recommended Actions: 1) Recommend to the RC that it approve the FY 2015-16 Draft Comprehensive Budget, which includes the following components: The Draft Overall Work Program (OWP), the General Fund Budget and Membership Assessment, the Indirect Cost Budget and the Fringe Benefit Budget; and 2) Authorize the release of the Draft OWP to initiate the 30-day public comment period, and transmit the General Fund Budget and Membership Assessment to the General Assembly.

- | | | |
|---|-------------------|-----------|
| 3. <u>Authorize Acceptance of the California Office of Traffic Safety Grant Funds, if awarded to SCAG, to develop a Regional Bicycle Safety Education Curriculum</u> <i>(Basil Panas, Chief Financial Officer)</i> | Attachment | 67 |
|---|-------------------|-----------|

Recommended Action: Recommend that the Regional Council approve Resolution No. 15-567-1 authorizing SCAG to accept the California Office of Traffic Safety grant funds, if award to SCAG, to support the development of a Regional Bicycle Safety Education Curriculum.

EXECUTIVE/ADMINISTRATION COMMITTEE

AGENDA

MARCH 5, 2015

ACTION/DISCUSSION ITEMS - continued

Page No.

- | | |
|---|---------------------------|
| 4. <u>Designation of Representatives to Assist with Negotiation of Executive Director's Employment Agreement</u> <i>(Joseph Silvey, General Counsel)</i> | Attachment 71 |
|---|---------------------------|

Recommended Action: Designate President; First Vice-President; and General Counsel as representatives of EAC in connection with negotiations regarding possible changes to the Employment Agreement of the Executive Director.

CONSENT CALENDAR

Approval Item

- | | |
|--|---------------------------|
| 5. <u>Contracts \$200,000 or Greater: Contract No. 16-002-C1, Information Technology Technical Project Resources</u> | Attachment 72 |
| 6. <u>AB 194 (Frazier) – High-Occupancy Toll Lanes</u> | Attachment 76 |
| 7. <u>SCAG Membership</u> | Attachment 79 |

Receive and File

- | | |
|---|--|
| 8. <u>SCAG Sustainability Planning Grants Program – Monthly Update</u> | Attachment 81 |
| 9. <u>Purchase Orders \$5,000 but less than \$200,000; Contracts \$25,000 but less than \$200,000; and Amendments \$5,000 but less than \$75,000</u> | Attachment 89 |
| 10. <u>Regional Guidelines for 2015 Active Transportation (Funding) Program (ATP)</u> | Attachment 95 |
| 11. <u>Cap-and-Trade Greenhouse Gas Reduction Fund: Affordable Housing and Sustainable Communities Program Update – Concept Applications Process & Recommendation</u> | Attachment 98 |
| 12. <u>March 2015 State and Federal Legislative Update</u> | To be provided under separate cover |

CFO MONTHLY FINANCIAL REPORT *(Basil Panas, Chief Financial Officer)*

Attachment

EXECUTIVE/ADMINISTRATION COMMITTEE

AGENDA

MARCH 5, 2015

RECONSIDERATION OF CONTRACT AMENDMENT \$75,000 or GREATER: CONTRACT NO. 13-008-C2, SCAG REGION VALUE PRICING PROJECT

FUTURE AGENDA ITEM(S)

ANNOUNCEMENTS

CLOSED SESSION ITEMS

- **Public Employee Performance Evaluation – Government Code Section 54957(b)**
Title: Executive Director
- **Conference with Labor Negotiators – Government Code Section 54957.6**
Agency Designated Representative(s): To be Appointed by EAC
Unrepresented Employee: Executive Director

ADJOURNMENT

The next regular EAC meeting is scheduled for Thursday, April 2, 2015, at the SCAG Los Angeles Office.

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SOUTHERN CALIFORNIA ASSOCIATION OF GOVERNMENTS
EXECUTIVE/ADMINISTRATION COMMITTEE (EAC)

February 5, 2015

MINUTES

THE FOLLOWING MINUTES ARE A SUMMARY OF ACTIONS TAKEN BY THE EXECUTIVE/ADMINISTRATION COMMITTEE. A RECORDING OF THE ACTUAL MEETING IS AVAILABLE FOR LISTENING IN SCAG'S OFFICE.

The Executive/Administration Committee (EAC) held its February 5, 2015 meeting at the SCAG Offices, in Los Angeles, California. The meeting was called to order by Hon. Carl Morehouse, President, San Buenaventura, District 47, at 9:03 a.m. There was a quorum.

Members Present

| | |
|--|-------------------------------------|
| Hon. Carl Morehouse, President | District 47 |
| Hon. Cheryl Viegas-Walker, El Centro, 1 st Vice-President | District 1 |
| Hon. Michele Martinez, Santa Ana, 2 nd Vice-President | District 16 |
| Hon. Greg Pettis, Cathedral City, Imm. Past President | District 2 |
| Hon. Glen Becerra, Simi Valley, | District 46 |
| Hon. Margaret Finlay, Duarte | District 35 |
| Hon. Bill Jahn, Big Bear Lake | District 11 |
| Hon. Tom LaBonge, Los Angeles | District 51 |
| Mr. Randall Lewis, Ex-Officio | Lewis Group of Companies |
| Hon. Andrew Masiel, Sr. | Pechanga Band of Luiseno Indians |
| Hon. Larry McCallon, Highland | District 7 |
| Hon. Barbara Messina, Alhambra | District 34 |
| Hon. Carmen Ramirez, Oxnard | District 45 |
| Hon. Deborah Robertson, Rialto | District 8 |
| Hon. Julio Rodriguez, Perris | District 69 |
| Hon. Alan Wapner, Ontario | SANBAG |

Members Not Present

| | |
|---------------------------------|-------------|
| Hon. Pam O'Connor, Santa Monica | District 41 |
|---------------------------------|-------------|

CALL TO ORDER & PLEDGE OF ALLEGIANCE

Hon. Carl Morehouse, President, called the meeting to order at 9:03 a.m., and asked all to join him in the Pledge of Allegiance.

PUBLIC COMMENT PERIOD

There were no public comments.

REVIEW AND PRIORITIZE AGENDA ITEMS

There was no reprioritization of the agenda.

EXECUTIVE DIRECTOR'S REPORT

Hasan Ikhata, Executive Director, announced that Sharon Neely, SCAG's Chief Deputy Executive Director, will retire on June 30, 2015. Mr. Ikhata commented briefly on Ms. Neely's accomplishments and her significant work contributions. He noted that Ms. Neely will be recognized at the upcoming Regional Conference and General Assembly; and asked the EAC to join him at her retirement event in June to publicly thank Ms. Neely for her efforts.

Mr. Ikhata provided an update on the state's Cap-and-Trade Funding program. He discussed the final guidelines and funding opportunity of the Affordable Housing and Sustainable Communities (AHSC) grant program, which was adopted by the Strategic Growth Council on January 20, 2015. He noted that several technical assistance workshops are scheduled in the SCAG region with \$120 million allocated in FY2014-15 from cap-and-trade auction proceeds. He stated that if there is an interest in being considered for this funding, concept proposals will need to be submitted by the February 19, 2015 deadline.

Mr. Ikhata announced that the Regional Council will hold a Joint Committee meeting with Policy Committees immediately following the EAC meeting. The focus will be on updating the 2016-2040 Regional Transportation Plan/Sustainable Communities Strategy (2016 RTP/SCS) program.

PRESIDENT'S REPORT

Hon. Carl Morehouse, Chair, welcomed special guest that was in attendance.

Hon. Morehouse commented on the annual Legislative reception event being held in Sacramento on February, 25-26, 2015. He encouraged EAC members to attend.

Hon. Morehouse asked Mr. Joseph Silvey, General Counsel, to provide an overview of the Executive Directors annual performance evaluation process. Mr. Silvey noted that the evaluation will be discussed and finalized in closed session at the March 5, 2015 EAC meeting.

ACTION/DISCUSSION ITEMS

1. 2015 SCAG Scholarship Program

Hon. Carl Morehouse, Chair, discussed the recommended improvements made by the Scholarship Committee for the 2015 SCAG Scholarship Program. He asked the EAC to approve the proposed changes to: (1) increase the scholarship award amount to \$4,000; (2) provide an additional scholarship that is not tied to a specific county, but could be awarded at the Scholarship Committee's discretion; (3) improve outreach efforts; and (4) alter and/or improve the minimum requirements of the program (i.e., application, essay, letters of recommendations, transcript(s), etc.)

A MOTION was made (McCallon) and SECONDED (Viegas-Walker) to approve changes to the SCAG Scholarship Program as recommended by the Scholarship Committee. The motion was passed by the following vote:

AYES: Morehouse, Becerra, Finlay, Jahn, LaBonge, Martinez, Masiel,
McCallon, Messina, Pettis, Robertson, Rodriguez, Viegas-
Walker and Wapner
NOES: None
ABSTAIN: None

2. Proposed Memorandum of Understanding (MOU) with Incheon National University (INU) to Promote Joint Research and Exchange Information on Planning Practice and Public Policy

Huasha Liu, Director, Land Use and Environmental Planning, requested the EAC to approve the MOU between SCAG and INU; and authorize the SCAG Executive Director or his designee to execute the MOU.

A MOTION was made (Jahn) and SECONDED (Viegas-Walker) to approve staff's recommendation. The motion was passed by the following vote:

AYES: Morehouse, Becerra, Finlay, Jahn, LaBonge, Martinez, Masiel,
McCallon, Messina, Pettis, Robertson, Viegas-Walker and Wapner
NOES: None
ABSTAIN: None

3. Waiver of Fiscal Year (FY) 2014-15 Member Dues

Hasan Ikhrata, Executive Director asked the EAC to approve the waiver of the dues for the City of San Bernardino and City of Jurupa Valley for FY 2014-15.

A MOTION was made (LaBonge) and SECONDED (Finlay) to approve staff's recommendation. The motion was passed by the following vote:

AYES: Morehouse, Becerra, Finlay, Jahn, LaBonge, Martinez, Masiel,
McCallon, Messina, Pettis, Robertson, Rodriguez, Viegas-
Walker and Wapner

NOES: None
ABSTAIN: None

4. 2015 State & Federal Legislative Priorities

Darin Chidsey, Director, Strategy, Policy & Public Affairs, provided a brief overview of the updated recommendations of SCAG's 2015 State & Federal Legislative Priorities.

A MOTION was made (Robertson) and SECONDED (Viegas-Walker) to approve staff's recommendation. The motion was passed by the following vote:

AYES: Morehouse, Becerra, Finlay, Jahn, LaBonge, Martinez, Masiel,
McCallon, Messina, Pettis, Robertson, Rodriguez, Viegas-
Walker and Wapner
NOES: None
ABSTAIN: None

5. Sustainability Joint Work Program (JWP) between SCAG and the Orange County Transportation Authority (OCTA)

A MOTION was made (Martinez) and SECONDED (Robertson) to approve and authorize the Executive Director to enter into a JWP with OCTA for the implementation of the 2012-2035 Regional Transportation Plan/Sustainable Communities Strategy (2012 RTP/SCS). The motion was passed by the following vote:

AYES: Morehouse, Becerra, Finlay, Jahn, LaBonge, Martinez, Masiel,
McCallon, Messina, Pettis, Robertson, Rodriguez, Viegas-
Walker and Wapner
NOES: None
ABSTAIN: None

6. November 6, 2014 Minutes of the Executive/Administration Committee

A MOTION was made (McCallon) and SECONDED (Martinez) to approve the November 6, 2014 EAC Minutes. The motion was passed by the following vote:

AYES: Morehouse, Becerra, Finlay, Jahn, LaBonge, Martinez, Masiel,
McCallon, Messina, Pettis, Ramirez, Robertson, Rodriguez, Viegas-
Walker and Wapner
NOES: None
ABSTAIN: None

7. January 22, 2015 Minutes of the Special Executive/Administration Committee

A MOTION was made (McCallon) and SECONDED (Martinez) to approve the January 22, 2015 EAC Minutes. The motion was passed by the following vote:

AYES: Morehouse, Becerra, Finlay, Jahn, LaBonge, Martinez, Masiel,
McCallon, Messina, Pettis, Rodriguez, Viegas-Walker and Wapner
NOES: None
ABSTAIN: Ramirez, Robertson

CONSENT CALENDAR

Approval Items

8. SCAG Memberships & Sponsorships

9. Contract Amendment \$75,000 or Greater: Contract No. 13-008-C2, SCAG Region Value Pricing Project

A MOTION was made (Martinez) and SECONDED (Viegas-Walker) to approve Item No. 9 of the Consent Calendar. The motion was passed by the following vote:

AYES: Morehouse, Becerra, Finlay, Jahn, LaBonge, Martinez, Masiel,
McCallon, Messina, Pettis, Ramirez, Robertson, Rodriguez, Viegas-
Walker
NOES: None
ABSTAIN: Wapner

10. Purchase Orders \$5,000 but less than \$200,000; Contracts \$25,000 but less than \$200,000; and Amendments \$5,000 but less than \$75,000

Receive & File

11. Fiscal Year (FY) 2013-14 External Financial Audit

12. February 2015 State and Federal Legislative Update

A MOTION was made (McCallon) and SECONDED (Viegas-Walker) to approve the Consent Calendar, Item Numbers 8, 10, 11, & 12. The motion was passed by the following vote:

AYES: Morehouse, Becerra, Finlay, Jahn, LaBonge, Martinez, Masiel,
McCallon, Messina, Pettis, Ramirez, Robertson, Rodriguez, Viegas-
Walker and Wapner
NOES: None
ABSTAIN: None

CFO MONTHLY FINANCIAL REPORT

Basil Panas, CFO, provided highlights of the CFO Monthly Financial Report. He discussed the risk assessment program that SCAG's Internal Auditor and SCAG Finance Department is undertaking in the wake of the alleged fraud at the City of Pasadena's Underground Utility Program. The observations of the risk assessment program will be reported to the Audit Committee at its March 17, 2015 meeting. Mr. Panas also provided a general statement on how the lack of internal controls can lead to fraudulent activity in an agency.

FUTURE AGENDA ITEM

A recommendation to address water related concerns was made by Hon. Tom LaBonge.

ANNOUNCEMENTS

Hon. Cheryl Viegas-Walker announced that the Water Education Foundation is offering a three (3) day Lower Colorado River tour. If interested, more details can be found at <http://www.watereducation.org/tour/lower-colorado-river-tour-2015>.

ADJOURNMENT

The EAC adjourned its meeting at 9:44 a.m. The next regular meeting of the EAC is scheduled for Thursday, March 5, 2015, at the SCAG Los Angeles Office.

Approved by:



Lillian Harris-Neal, CMC
Clerk of the Board

EXECUTIVE/ADMINISTRATION COMMITTEE ATTENDANCE REPORT

| Member (including Ex-Officio) LastName, FirstName | Representing | X = County Represented | | | | | | | | | | | |
|---|----------------------------------|------------------------|----------|----------|----------|----------|----------|-----|-----|-------|-----|------|------|
| | | IC | LA | OC | RC | SB | VC | FEB | MAR | APRIL | MAY | JUNE | JULY |
| Morehouse, Carl, President | San Buenaventura | | | | | | X | X | | | | | |
| Walker-Viegas, Cheryl, 1st VP | El Centro | X | | | | | | X | | | | | |
| Martinez, Michele, 2nd VP | Santa Ana | | | X | | | | X | | | | | |
| Pettis, Gregory, Imm. Past President | Cathedral City | | | | X | | | X | | | | | |
| Becerra, Glen | Simi Valley | | | | | | X | X | | | | | |
| Finlay, Margaret | Duarte | | X | | | | | X | | | | | |
| Jahn, Bill | Big Bear Lake | | | | | X | | X | | | | | |
| LaBonge, Tom | Los Angeles | | X | | | | | X | | | | | |
| Lewis, Randall, Ex Officio | Lewis Op. Corp. | | | | | | | X | | | | | |
| Masiel, Andrew, Sr. | Pechanga Band of Luiseno Indians | | | | X | | | X | | | | | |
| McCallon, Larry | Highland | | | | | X | | X | | | | | |
| Messina, Barbara | Los Angeles | | X | | | | | X | | | | | |
| O'Connor, Pam | Santa Monica | | X | | | | | | | | | | |
| Ramirez, Carmen | Ventura | | | | | | X | X | | | | | |
| Robertson, Deborah | San Bernardino County | | | | | X | | X | | | | | |
| Rodriguez, Julio | Riverside | | | | X | | | X | | | | | |
| Wapner, Alan | Ontario | | | | | X | | X | | | | | |
| Totals | | 1 | 4 | 1 | 3 | 4 | 3 | | | | | | |

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DATE: March 5, 2015

TO: Executive Administrative Committee (EAC)
Regional Council (RC)

FROM: Basil Panas, Chief Financial Officer, panas@scag.ca.gov (213) 236-1817

SUBJECT: Approval of the Fiscal Year (FY) 2015-16 Draft Comprehensive Budget

EXECUTIVE DIRECTOR'S APPROVAL: 

RECOMMENDED ACTIONS:

1. Approve the Fiscal Year (FY) 2015-16 Draft Comprehensive Budget, which includes the following components: The Draft Overall Work Program (OWP), the General Fund Budget and Membership Assessment, the Indirect Cost Budget and the Fringe Benefit Budget; and
2. Authorize the release of the Draft OWP to initiate the 30-day public comment period, and transmit the General Fund Budget and Membership Assessment to the General Assembly.

To view the entire Draft OWP document, please visit the web at:

<http://www.scag.ca.gov/about/Pages/Overall%20Work%20Program.aspx>

EXECUTIVE SUMMARY:

SCAG is required by federal and state law to develop the OWP and the Indirect Cost Budget. The budgets must be submitted to Caltrans for review and approval before the FY 2015-16 work program can be implemented. In order to assemble all of the budget components into one (1) document and satisfy the requirements of Caltrans and SCAG's Bylaws regarding the adoption of an annual budget, SCAG staff developed a draft comprehensive budget document for FY 2015-16 that contains the Draft Overall Work Program; the General Fund Budget and Membership Assessment; the Indirect Cost Budget; and the Fringe Benefit Budget. After external review and the public comment period are completed, the final OWP Budget will be submitted to the Regional Council for approval in May 2015. After approval by the Regional Council, the General Fund Budget and the Membership Assessment will be forwarded to the General Assembly for approval.

The Draft Comprehensive Budget is balanced and fully funded at \$49,511,448 (see page 12). The Draft Comprehensive Budget, as presented, is \$2.2 million or 4.8% more than the adopted FY2014- 15 Budget. Although the amount of SCAG's allocated Federal Highway Administration (FHWA) and Federal Transit Administration (FTA) planning funds increased slightly by 1.2%, the majority of the increase is tied to programming \$9.2 million of SCAG's Transportation Development Act (TDA) funds as match for SCAG's federal and state planning grants, the Sustainability Program, support for Strategic Growth Council and Caltrans Planning Grant efforts. The increase in programmed TDA for FY 2015-16, over FY 2014-15, represents a carry-over of TDA revenue for projects that were initiated in the fall of 2014 but will not be completed by the end of FY 2014-15.

REPORT

The proposed work program will focus on the following continuing major strategic initiatives:

- 1. Continue the 2016-2040 Regional Transportation Plan (RTP)/Sustainable Communities Strategy (SCS) outreach and public participation efforts*
- 2. Develop and seek approval of the Draft 2016- 2040 RTP/SCS*
- 3. Continue to work with local Air Districts and the Air Resources Board to develop air quality management plans to meet federal and state air quality standards*
- 4. Continue implementing the Sustainability Program projects, and other outreach and public involvement programs for implementing strategies of the 2012 RTP/SCS*
- 5. Lead the regional project selection process for Cycle 2 of the California Active Transportation Program*
- 6. Continue to partner with County Transportation Commissions to implement strategies of the 2012 RTP/SCS through joint work program activities*
- 7. Implement Regional Active Transportation Safety and Encouragement Campaign*
- 8. Continue to develop, maintain and promote the utilization of state of the art models, information systems and communications technologies*
- 9. Continue to build on state-of-the-art forecasting, methodology and data/statistics support such that regional growth estimates and forecasts are technically sound and meet the Best Practices of Metropolitan Planning Organization general forecasting practices*
- 10. Continue to enhance the Active Transportation Database*
- 11. Continue advocating for additional State and Federal Revenues*
- 12. Continue to implement the approved Southern California Job Growth and Economic Recovery Strategy*
- 13. Continue to enhance the SCAG Geographic Information Services Program to better serve the SCAG regional cities and counties*

FY 2014-15 Accomplishments:

- 1. Adopted Amendment No. 2 to the 2012 RTP/SCS, including transportation conformity determination by FHWA/FTA*
- 2. Adopted the 2015 Federal Transportation Improvement Program*
- 3. In collaboration with the County Transportation Commissions, completed the initial update to the capital list of projects to be considered for the 2016 RTP/SCS*
- 4. Progress made in developing and analyzing data associated with transportation system preservation*
- 5. Prepared and analyzed Transportation Safety data in preparation of the 2016 RTP/SCS*
- 6. Continued to engage regional transit operators in the metropolitan transportation planning process through quarterly meetings of the Regional Transit Technical Advisory Committee*
- 7. Continued to work with the County Transportation Commissions, Metrolink, and California High Speed Rail Authority to support and advance regional rail improvements identified in the Southern California High Speed Rail Memorandum of Understanding*
- 8. Collaborated with county transportation commissions to recommend a \$78 million regional program of projects that was approved by the California Transportation Commission for the first cycle of the California Active Transportation Program*
- 9. Received one (1) of four(4) awards nationwide from the FHWA to advance methods of analyzing greenhouse gas emissions generated from multimodal transit trips, including first-last mile access and egress from stations*

REPORT

- 10. Established working groups focused on Active Transportation and Public Health to facilitate regional collaboration on the development of the 2016 RTP/SCS as well as share best practices*
- 11. Received a \$2.3 million grant from the statewide Active Transportation Program (ATP) competition to implement a Regional Active Transportation Safety & Encouragement Campaign in collaboration with the six county health departments and county transportation commissions*
- 12. Continued building state-of-the-art forecasting methodologies, programs, software, and data/statistics to support regional growth estimates and travel forecasts*
- 13. Developed the Local Input growth forecast including Population, Household, and Employment*
- 14. Published SCAG Data/Map Books for each jurisdiction detailing the various land use, socioeconomic, and environmental datasets for use in the development of the 2016 RTP/SCS*
- 15. Continued building relationships with Southern California universities and colleges*

STRATEGIC PLAN:

This item supports SCAG's Strategic Plan Goal 3: Enhance the Agency's Long-term Financial Stability and Financial Management

BACKGROUND:

As a Metropolitan Planning Organization (MPO), SCAG is required by FHWA, FTA and Caltrans to develop an annual OWP which identifies the work that will be accomplished during the fiscal year. The OWP represents a major part of the Comprehensive Budget and is primarily funded by federal and state transportation funds. The Comprehensive Budget also includes other federal and state grant funded program budgets; the SCAG General Fund budget; and the Indirect Cost and Fringe Benefits budgets.

On November 6, 2014, the Comprehensive Budget Development Schedule was presented as information to the Executive/Administrative Committee and Regional Council. The schedule was developed to keep the budget development process on track to ensure that all SCAG, Caltrans and FHWA/FTA due dates were met.

On January 29, 2015, Caltrans, FHWA and FTA held a meeting with SCAG to discuss the core functions of the OWP and any issues or comments on the proposed work plan for FY 2015-16. The SCAG Directors and Managers presented the highlights of prior accomplishments and the upcoming work program that reflects the agency wide preparation for the 2016 RTP/SCS. Overall, our federal and state partners stated that they are very pleased with SCAG's work and commended staff on the work that SCAG has done and will continue to do in FY 2015-16.

FISCAL IMPACT:

Approval of this document impacts all funding projects and programs for FY 2015-16.

ATTACHMENT:

FY 2015-16 Comprehensive Budget

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FISCAL YEAR

2015
2016

COMPREHENSIVE BUDGET



SOUTHERN CALIFORNIA



ASSOCIATION of
GOVERNMENTS

March 2015

Southern California Association of Governments

COMPREHENSIVE BUDGET

Fiscal Year 2015/16

Southern California Association of Governments
FY 2015/16 Comprehensive Budget

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SECTION I - OVERVIEW

INTRODUCTION

This document contains the Southern California Association of Governments' (SCAG) Comprehensive Budget for Fiscal Year 2015/16.

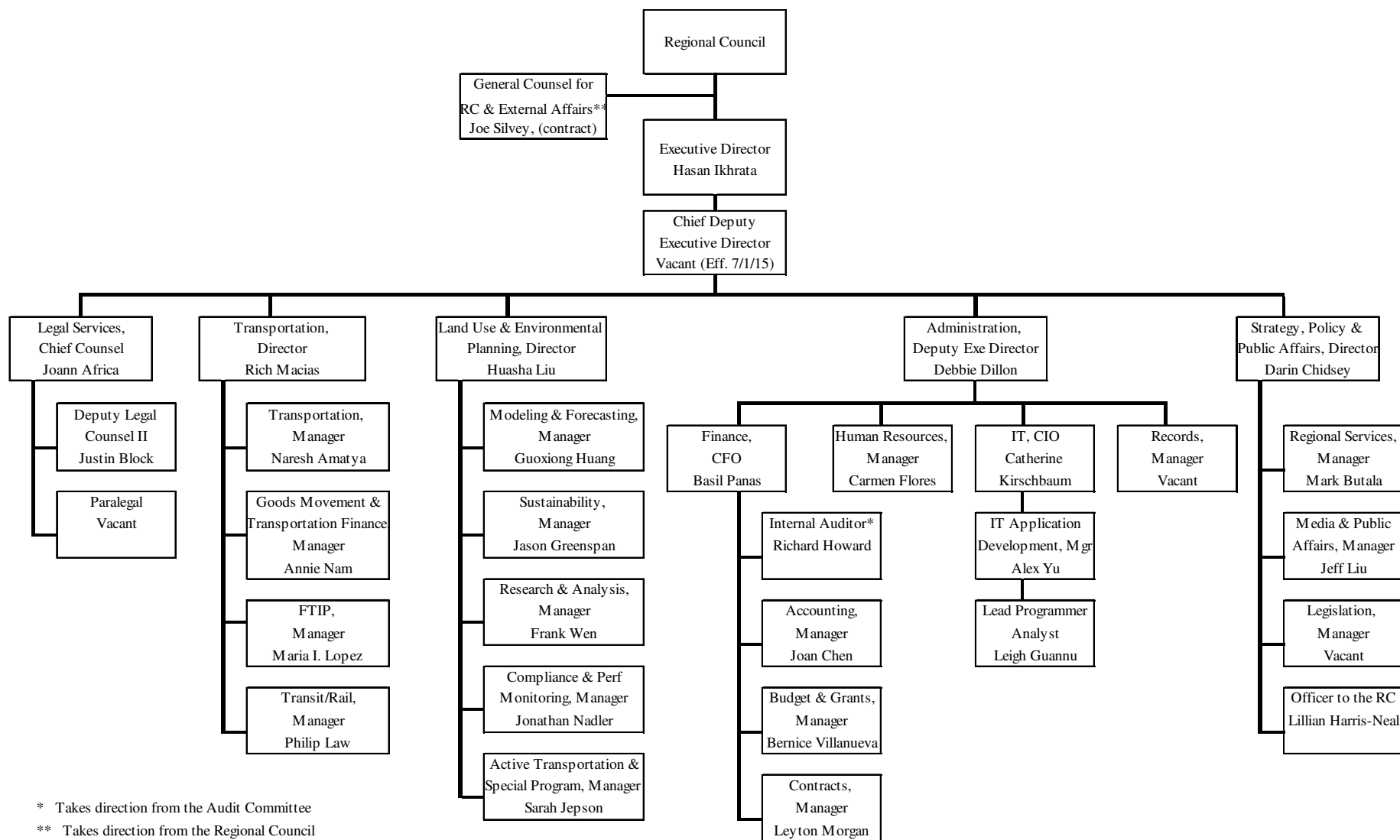
The total budget for the Association consists of:

- **The Overall Work Program (OWP)**
A federal, state and locally funded budget consisting of projects related to regional planning in the areas of transportation, housing and the environment.
- **The General Fund (GF)**
A budget that utilizes Association members' dues for activities not eligible for federal and state funding
- **The Indirect Cost Budget (IC)**
The budget for the administrative and operations support of the Association
- **The Fringe Benefits Budget (FB)**
The budget for the fringe benefits and leave time of Association employees

This document is divided into three sections:

- An overview of the Association and its total budget
- A sub-section on each of the budget components
- A set of appendices that expand or provide more detailed information on budget content

SCAG ORGANIZATIONAL CHART



The SCAG Organization

The Southern California Association of Governments (SCAG), founded in 1965, is a Joint Powers Authority under California state law, established as an association of local governments and agencies that voluntarily convene as a forum to address regional issues. Under federal law, SCAG is designated as a Metropolitan Planning Organization (MPO) and under state law, as a Regional Transportation Planning Agency for the six-county Southern California region. Through SCAG, city and county governments throughout Southern California come together to develop solutions to common problems in transportation, housing, air quality, and other issues. SCAG develops long range regional transportation plans including the sustainable communities strategy and growth components, regional transportation improvement programs, regional housing needs allocations, and a portion of the South Coast Air Quality management plans. SCAG also acts as an information clearinghouse and service provider supplying cities and counties with a wide array of demographic, forecasting, mapping and other regional statistics and data.

In 1992, SCAG expanded its governing body, the Executive Committee, to a 70-member Regional Council to help accommodate new responsibilities mandated by the federal and state governments, as well as to provide more broad-based representation of Southern California cities and counties. With its expanded membership structure, SCAG created regional districts to provide for more diverse representation. The districts were formed with the intent to serve equal populations and communities of interest. Currently, the Regional Council consists of 86 members.

In addition to the six counties and 191 cities that make up SCAG's region, there are six County Transportation Commissions that hold the primary responsibility for programming and implementing transportation projects, programs and services in their respective counties. Of the 191 cities, 187 cities are due paying members. Additionally, SCAG Bylaws provides for representation of Native American tribes and Air districts in the region on the Regional Council and Policy Committees. All issues considered by the Regional Council must first come through one or more four policy committees (Transportation, Community, Economic and Human Development, Legislative/ Communications & Membership, Energy and Environment) or the Executive/Administration Committee which governs SCAG operations.

The agency also operates via a number of critical partnerships at the local, state and federal levels. In addition to its federal and state funding partners (Federal Highway Administration, Federal Transit Administration, Federal Aviation Administration, California Transportation Commission, California Department of Transportation, etc.) SCAG's planning efforts are closely coordinated with regional transit operators, Tribal Governments and fifteen sub-regional Councils of Governments (COGs) that represent SCAG's cities and counties.

SCAG increasingly relies on input from its constituent members, community leaders, and the Southern California citizenry. SCAG employs a staff of professional planners, modelers and policy analysts who examine the region's challenges and works collaboratively with all stakeholders to develop potential solutions to improve the quality of life in the region.

The framework for developing the 2015/16 Comprehensive Budget is SCAG's multi-year Strategic Plan that focuses on SCAG's vision and priorities and improves the organization and its operations. The FY 2015/16 Comprehensive Budget supports Strategic Plan Goal #3 – Enhance the Agency's Long Term Financial Stability and Fiscal Management. All projects and programs funded in the budget support at least one of the five Strategic Plan Goals.

SCAG STRATEGIC PLAN

Strategic Plan Components

Vision Statement

An international and regional planning forum trusted for its leadership and inclusiveness in developing plans and policies for a sustainable Southern California.

Mission Statement

Under the guidance of the Regional Council and in collaboration with our partners, our mission is to facilitate a forum to develop and foster the realization of regional plans that improve the quality of life for Southern Californians.

Core Values

Collaboration

We foster collaboration through open communication, cooperation and a commitment to teamwork

Service

Our commitment to service and leadership is second to none

Trust

The hallmark of our organization is trust and is accomplished through a professional staff, transparency in decision making and objectivity and accuracy in our day-to-day work

Revolutionary

We are revolutionary in our thinking to achieve a cutting edge work program that is emulated by others

Sustainability

We work with our partners and local governments to achieve a quality of life that provides resources for today's generation while preserving an improved quality of life for future generations

Empowering

The empowering of staff occurs to reward initiative, confidence and creativity while promoting inclusionary decision-making

Rewarding

We promote a work environment that allows for professional and personal growth, recognizes astounding achievement, and makes a positive difference in the lives of the staff and the community

Strategic Plan Goals

GOAL #1

Improve Regional Decision Making by Providing Leadership and Consensus Building on Key Plans and Policies

Objectives

- Create and facilitate a collaborative and cooperative environment to produce forward thinking regional plans
- Develop external communications and media strategy to promote partnerships, build consensus and foster inclusiveness in the decision making process
- Provide practical solutions for moving new ideas forward

GOAL #2

Obtain Regional Transportation Infrastructure and Sustainability Funding and Promote Legislative Solutions for Regional Planning Priorities

Objectives

- Identify new infrastructure funding opportunities with state, federal and private partners
- Identify and support legislative initiatives
- Maximize use of existing funding by working with state and federal regulators to streamline project delivery requirements

GOAL #3

Enhance the Agency's Long Term Financial Stability and Fiscal Management

Objectives

- Maximize available resources and funds to the fullest extent possible
- Maintain adequate working capital to support Planning and Operations in accordance with SCAG's Investment Policy guidelines
- Monitor and continuously improve agency-wide and user defined budget variance and financial performance reporting system
- Optimize Procurement Process

Strategic Plan Goalscont'd

GOAL #4

Develop, Maintain and Promote the Utilization of State of the Art Models, Information systems and Communication Technologies

Objectives

- Develop and maintain planning models that support regional planning
- Develop, maintain and enhance data and information to support planning and decision making in a timely and effective manner
- Maintain a leadership role in the modeling and planning data/GIS communities
- Integrate advanced information and communication technologies

GOAL #5

Optimize Organizational Efficiency and Cultivate an Engaged Workforce

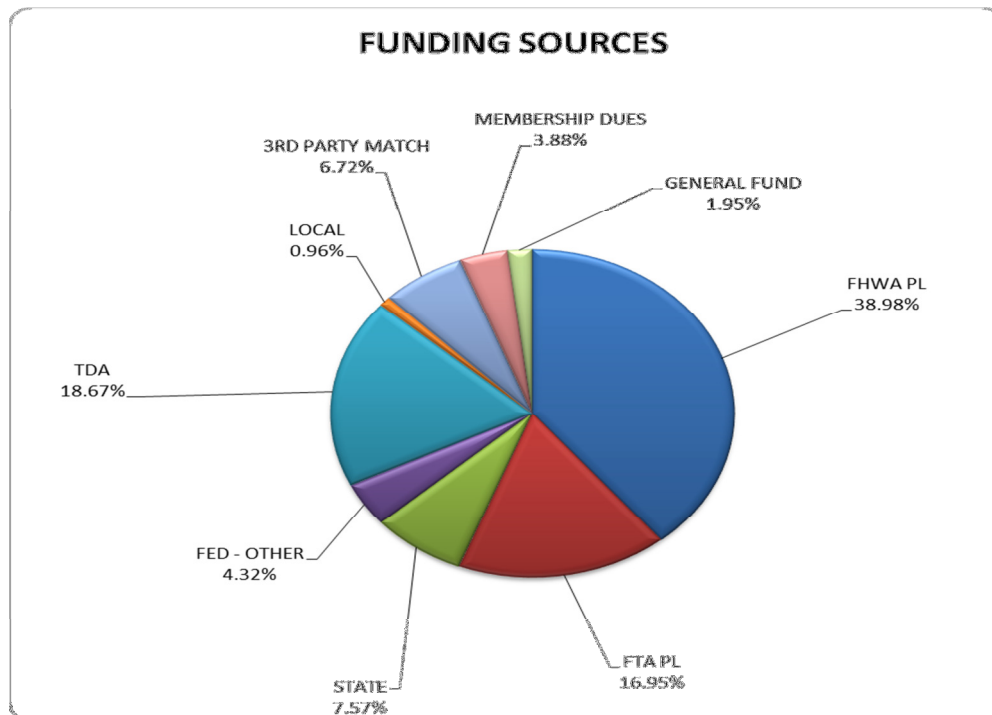
Objectives

- Identify and advocate methods to increase the free flow of information between staff, RC and Policy Committee Members
- Identify and advocate informal methods to share information that improve team building, camaraderie and relationships
- Routinely review and refine the roles and responsibilities at all levels of the organization
- Invest in employees
- Periodically review and enhance Project Management Practices

THE FY 2015/16 COMPREHENSIVE BUDGET

How the Budget is Funded

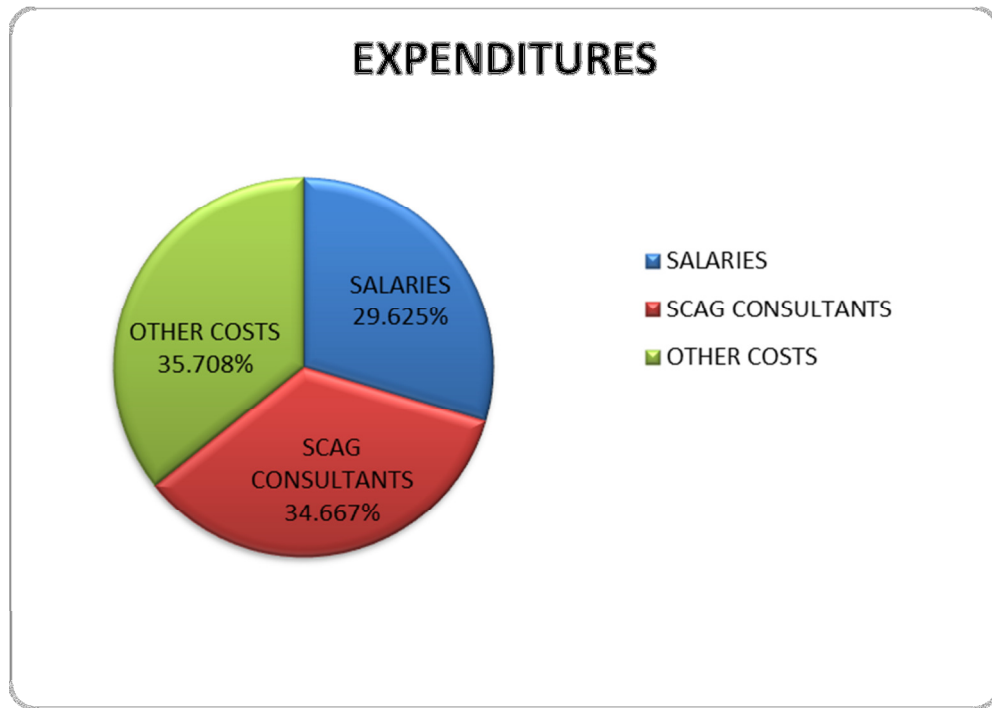
The Association receives most of its funding from the Federal Consolidated Planning Grant (CPG) which consists primarily of Federal Highway Administration (FHWA) and Federal Transit Administration (FTA) planning funds (PL) more information on CPG is detailed on page 14. The following chart illustrates the source and relative value funding sources.



| FUNDING SOURCE | AMOUNT |
|-----------------------|-------------------|
| FHWA PL | 19,298,696 |
| FTA PL | 8,394,357 |
| STATE | 3,747,584 |
| FED - OTHER | 2,136,754 |
| TDA | 9,243,444 |
| LOCAL | 474,549 |
| 3RD PARTY MATCH | 3,326,882 |
| MEMBERSHIP DUES | 1,922,576 |
| GENERAL FUND | 966,606 |
| TOTAL REVENUES | 49,511,448 |

How the Budget is Allocated

The Association allocates its budget in three major categories. The following chart illustrates the relative values of each category.



| EXPENDITURES | AMOUNT |
|---------------------------|----------------------|
| SALARIES | \$ 14,667,963 |
| SCAG CONSULTANTS | 17,164,110 |
| OTHER COSTS* | 17,679,375 |
| TOTAL EXPENDITURES | \$ 49,511,448 |

*Other includes benefits, direct and indirect non-labor costs (see page 11)

Comprehensive Line Item Budget: FY 13 thru FY 16 Proposed

| GL Account | Line Item | FY13 Actuals | FY14 Actuals | FY15 Adopted | FY16 Proposed | % Incr. (Decr) |
|------------|------------------------------------|---------------|---------------|---------------|---------------|-------------------|
| 500XX | Staff | \$ 12,412,903 | \$ 11,972,646 | \$ 13,911,013 | \$ 14,667,963 | 5% |
| 54300 | SCAG consultant | 9,480,870 | 6,306,506 | 16,783,496 | 17,164,110 | 2% |
| 54340 | Legal | 115,714 | 99,928 | 320,000 | 435,000 | 36% |
| 54350 | Professional services | 1,423,860 | 1,734,359 | 506,000 | 277,200 | -45% |
| 55210 | Software support | 600,904 | 463,414 | 1,228,779 | 1,397,027 | 14% |
| 55220 | Hardware support | 161,440 | 179,823 | 213,780 | 79,777 | -63% |
| 55240 | Repair - maintenance | 20,415 | 35,178 | 20,000 | 30,000 | 50% |
| 5528X | 3rd party contribution | 2,748,777 | 2,958,698 | 3,277,479 | 3,442,350 | 5% |
| 55400 | Office rent 818-office | 1,470,762 | 1,527,123 | 1,582,877 | 1,582,877 | 0% |
| 55410 | Office rent satellite | 144,031 | 140,072 | 171,490 | 171,490 | 0% |
| 55420 | Equipment leases | 114,855 | 71,487 | 108,979 | 126,186 | 16% |
| 55430 | Equipment repair-maintenance | 31,094 | 15,417 | 19,000 | 13,323 | -30% |
| 55440 | Insurance | (114,860) | 24,443 | 170,722 | 170,722 | 0% |
| 55441 | Payroll / bank fees | 24,839 | 21,448 | 25,000 | 25,000 | 0% |
| 55460 | Materials & equipment < \$5,000 | 144,699 | 71,703 | 35,000 | 49,500 | 41% |
| 55510 | Office supplies | 97,828 | 138,377 | 95,000 | 100,000 | 5% |
| 55520 | Graphic supplies | 1,639 | 4,985 | 1,500 | 2,000 | 33% |
| 55530 | Telephone | 179,453 | 186,510 | 189,800 | 150,000 | -21% |
| 55540 | Postage | 10,026 | 62 | 5,000 | 10,000 | 100% |
| 55550 | Delivery services | 7,514 | 5,125 | 5,000 | 5,000 | 0% |
| 55600 | SCAG memberships | 127,845 | 103,047 | 137,313 | 193,401 | 41% |
| 55610 | Professional memberships | 15,449 | 11,572 | 12,719 | 13,700 | 8% |
| 55620 | Resource materials | 233,262 | 202,118 | 92,800 | 110,727 | 19% |
| 55700 | Depreciation - furniture & fixture | 52,931 | 51,532 | 5,738 | 45,000 | 684% |
| 55710 | Depreciation - computer | 119,890 | 124,907 | 69,136 | 75,000 | 8% |
| 55715 | Amortization - software | | 37,642 | - | 108,791 | |
| 55720 | Amortization - lease | 8,415 | 5,532 | 7,786 | 10,000 | 28% |
| 55730 | Capital outlay | | - | 542,106 | 542,106 | 0% |
| 55800 | Recruitment - advertising | 10,157 | 9,859 | 18,500 | 15,000 | -19% |
| 55801 | Recruitment - other | 26,594 | 14,786 | 22,000 | 25,000 | 14% |
| 55810 | Public notices | 49,087 | 43,249 | 38,000 | 55,000 | 45% |
| 55820 | Staff training | 147,963 | 53,521 | 80,000 | 81,500 | 2% |
| 55830 | Conferences/workshops | 4,239 | 40,868 | 33,850 | 41,850 | 24% |
| 55860 | Scholarships | 14,000 | 14,000 | 14,000 | 32,000 | 129% |
| 55914 | RC general assembly | 334,058 | 339,782 | 400,000 | 500,000 | 25% |

Comprehensive Line Item Budget: FY 13 thru FY 16 Proposed (Continued...)

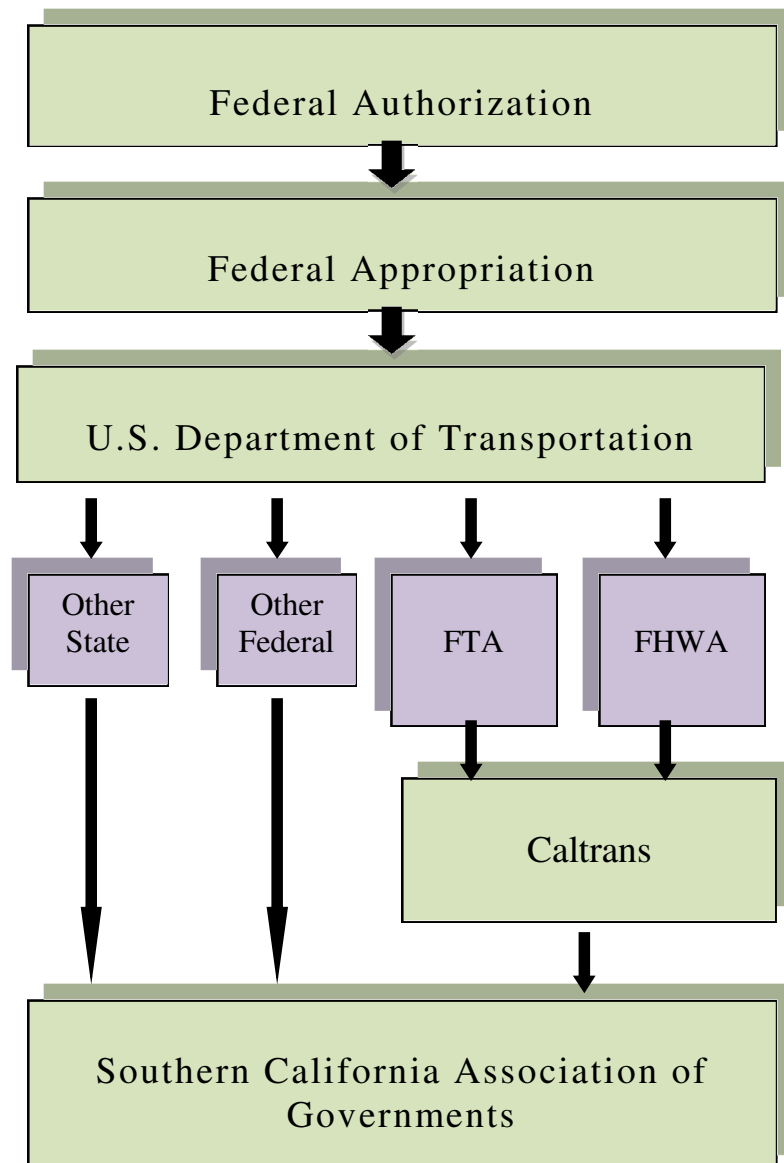
| GL Account | Line Item | FY13 Actuals | FY14 Actuals | FY15 Adopted | FY16 Proposed | % Incr. (Decr) |
|------------|-------------------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| 55915 | Demographic Workshop | | 13,051 | 13,000 | 13,000 | 0% |
| 55916 | Economic Summit | 56,937 | 64,951 | 50,000 | 57,000 | 14% |
| 55917 | Labor Summit | 3,593 | 13,408 | 7,000 | 13,500 | 93% |
| 55920 | Other meeting expense | 122,117 | 72,271 | 125,898 | 121,200 | -4% |
| 55930 | Miscellaneous other | 165,287 | 147,781 | 24,500 | 137,000 | 459% |
| 55940 | Stipend-RC meetings | 200,600 | 177,570 | 211,440 | 230,000 | 9% |
| 55950 | Temporary help | 123,114 | 6,751 | 53,500 | 148,748 | 178% |
| 55980 | Contingency - General Fund | (138,024) | (29,637) | - | - | |
| 56100 | Printing | 35,377 | 13,987 | 58,100 | 92,000 | 58% |
| 58100 | Travel | 146,453 | 163,234 | 339,382 | 355,000 | 5% |
| 58101 | Travel - local | 47,650 | 45,442 | 52,800 | 66,050 | 25% |
| 58110 | Mileage | 75,945 | 97,562 | 99,325 | 112,725 | 13% |
| 58150 | Staff lodging expense | 7,385 | 1,443 | 13,000 | 8,000 | -38% |
| 58200 | Travel-registration | 3,008 | 2,318 | 4,000 | 4,500 | 13% |
| 58450 | SCAG rental vehicles | 4,907 | 609 | 800 | 2,000 | 150% |
| 58800 | RC sponsorships | 95,000 | 96,040 | 69,720 | 112,750 | 62% |
| 60110 | Retirement-PERS | 2,701,087 | 2,778,887 | 3,436,984 | 3,772,724 | 10% |
| 60120 | Retirement-PARS | 67,237 | 51,238 | 68,012 | 69,375 | 2% |
| 60200 | Health ins. - active employees | 1,237,516 | 1,200,276 | 1,305,600 | 1,334,400 | 2% |
| 60201 | Health ins. - retirees PAYGO | 488,283 | 488,747 | 544,277 | 570,065 | 5% |
| 60202 | Health ins. - retirees GASB 45 | 370,718 | 398,254 | 358,092 | 359,375 | 0% |
| 60210 | Dental insurance | 150,759 | 156,872 | 171,948 | 192,758 | 12% |
| 60220 | Vision insurance | 29,852 | 43,883 | 49,307 | 55,322 | 12% |
| 60225 | Life insurance | 92,297 | 75,351 | 76,153 | 76,153 | 0% |
| 60240 | Medicare tax employers | 160,560 | 138,436 | 194,271 | 204,631 | 5% |
| 60245 | Social security tax employers | 8,423 | 7,850 | 39,245 | 42,496 | 8% |
| 60300 | Tuition reimbursement | 22,138 | 3,745 | 27,360 | 16,416 | -40% |
| 60310 | Transit passes | 107,096 | 122,519 | 115,884 | 139,068 | 20% |
| 60320 | Carpool reimbursement | 1,855 | 1,925 | 2,100 | 2,520 | 20% |
| 60400 | Workers compensation insurance | (50,480) | 74,777 | 117,311 | 117,311 | 0% |
| 60405 | Unemployment compensation insurance | 35,101 | 47,464 | 35,000 | 50,000 | 43% |
| 60410 | Miscellaneous employee benefits | 55,325 | 56,223 | 58,860 | 52,660 | -11% |
| 60415 | SCAG 457 match | 109,447 | 120,675 | 123,500 | 113,000 | -9% |
| 60450 | Benefits administrative fees | 3,486 | 3,486 | 3,160 | 3,743 | 18% |
| 60500 | Automobile allowance | 16,200 | 16,200 | 16,200 | 9,600 | -41% |
| | Indirect Cost Carryover | - | | (794,248) | (892,242) | |
| | Total | 36,776,896 | 33,683,308 | 47,215,345 | 49,511,448 | 5% |

SECTION II - BUDGET COMPONENTS

THE OVERALL WORK PROGRAM (OWP)

The Flow of Funds

In general, the majority of OWP funding comes to the Association via the Federal appropriations process. Some funding is directly allocated to the Association, and some is “passed through” via the California Department of Transportation (Caltrans).



Summary of Revenue Sources

Consolidated Planning Grant (CPG)

In 1997, FHWA/FTA instituted a transportation planning funds process called the Consolidated Planning Grant (CPG). In California, the four CPG fund sources are described below.

1. Federal Highway Administration (FHWA) Metropolitan Planning Funds (FHWA PL)

Metropolitan Planning Funds, otherwise known as PL funds, are available for MPOs to carry out the metropolitan transportation planning process required by 23 U.S.C. 134, including development of metropolitan area transportation plans and transportation improvement programs.

The state must make all federally authorized PL funds available to the MPOs in accordance with a formula developed by the state, in consultation with the MPOs and approved by the FHWA.

2. Federal Transit Authority Metropolitan Planning Section 5303 (FTA §5303)

All MPOs with an urbanized area receive FTA §5303 funds each year to develop transportation plans and programs. The percentage of the California apportionment of FTA §5303 each MPO receives is determined by a formula agreed to by the MPOs, Caltrans and FTA.

The FTA §5303 formula has two components, a base allocation and a population component which distributes funds according to the MPOs percentage of statewide urbanized area population as of the most recent decennial census.

3. FHWA State Planning and Research – Partnership Planning Element (SP&R)

Caltrans is authorized by FHWA to award grants to MPOs for regional transportation planning studies with a statewide or multi-regional perspective and benefit. Caltrans awards these grants through an annual, competitive selection process.

4. FTA State Planning and Research Section 5304 (FTA §5304)

The FTA authorized Caltrans to competitively award grants to MPOs for projects that demonstrate consistency with the following state and federal transportation planning goals:

State Transportation Planning Goals

- **Improve Multimodal Mobility and Accessibility for All People:** Expand the system and enhance modal choices and connectivity to meet the State's future transportation demands.
- **Preserve the Multimodal Transportation System:** Maintain, manage, and efficiently utilize California's existing transportation system.
- **Support a Vibrant Economy:** Maintain, manage, and enhance the movement of goods and people to spur the economic development and growth, job creation, and trade.
- **Improve Public Safety and Security:** Ensure the safety and security of people, goods, services, and information in all modes of transportation.
- **Foster Livable and Healthy Communities and Promote Social Equity:** Find transportation solutions that balance and integrate community values with transportation safety and performance, and encourage public involvement in transportation decisions.
- **Practice Environmental Stewardship:** Plan and provide transportation services while protecting our environment, wildlife, historical, and cultural assets.

Federal Transportation Planning Goals

- Support the economic vitality of the metropolitan area, especially by enabling global competitiveness, productivity, and efficiency.
- Increase the safety of the transportation system for motorized and non-motorized users.
- Increase the security of the transportation system for motorized and non-motorized users.
- Increase the accessibility and mobility of people and freight.
- Protect and enhance the environment, promote energy conservation, improve the quality of life, and promote consistency between transportation improvements and state and local planned growth and economic development patterns.
- Enhance the integration and connectivity of the transportation system, across and between modes, for people and freight.
- Promote efficient system management and operation.
- Emphasize the preservation of the existing transportation system.

These discretionary grants may be used for a wide range of transportation planning purposes that address local and regional transportation needs and issues. The implementation of these grants should ultimately lead to the adoption, initiation, and programming of transportation improvements. The Caltrans Division of Transportation Planning provides the following transportation planning grants:

- Strategic Partnerships
- Sustainable Communities

Local Funds

Each of the funding sources described above requires that local cash or in-kind services be provided as match. The Association uses a combination of the following sources for match:

Transportation Development Act (TDA)

State of California Public Utilities Code Section 99233.2 authorizes the Transportation Commissions in Los Angeles, Orange, Riverside and San Bernardino counties to allocate $\frac{3}{4}$ of 1 percent of their local transportation funds to SCAG as the multi-county planning agency for the region. As the largest source of non-federal funding received by SCAG, TDA is used to fund local initiatives and to provide cash match as needed for projects funded with state or federal funds.

Cash Match/Local Funding

Funding from local agencies is provided to SCAG to serve as matching funds to the CPG and other grants that require local match as a condition of receiving grant funds. For example, the CPG requires a match of 11.47%. In addition, local agencies such as Transportation Commissions periodically provide funding for specific projects such as localized modeling work.

In-Kind Match

The CPG and other grants accept in-kind match, as well as cash match, to fulfill the local match requirement that is a condition of receiving grant funds. In-kind match reflect services, such as staff time, provided by a local agency in support of the work funded by a grant.

The OWP Document

The core regional transportation planning document is the OWP and its core product is completion of the Regional Transportation Plan (RTP). The OWP is developed by SCAG on an annual basis and:

- Introduces the agency;
- Provides users with an overview of the region; and
- Focuses on the SCAG regional planning goals and objectives

The OWP serves as the planning structure that SCAG must adhere to for the state fiscal year, which is July 1 through June 30th of the following calendar year. Other uses for the OWP include:

- SCAG's project budget
- A contract and monitoring tool for federal, state, and local entities (to track completion of annual regional planning projects and expenditures of funds)
- An early reference for members of the public to know the "who/what/when/where/how much" for the SCAG regional planning activities

The OWP includes three component pieces:

1. **Prospectus**

The prospectus section provides the context for understanding the work activities proposed and gives information about the region. It includes, but is not limited to:

- The region's regional planning approach
- The agency's organizational structure and interagency arrangements
- An overview of governmental and public involvement
- The State Planning Emphasis Areas; and
- The progress made towards implementing the RTP/SCS

2. **Work Elements**

The Work Element identifies specific planning work to be completed during the term of the OWP, as well as a narrative of previous, on-going and future year's work to be completed. It also includes the sources and uses of funds.

3. **Budget Revenue & Summary Reports**

These summary reports are a listing of all the work elements in the OWP by funding sources and expenditure category.

The OWP, in conjunction with the Overall Work Program Agreement (OWPA) and the regional planning Master Fund Transfer Agreement (MFTA), constitutes the annual funding agreement between the State and SCAG. Although the OWP includes all planning projects to be undertaken by SCAG during the fiscal year, the OWPA and MFTA do not include special federal grants.

The OWP Budget

The OWP Budget can be viewed two ways: The first is a line item budget displaying how the OWP budget is allocated. The second is a chart showing the same budget by project and major budget category.

Following the budget tables are brief descriptions of each project in the OWP.

| Cost Category | Adopted FY15 | Proposed FY16 | Incr (Decr) |
|--|----------------------|----------------------|---------------------|
| 500XX Staff | \$ 8,238,942 | \$ 9,003,375 | \$ 764,433 |
| 54300 SCAG consultant | 14,884,575 | 15,161,890 | \$ 277,315 |
| 54301 Consultant - Other | - | - | \$ - |
| 54350 Professional services | 506,000 | 277,200 | \$ (228,800) |
| 55210 Software support | 701,500 | 936,566 | \$ 235,066 |
| 55220 Hardware support | 100,000 | - | \$ (100,000) |
| 55280 Third party contribution | 3,277,479 | 3,442,350 | \$ 164,871 |
| 55520 Graphic supplies | - | - | \$ - |
| 55600 SCAG membership | 6,000 | 6,000 | \$ - |
| 55620 Resource materials/subscriptions | 60,000 | 65,000 | \$ 5,000 |
| 55810 Public notices | 33,000 | 50,000 | \$ 17,000 |
| 55830 Conferences/workshops | 10,000 | 10,000 | \$ - |
| 55920 Other meeting expense | 86,698 | 26,000 | \$ (60,698) |
| 55930 Miscellaneous other | 5,000 | 40,000 | \$ 35,000 |
| 55950 Temporary Help | 15,000 | 110,248 | \$ 95,248 |
| 56100 Printing | 34,500 | 61,000 | \$ 26,500 |
| 58100 Travel | 195,332 | 213,500 | \$ 18,168 |
| 58101 Travel-local | 15,000 | 28,600 | \$ 13,600 |
| 58110 Mileage | 42,000 | 43,500 | \$ 1,500 |
| 58150 Staff Lodging Expense | 4,000 | 5,000 | \$ 1,000 |
| 58200 Travel-registration | 4,000 | 4,500 | \$ 500 |
| Sub-total | \$ 28,219,026 | \$ 29,484,729 | \$ 1,265,703 |
| 50011 Fringe benefits | \$ 5,735,357 | \$ 6,263,181 | \$ 527,824 |
| 50012 Indirect costs | \$ 10,453,600 | \$ 10,874,355 | \$ 420,755 |
| Total | \$ 44,407,984 | \$ 46,622,266 | \$ 2,214,282 |

Totals may not add due to rounding

The next page shows the same budget by project and major budget category.

| Work Element | | FY16 Proposed Budget | | |
|--------------|---|----------------------|-------------------|-------------------|
| | | Total* | SCAG | SCAG Consultant |
| 10 | System Planning | 1,145,821 | 965,821 | 180,000 |
| 15 | Transportation Finance | 1,498,072 | 598,072 | 900,000 |
| 20 | Environmental Planning | 961,499 | 612,345 | 349,154 |
| 25 | Air Quality and Conformity | 593,469 | 593,469 | - |
| 30 | Federal Transportation Improvement Program | 2,086,783 | 2,086,783 | - |
| 45 | Geographic Information System (GIS) | 2,580,751 | 2,287,151 | 293,600 |
| 50 | Active Transportation Planning | 1,445,970 | 1,020,970 | 425,000 |
| 55 | Regional Forecasting and Policy Analysis | 3,018,484 | 2,348,484 | 670,000 |
| 60 | Corridor Planning | 89,971 | 89,971 | - |
| 65 | Local Planning Assistance for Sustainable Transportation and Land Use | 6,183,040 | 1,912,385 | 4,270,655 |
| 70 | Modeling | 5,543,375 | 5,193,375 | 350,000 |
| 80 | Performance Assessment & Monitoring | 1,167,812 | 1,157,812 | 10,000 |
| 90 | Public Information & Communication | 1,767,528 | 1,667,528 | 100,000 |
| 95 | Regional Outreach and Public Participation | 3,154,879 | 2,704,879 | 450,000 |
| 100 | Intelligent Transportation System (ITS) | 42,211 | 42,211 | - |
| 120 | OWP Development & Administration | 4,059,348 | 4,059,348 | - |
| 130 | Goods Movement | 2,048,187 | 1,348,187 | 700,000 |
| 140 | Transit and Rail Planning | 1,370,660 | 1,020,660 | 350,000 |
| 145 | Transit Planning Grant Studies & Programs | 1,958,870 | 86,468 | 1,872,402 |
| 220 | Strategic Growth Council (SGC) Proposition 84 Grant Award | 1,403,079 | - | 1,403,079 |
| 225 | Special Grant Projects | 3,074,653 | 786,653 | 2,288,000 |
| 230 | Regional Aviation and Airport Ground Access Planning | 606,537 | 506,537 | 100,000 |
| 260 | JARC/New Freedom Program Administration | 112,861 | 112,861 | - |
| 265 | So. Calif. Value Pricing Pilot Program | 651,016 | 251,016 | 400,000 |
| 266 | Special Funded Projects | 50,000 | - | 50,000 |
| 267 | Clean Cities Program | 7,389 | 7,389 | - |
| | Total Direct Costs | 46,622,266 | 31,460,376 | 15,161,890 |

Totals may not add due to rounding

*Includes indirect costs, fringe benefits, non-labor and in-kind match.

OWP Program Summaries

The following section presents a brief description of each OWP Program objective and the Strategic Plan Goal it supports.

010

SYSTEM PLANNING

Manager: Naresh Amatya

Program Objective:

Transportation System Planning involves long-term planning for system preservation, system maintenance, optimization of system utilization, and strategic system expansion of all modes of transportation for people and goods in the six-county region, including Imperial, Los Angeles, Orange, Riverside, San Bernardino, and Ventura. The Regional Transportation Plan/Sustainable Communities Strategy (RTP/SCS) is the primary vehicle SCAG uses to achieve our transportation system planning goals and objectives. As the MPO for this region, one of SCAG's major responsibilities is to develop, administer, and update the RTP/SCS. The primary objective of this work element is to ensure SCAG is fulfilling its roles and responsibilities in this area as the designated MPO and RTPA for this region. The focus of FY 2015/16 will be to develop a draft 2016 RTP/SCS for formal public review and comments in the fall of 2015 with the goal of its adoption by the Regional Council in April 2016.

Strategic Plan:

Supports Goal #1 – Improve Regional Decision Making by Providing Leadership and Consensus Building on Key Plans and Policies

015

TRANSPORTATION FINANCE

Manager: Annie Nam

Program Objective:

This work program is critical to addressing some of SCAG's core activities-specifically, satisfying federal planning requirements on financial constraint; ensuring a reasonably available revenue forecast through the RTP planning horizon, and addressing system level operation and maintenance cost analyses along with capital cost evaluation of transportation investments. In FY 2015/16, this work program will involve continued development of the 2016 RTP financial plan and including evaluation of business cases/plans, and alternative funding mechanisms for transportation.

Strategic Plan:

Supports Goal #2 – Obtain Regional Transportation and Sustainability Infrastructure Funding and Promote Legislative Solutions for Regional Planning Priorities.

| | |
|------------|-------------------------------|
| 020 | ENVIRONMENTAL PLANNING |
|------------|-------------------------------|

Manager: Jonathan Nadler

Program Objective:

Review environmental plans and programs as required by applicable federal and state environmental laws. Staff work will also include internal coordination to integrate the most recent environmental policies into future planning programs such as environmental justice and intergovernmental review. Provide staff support to the Energy and Environment Policy Committee.

Strategic Plan:

Supports Goal #1 – Improve Regional Decision Making by Providing Leadership and Consensus Building on Key Plans and Policies.

| | |
|------------|-----------------------------------|
| 025 | AIR QUALITY AND CONFORMITY |
|------------|-----------------------------------|

Manager: Jonathan Nadler

Program Objective:

Perform regional transportation conformity and GHG emission analyses. Ensure that the RTP/SCS, FTIP and their amendments meet federal transportation conformity requirements and the RTP/SCS, and its amendments meet state SB 375 regional GHG emission reduction targets. Oversee and/or provide support for SCAG air quality planning, analysis, documentation and policy implementation. This includes collaboration with the ARB and air districts in the SCAG region in developing AQMPs/SIPs, including developing transportation conformity emission budgets to meet federal conformity requirements. Facilitate federally required interagency consultation via SCAG's Transportation Conformity Working Group, including the processing and acting as clearinghouse for the Particulate Matter (PM) hot spot analysis for transportation projects within the region. Continue the process to ensure the timely implementation of TCMs. Continue to track and participate in relevant air quality rulemaking.

Strategic Plan:

Supports Goal #1 – Improve Regional Decision Making by Providing Leadership and Consensus Building on Key Plans and Policies.

030**FEDERAL TRANSPORTATION IMPROVEMENT PROGRAM (FTIP)****Manager:** Maria I. Lopez**Program Objective:**

The Federal Transportation Improvement Program (FTIP) is a multimodal list of capital improvement projects programmed over a six-year period. The currently approved FTIP is the 2015 FTIP and was federally approved and found to conform on December 15, 2015. The program contains approximately \$31.8 billion worth of projects in FY 2014/2015 - 2019/2020. The FTIP must include all federally funded transportation projects in the region, as well as all regionally significant transportation projects for which approval from federal agencies is required regardless of funding source. The FTIP is developed to incrementally implement the programs and projects in the Regional Transportation Plan. The FTIP is amended on an on-going basis, as necessary, thereby allowing projects consistent with the Regional Transportation Plan to move forward toward implementation.

Strategic Plan:

Supports Goal #2 – Obtain Regional Transportation and Sustainability Infrastructure Funding and Promote Legislative Solutions for Regional Planning Priorities.

045**GEOGRAPHIC INFORMATION SYSTEM (GIS)****Manager:** Frank Wen**Program Objective:**

To support SCAG's ongoing role as a Regional Information Center and manager for all data and information related to Southern California and to provide data support and mapping capabilities to better serve the needs of the agency and our partner agencies. This program will also provide data and information to stakeholders to promote economic development and enhance the effectiveness of decision-makers. Additional goals include leveraging data sharing opportunities among public agencies throughout the region and maximizing data sharing while minimizing agency costs. A top priority will be to provide training, data updating/sharing/standardizing and other GIS services to our local jurisdictions. Work will continue on the implementation of an Enterprise GIS system (including GIS hardware/software, GIS database, and GIS applications) that will serve as the guide for meeting Objective #4 of the SCAG Strategic Plan. The program will play an integral part in the development of the Federal Transportation Improvement Program, amendments to the 2012-2035 RTP/SCS, and development of the 2016 RTP/SCS and other planning activities.

Strategic Plan:

Supports Goal #4 – Develop, Maintain and Promote the Utilization of State of the Art Models, Information Systems and Communications Technologies.

050**ACTIVE TRANSPORTATION PLANNING**

Manager: Sarah Jepson

Program Objective:

The 2012 Regional Transportation Plan and Sustainable Communities Strategy (RTP/SCS) includes a significant increase in funding for Active Transportation to meet regional greenhouse reduction targets, enhance mobility, and improve public health. For Fiscal Year 2015/16, staff will continue to focus on activities to support the delivery of more active transportation projects in the region, including by administering Cycle 2 of the regional component of the Statewide Active Transportation Program, supporting countywide active transportation planning as part of joint-work programs with county transportation commissions, and providing technical assistance directly to cities through grants awarded through SCAG's Sustainability Program. Staff will also contribute to the development of the draft and final 2016 RTP/SCS and prepare an Active Transportation Appendix including policies and strategies for implementing the plan.

Staff will also lead the implementation of a Regional Active Transportation Safety and Encouragement Campaign with resources awarded from Cycle 1 of the Active Transportation Program. The Campaign will be implemented in partnership with the six county health departments and six county transportation commissions and aims to increase levels of active transportation while reducing collisions.

Efforts will also be continued to develop regional capacity to measure the impact of active transportation investments, including through better data collection, modeling and co-benefit analysis (focusing on greenhouse gas emissions, public health and the economy).

This program also supports planning and analysis in other key policy areas including water and energy, as related to the development and implementation of the RTP/SCS.

Strategic Plan:

Supports Goal #1 – Improve Regional Decision Making by Providing Leadership and Consensus Building on Key Plans and Policies.

Supports Goal #2 – Obtain Regional Transportation and Sustainability Infrastructure Funding and Promote Legislative Solutions for Regional Planning Priorities.

055**REGIONAL FORECASTING & POLICY ANALYSIS****Manager:** Frank Wen**Program Objective:**

The key focus of this work element is to develop regional and county-level population, household and employment estimates and projections, which will be used for the development of the 2016 Regional Transportation Plan and Sustainable Communities Strategy (RTP/SCS). Essential to the program is the development of state-of-the-art growth forecasting methodologies and technical tools, which have set the standard for regional growth forecasting. This program also addresses the following: show growth forecasts in terms of population, employment, households and how underlying growth assumptions and scenarios are related to congestion and transportation investment. Additional program objectives include the collection, processing and analysis of data used in support of the planning activities of the agency.

Strategic Plan:

Supports Goal #4 – Develop, Maintain and Promote the Utilization of State of the Art Models, Information Systems and Communications Technologies.

060**CORRIDOR PLANNING****Manager:** Naresh Amatya**Program Objective:**

Provide input to the Regional Transportation Plan/Sustainable Communities Strategy (RTP/SCS) on the design concept and scope of major transportation corridor investments, as identified upon the completion of corridor planning studies conducted under this work element and in partnership with other agencies. Ensure that corridor planning studies are completed in accordance with federal transportation planning requirements as identified in 23 CFR 450.

Strategic Plan:

Supports Goal #1 – Improve Regional Decision Making by Providing Leadership and Consensus Building on Key Plans and Policies.

Manager: Jason Greenspan

Program Objective:

SCAG's Sustainability Program is a core effort for implementing the 2012 Regional Transportation Plan and Sustainable Communities Strategy (RTP/SCS), as well as developing the 2016 RTP/SCS. The program demonstrates that the region can achieve both mobility and air quality goals through local land use and policy changes along with targeted transportation investments. Overall objectives of the Sustainability Program are met through the following projects:

2016 RTP/SCS: A priority for the Sustainability Department is to develop scenarios and policies for the 2016 RTP/SCS that will meet state guidelines for greenhouse gas emissions reductions.

Sustainability Program Call for Proposals: Collaborative assistance to member local governments and communities for coordinating sustainable transportation, land use and regional policies and issues in local planning. Emphases will include local and regional planning for greenhouse gas reductions, locally-applied "Green Region Initiative" strategies, public health impacts related to transportation activities, and assistance in General Plan updates.

Local Technical Assistance: Facilitation of the Toolbox Tuesdays Training Series to build local capacity in innovative and integrated transportation and planning tools.

SCAG Sustainability Awards: Awards Program for outstanding examples of integrated transportation and land use planning, implementing the 2012 RTP/SCS at the local level.

CEO Sustainability Working Group: Policy coordination among SCAG and CTCs for various sustainability issues related to implementation of the RTP/SCS and CTC Joint Work Programs, such as First mile/Last mile, complete streets, climate action plans, adaptation, and active transportation.

Strategic Plan:

Supports Goal #1 – Improve Regional Decision Making by Providing Leadership and Consensus Building on Key Plans and Policies

070**MODELING****Manager:** Guoxiong Huang**Program Objective:**

Provide data and modeling services for the development and implementing of the RTP/SCS, FTIP, and other major land use and transportation planning initiatives. Develop tools and collect data for scenario development and the creation of small area growth forecasts. Promote communications between SCAG and local jurisdictions to facilitate local input and reach consensus on the region's demographic and employment growth forecast. Provide member agencies tools to analyze the impacts of their land use and planning decisions. Develop, maintain and improve SCAG's modeling tools to more effectively forecast travel demand and estimate resulting air quality. Maintain a leadership role in the Southern California modeling community by coordinating the Region's modeling activities and by providing technical assistance and data services to member agencies and other public institutions. Promote model consistency through an active subregional modeling program. Continue ongoing modeling collaboration with SCAG's partners to advance the region's modeling practices.

Strategic Plan:

Supports Goal #4 – Develop, Maintain and Promote the Utilization of State of the Art Models, Information Systems and Communications Technologies.

080**PERFORMANCE ASSESSMENT & MONITORING****Manager:** Jonathan Nadler**Program Objective:**

Provide performance assessment and monitoring of the SCAG region (particularly the implementation of the 2012 RTP/SCS) including growth and development, transportation system performance, environmental quality, and the socioeconomic well-being of the residents (e.g., income and housing affordability). The results of the monitoring and assessment provide the basis for policy-making including the development of the 2016 RTP/SCS and support plan implementation particularly in relation to regional transportation planning. This program also works with the California Department of Transportation in the coordination and data collection mandated under the Highway Performance Monitoring System (HPMS).

Strategic Plan:

Supports Goal #1 – Improve Regional Decision Making by Providing Leadership and Consensus Building on Key Plans and Policies

090**PUBLIC INFORMATION & COMMUNICATIONS****Manager:** Jeff Liu**Program Objective:**

Develop and execute a comprehensive internal and external communications program that informs key audiences about SCAG programs, plans, initiatives and services via public relations, media relations, video production, website content management and print/graphic design.

Strategic Plan:

Supports Goal #4 – Develop, Maintain and Promote the Utilization of State of the Art Models, Information Systems and Communications Technologies.

095**REGIONAL OUTREACH AND PUBLIC PARTICIPATION****Manager:** Mark Butala**Program Objective:**

Engage regional stakeholders in the SCAG planning and programming process through the support and enhancement of outreach efforts to local governments, Tribal Governments, and members of the various stakeholder entities, including community, environmental, business, and academic groups, as well as other interested parties. The SCAG Regional Offices are critical components in these efforts, with SCAG staff assigned to an office in each county in the SCAG region.

Strategic Plan:

Supports Goal #4 – Develop, Maintain and Promote the Utilization of State of the Art Models, Information Systems and Communications Technologies.

100**INTELLIGENT TRANSPORTATION SYSTEMS (ITS)****Manager:** Philip Law**Program Objective:**

Continue to monitor progress of the adopted Regional ITS Architecture and document potential needs for future amendments. Seek to provide training and educational opportunities to stakeholders on ITS related topics in partnership with FHWA/Caltrans as opportunities become available.

Strategic Plan:

Supports Goal #4 – Develop, Maintain and Promote the Utilization of State of the Art Models, Information Systems and Communications Technologies.

| | |
|------------|---|
| 120 | OWP DEVELOPMENT & ADMINISTRATION |
|------------|---|

Manager: Bernice Villanueva

Program Objective:

Develop, administer, and monitor the Overall Work Program (OWP). The OWP is a required function of the Metropolitan Planning Organization (MPO) and provides a detailed description of the planning activities that will be completed by the MPO and its partners in the fiscal year.

Strategic Plan:

Supports Goal #3 – Enhance the Agency’s Long Term Financial Stability and Fiscal Management.

| | |
|------------|-----------------------|
| 130 | GOODS MOVEMENT |
|------------|-----------------------|

Manager: Annie Nam

Program Objective:

This work program focuses on integrating freight related transportation initiatives into the regional transportation planning process. In FY 2015/16, this work program will involve continuing efforts to refine and support the implementation of a comprehensive regional goods movement plan and strategy. This strategy includes proposals set forth in the adopted 2012 RTP/SCS. Specific initiatives include further assessment of warehousing and transload facilities, commercial border crossing activities, and coordination work with stakeholders for the East-West Freight Corridor. This work program will also involve staff support of MAP-21 implementation initiatives for freight.

Strategic Plan:

Supports Goal #1 – Improve Regional Decision Making by Providing Leadership and Consensus Building on Key Plans and Policies

140**TRANSIT AND RAIL PLANNING****Manager:** Philip Law**Program Objective:**

Support and engage transit and rail operations in corridor and regional planning efforts and in further refining the transit and rail strategies in preparation for the 2016 RTP/SCS. Monitor FTA rulemaking related to new provisions in the Moving Ahead for Progress in the 21st Century Act (MAP-21) and coordinate with transit operators to address new requirements related to transit safety and transit asset management, as they relate to metropolitan transportation planning. Assess and monitor regional transit system performance. Work with transit operators through the Regional Transit Technical Advisory Committee to ensure stakeholder input and participation in the metropolitan transportation planning process, consistent with the SCAG MOUs with the transit operators.

Strategic Plan:

Supports Goal #1 – Improve Regional Decision Making by Providing Leadership and Consensus Building on Key Plans and Policies

145**TRANSIT PLANNING GRANT STUDIES & PROGRAMS****Manager:** Philip Law**Program Objective:**

Develop transit needs studies and programs that support the SCAG region and increase the human capital resources of the transit industry's workforce.

Strategic Plan:

Supports Goal #1 – Improve Regional Decision Making by Providing Leadership and Consensus Building on Key Plans and Policies

220**SGC PROPOSITION 84 GRANT AWARD****Manager:** Jonathan Nadler / Jason Greenspan**Program Objective:**

As the MPO for the Region, SCAG is required pursuant to SB 375 to develop a Sustainable Communities Strategy (SCS) for inclusion in the 2012 RTP and must have in

place appropriate modeling capabilities and data to support analyses of SCS scenarios and other transportation, land use and socio economic variables.

The SGC planning grant is centered upon policy analysis, planning tools and best practices guide development, and planning demonstrations that facilitate the implementation of the RTP/SCS. The awards are given by the Strategic Growth Council and the funds will be administered by Caltrans (modeling) and California Department of Conservation (planning).

Strategic Plan:

Supports Goal #4 – Develop, Maintain and Promote the Utilization of State of the Art Models, Information Systems and Communications Technologies.

| | |
|------------|-------------------------------|
| 225 | SPECIAL GRANT PROJECTS |
|------------|-------------------------------|

Manager: Alfonso Hernandez

Program Objective:

To fund specialized projects with grants and/or local funds contributed by other entities.

Strategic Plan:

Supports Goal #3 – Enhance the Agency’s Long Term Financial Stability and Fiscal Management.

| | |
|------------|---|
| 230 | REGIONAL AVIATION AND AIRPORT GROUND ACCESS PLANNING |
|------------|---|

Manager: Naresh Amatya

Program Objective:

Develop new 2040 regional aviation demand forecasts and an updated regional airport ground access element for the 2016 Regional Transportation Plan/Sustainable Communities Strategy (RTP/SCS).

Strategic Plan:

Supports Goal #1 – Improve Regional Decision Making by Providing Leadership and Consensus Building on Key Plans and Policies

Manager: Bernice Villanueva

Program Objective:

SCAG is the Designated Recipient of Federal Transit Agency (FTA) Job Access and Reverse Commute (JARC) and New Freedom program funds under 49 USC Sections 5316 and 5317, respectfully, for large urbanized areas (UZAs) with populations of 200,000 or more in Riverside and San Bernardino Counties, including Riverside-San Bernardino, Indio-Cathedral City-Palm Springs, Temecula-Murrieta, and Los Angeles-Long Beach-Santa Ana UZAs. As the Designated Recipient, SCAG is responsible for apportioning the county-level allocations of Program Funds and provides technical assistance in determining eligible projects.

As of Fiscal Year 2013, the new two-year transportation authorization, Moving Ahead for Progress in the 21st Century (MAP-21), consolidated certain transit programs and eliminated others. Under MAP-21, the JARC and New Freedom programs have been consolidated as follows:

- The Urbanized Area (5307) program now allows funding to be used for activities that were eligible under the JARC program.
- The Elderly and Disabled Program (5310) merges with the New Freedom Program, and funding formulas are modified in light of new eligibilities and program features.

Due to the consolidation of these two programs, SCAG will continue approving eligible JARC/New Freedom projects until programs funds have been programmed and expended, and current active projects are closed out.

Strategic Plan:

Supports Goal #2 – Obtain Regional Transportation and Sustainability Infrastructure Funding and Promote Legislative Solutions for Regional Planning Priorities.

265

EXPRESS TRAVEL CHOICES PHASE II

Manager: Annie Nam

Program Objective:

Develop an implementation plan for value pricing, including build-out of the existing and planned managed network of Express/HOT lanes across Southern California and integration with one or more pilot projects for cordon/area pricing within specific major activity centers.

Strategic Plan:

Supports Goal #1 – Improve Regional Decision Making by Providing Leadership and Consensus Building on Key Plans and Policies.

267

CLEAN CITIES PROGRAM

Manager: Jason Greenspan/Marco Anderson

Program Objective:

Administer the U.S. Department of Energy (DOE) Clean Cities Program for the SCAG Clean Cities Coalition, including performing outreach and marketing in support of expanding alternative fuels in the SCAG region through on going funds from DOE and funds from the California Energy Commission (CEC). Partner with public and private entities to displace petroleum gasoline use by encouraging purchase of alternative vehicles, increasing efficiency of existing fleet vehicles, and reduction of vehicle miles traveled (VMT).

Strategic Plan:

Supports Goal #4 – Develop, Maintain and Promote the Utilization of State of the Art Models, Information Systems and Communications Technologies.

THE GENERAL FUND BUDGET (GF)

What is the General Fund Budget?

The General Fund (GF) has been established to provide support to the Regional Council and its Subcommittees for the costs of stipends; travel; to fund costs not eligible for grant reimbursement (i.e., interest); to provide a source of working capital; to financial program expenditures, which must be paid prior to sending requisitions to certain federal and state grantors; and to authorize establishment of and borrowing from a line of credit. The General Fund is not an available resource to fund project costs otherwise chargeable to grants and/or contracts.

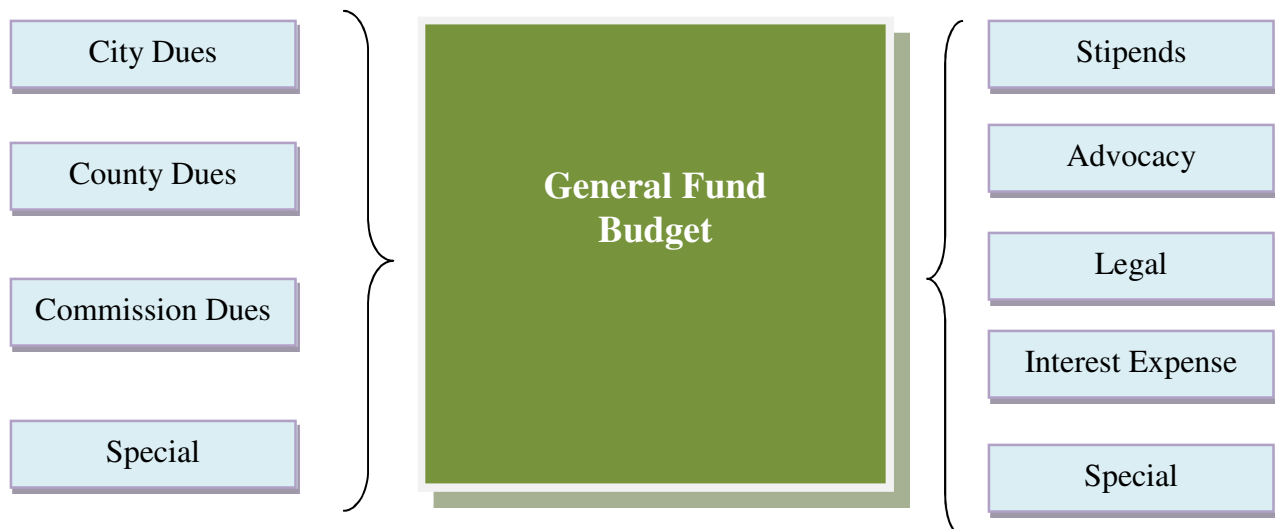
The Regional Council (RC) is responsible to conduct the affairs of the Association pursuant to Article V (A) 4 of the By-Laws. Among other duties, the RC reviews and may revise, amend, increase or decrease the proposed annual GF budget as prepared by the Executive Director. The RC submits the approved GF budget to members of the General Assembly (GA) at least thirty (30) days before the annual meeting for review. After adoption of the budget and the annual assessment schedule by the GA, the RC controls all Association expenditures in accordance with the budget.

Membership Dues Assessments

The By-Laws require the Executive Director to annually submit the GF budget to the RC. Upon its adoption, the GA fixes membership assessment for all members of the Association in amounts sufficient to provide the funds required by the GF budget.

Budget staff prepares a proposed GF budget and submits it to the Chief Financial Officer (CFO) for review. The GF budget is submitted to the CFO in sufficient time to allow the items to be placed on the agendas for approval by the RC and the GA.

Member dues are calculated in accordance with the guidelines of the By-Laws.



General Fund Line Item Budget

| | | FY14 ACTUAL | FY15 ADOPTED BUDGET | FY16 PROPOSED BUDGET | FY15 ADOPTED TO FY16 PROPOSED INCR (DECR) |
|--------------------------------------|---|----------------|---------------------------|----------------------------|---|
| REVENUE: | Membership Dues: | | | | |
| | Counties | 293,146 | 292,356 | 293,957 | 1,601 |
| | Cities | 1,446,376 | 1,500,396 | 1,508,619 | 8,223 |
| | Commissions | 85,000 | 85,000 | 85,000 | - |
| | Transportation Corridor Agency | 10,000 | 10,000 | 10,000 | - |
| | Air Districts | - | 25,000 | 25,000 | - |
| | Sub-total | \$ 1,834,522 | \$ 1,912,752 | \$ 1,922,576 | \$ 9,824 |
| | Interest | 53,149 | 48,000 | 60,000 | 12,000 |
| | Other | 86,569 | 54,503 | 80,000 | 25,497 |
| | General Assembly Sponsorships & Registrations | 292,090 | 250,000 | 284,500 | 34,500 |
| | Leasehold Improvements Reimbursement | - | 542,106 | 542,106 | - |
| | Sub-total | \$ 431,808 | \$ 894,609 | \$ 966,606 | \$ 71,997 |
| Total Revenues | | \$ 2,266,330 | \$ 2,807,361 | \$ 2,889,182 | \$ 81,821 |
| EXPENDITURES: | | | | | |
| Task .01 Regional Council | Regional Council: | | | | |
| | Staff Time | 7,249 | 10,260 | 18,297 | 8,037 |
| | Conferences | 16,104 | - | 15,000 | 15,000 |
| | Legal Services | 65,404 | 120,000 | 100,000 | (20,000) |
| | Miscellaneous Other | 6,227 | - | 3,000 | 3,000 |
| | Other Meeting Expense | 35,953 | 37,000 | 45,000 | 8,000 |
| | SCAG Consultant | 5,000 | - | - | - |
| | Stipends | 177,570 | 211,440 | 230,000 | 18,560 |
| | Travel - Outside | 34,376 | 35,000 | 35,000 | - |
| | Travel - Local | 21,203 | 25,000 | 25,000 | - |
| | Travel > per diem | 1,592 | 4,000 | 3,000 | (1,000) |
| | Mileage - Local | 19,535 | 10,000 | 20,000 | 10,000 |
| | Task sub-total | \$ 390,213 | \$ 452,700 | \$ 494,297 | \$ 41,597 |
| Task .02 Legislative | External Legislative: | | | | |
| | Staff Time | 6,785 | 127,740 | 6,035 | (121,705) |
| | Federal Lobbyist | - | 264,000 | 202,861 | (61,139) |
| | Other Meeting Expense | 10,604 | - | 20,000 | 20,000 |
| | State Lobbyist | 84,832 | 92,000 | 91,000 | (1,000) |
| | Task sub-total | \$ 102,221 | \$ 483,740 | \$ 319,896 | \$ (163,844) |
| Task .03 RHNA | RHNA: | | | | |
| | Staff Time | 79,212 | 66,032 | 31,568 | (34,464) |
| | Legal Services | 4,908 | - | - | - |
| | SCAG Consultant | 5,000 | - | - | - |
| | Task sub-total | \$ 89,120 | \$ 66,032 | \$ 31,568 | \$ (34,464) |

General Fund Line Item Budget (Continued...)

| | | FY14 ACTUAL | FY15 ADOPTED BUDGET | FY16 PROPOSED BUDGET | FY15 ADOPTED TO FY16 PROPOSED INCR (DECR) |
|---|--|----------------|---------------------------|----------------------------|---|
| Task .04 Other | Other: | | | | |
| | Staff Time | 10,696 | - | 8,142 | 8,142 |
| | Bank Fees | 12,770 | 15,000 | 15,000 | - |
| | Contingency | (29,637) | - | - | - |
| | Demographic Workshop | 13,051 | 13,000 | 13,000 | - |
| | Economic Summit | 64,951 | 50,000 | 57,000 | 7,000 |
| | Labor Summit | 13,408 | 7,000 | 13,500 | 6,500 |
| | Miscellaneous Other | 6,670 | 11,000 | 11,000 | - |
| | Office Supplies | 20,945 | 15,000 | 20,000 | 5,000 |
| | Other Meeting Expense | 16,151 | - | 20,000 | 20,000 |
| | Professional Memberships | 11,572 | 12,719 | 13,700 | 981 |
| | SCAG Consultant | 25,338 | - | - | - |
| | SCAG Memberships | 29,819 | 27,000 | 5,250 | (21,750) |
| | Scholarships | 14,000 | 14,000 | 32,000 | 18,000 |
| | Sponsorships | 96,040 | 69,720 | 112,750 | 43,030 |
| | Travel | 17,329 | - | 15,000 | 15,000 |
| | Travel - Local | 1,272 | 1,000 | 1,000 | - |
| | Trvl-Lodge >Per Diem | - | 5,000 | - | (5,000) |
| | Mileage - Local | 1,268 | 500 | 1,000 | 500 |
| | Task sub-total | \$ 325,641 | \$ 240,939 | \$ 338,342 | \$ 97,403 |
| Task .06 GA | General Assembly | | | | |
| | Staff Time | 15,420 | 9,982 | 11,043 | 1,061 |
| | General Assembly | 339,882 | 400,000 | 500,000 | 100,000 |
| | Miscellaneous Other | 14 | - | - | - |
| | Printing | 898 | 6,000 | 5,000 | (1,000) |
| | Travel - Local | 538 | - | - | - |
| | Mileage | 2,525 | 1,000 | 2,500 | 1,500 |
| | Task sub-total | \$ 359,278 | \$ 416,982 | \$ 518,543 | \$ 101,561 |
| Task .07 LHI | Leasehold Improvements | | | | |
| | Leasehold Improvements | - | 542,106 | 542,106 | - |
| | Task sub-total | \$ - | \$ 542,106 | \$ 542,106 | \$ - |
| Task .08 Admin of Sec 5337 & 5339 FTA Grants | Admin of Sec 5337 & 5339 FTA Grants | | | | |
| | Staff Time | 18,797 | - | - | - |
| | Task sub-total | \$ 18,797 | \$ - | \$ - | \$ - |
| Task .09 Reliability Data & Analytical | Reliability Data & Analytical | | | | |
| | Staff Time | 19,628 | - | - | - |
| | Travel | 1,095 | - | - | - |
| | Mileage | 5 | - | - | - |
| | Task sub-total | \$ 20,728 | \$ - | \$ - | \$ - |

General Fund Line Item Budget (Continued...)

| | | FY14 ACTUAL | FY15 ADOPTED BUDGET | FY16 PROPOSED BUDGET | FY15 ADOPTED TO FY16 PROPOSED INCR (DECR) |
|--|---|----------------|---------------------------|----------------------------|---|
| Task .10 Capital Outlay > \$5K | Capital Outlay > \$5K | | | | |
| | Staff Time | 121,248 | - | - | - |
| | Professional Services | 38,132 | - | - | - |
| | SCAG Consultant | 65,664 | - | - | - |
| | Software Support | 41,352 | - | - | - |
| | Travel - Local | 16 | - | - | - |
| | Mileage | 238 | - | - | - |
| | | \$ 266,650 | \$ - | \$ - | \$ - |
| Task .11 Public Records Administration | Public Records Administration | | | | |
| | Staff Time | 23,946 | - | 12,905 | 12,905 |
| | | \$ 23,946 | \$ - | \$ 12,905 | \$ 12,905 |
| Task .13 Sustainability Project | Sustainability Project | | | | |
| | SCAG Consultant | - | 172,440 | 275,000 | 102,560 |
| | | \$ - | \$ 172,440 | \$ 275,000 | \$ 102,560 |
| Task .14 International Collaboration | International Collaboration | | | | |
| | Staff Time | - | - | 33,071 | 33,071 |
| | Other Meeting Expense | | | 5,000 | 5,000 |
| | Printing | | - | 5,000 | 5,000 |
| | | \$ - | \$ - | \$ 43,071 | \$ 43,071 |
| Task .15 Enhanced Infrastructure Financing District | Enhanced Infrastructure Financing District | | | | |
| | Miscellaneous Other | - | - | 75,000 | 75,000 |
| | | \$ - | \$ - | \$ 75,000 | \$ 75,000 |
| Total for all tasks | | \$ 1,596,594 | \$ 2,374,939 | \$ 2,650,727 | \$ 275,788 |
| Allocated Fringe Benefits | | 216,633 | 155,788 | 88,900 | (66,888) |
| Allocated Indirect Costs | | 453,103 | 276,634 | 149,555 | (127,079) |
| Total | | \$ 2,266,330 | \$ 2,807,361 | \$ 2,889,182 | \$ 81,821 |

Totals may not add due to rounding

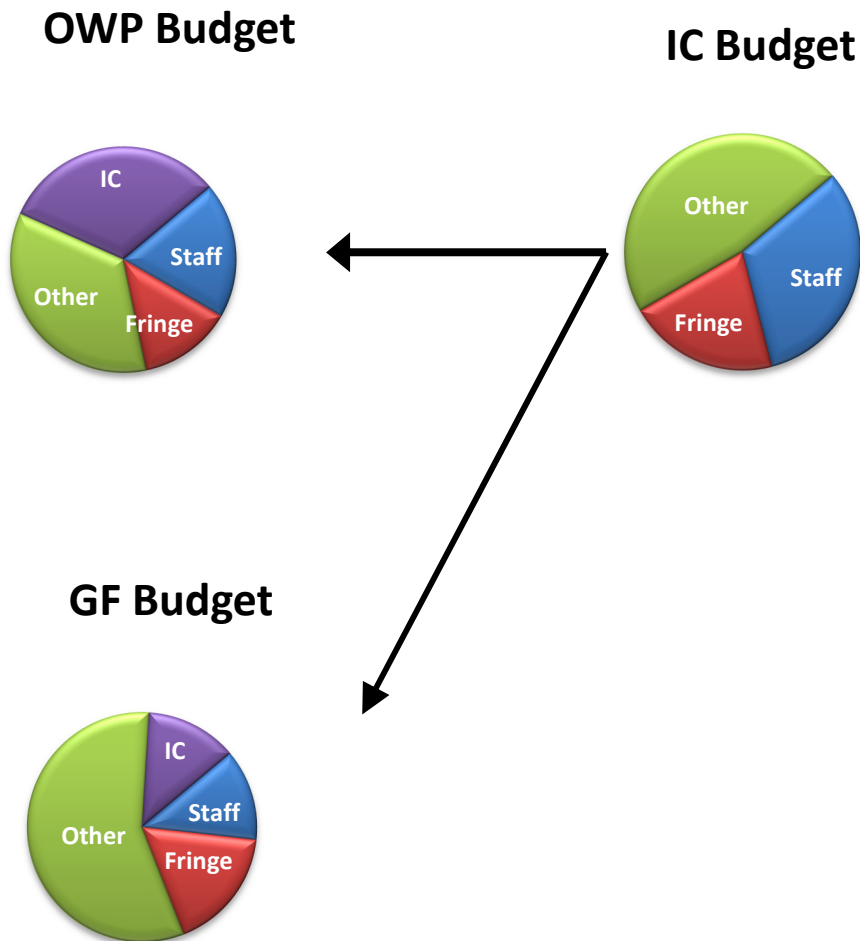
THE INDIRECT COST BUDGET (IC)

What is the Indirect Cost Budget?

The Indirect Cost Budget is established to provide funding for staff salaries, fringe benefits and other non-labor costs that are not attributable to an individual direct program project, except on a pro-rata basis. The funding document is the basis for generating the Indirect Cost Allocation Plan (ICAP) which is forwarded to Caltrans for approval.

How is the Indirect Cost Budget Funded?

An IC rate, approved by Caltrans, is applied to all productive staff salaries and fringe costs. For example, for every \$1,000 of direct salaries and fringe, the IC budget receives \$712.30 (71.23%). A review of the comprehensive line item budget chart on page 11 shows the impact of this concept. Notice that the OWP and General Fund budgets have each allocated funds for indirect costs which represents each budget component's share of funding the Indirect Cost program.



The Indirect Cost Budget

| GL Account | Cost Category | Adopted FY15 | Proposed FY16 | Incr (Decr) |
|------------|------------------------------------|---------------|---------------|-------------|
| | Staff | \$ 3,716,315 | \$ 3,708,908 | \$ (7,407) |
| 54300 | SCAG consultant | 1,370,481 | 1,433,359 | 62,878 |
| 54340 | Legal | 200,000 | 335,000 | 135,000 |
| 55210 | Software support | 527,279 | 460,460 | (66,819) |
| 55220 | Hardware support | 113,780 | 79,777 | (34,003) |
| 55240 | Repair- maintenance | 20,000 | 30,000 | 10,000 |
| 55400 | Office rent 818-office | 1,582,877 | 1,582,877 | - |
| 55410 | Office rent satellite | 171,490 | 171,490 | - |
| 55420 | Equipment leases | 108,979 | 126,186 | 17,207 |
| 55430 | Equip repairs and maintenance | 19,000 | 13,323 | (5,677) |
| 55440 | Insurance | 170,722 | 170,722 | - |
| 55441 | Payroll / bank fees | 10,000 | 10,000 | - |
| 55460 | Materials & equipment <\$5K | 35,000 | 49,500 | 14,500 |
| 55510 | Office supplies | 80,000 | 80,000 | - |
| 55520 | Graphic Supplies | 1,500 | 2,000 | 500 |
| 55530 | Telephone | 189,800 | 150,000 | (39,800) |
| 55540 | Postage | 5,000 | 10,000 | 5,000 |
| 55550 | Delivery services | 5,000 | 5,000 | - |
| 55600 | SCAG memberships | 104,313 | 182,151 | 77,838 |
| 55620 | Resource materials | 32,800 | 45,727 | 12,927 |
| 55700 | Depreciation - furniture & fixture | 5,738 | 45,000 | 39,262 |
| 55710 | Depreciation - computer | 69,136 | 75,000 | 5,864 |
| 55715 | Amortization - software | - | 108,791 | 108,791 |
| 55720 | Amortization - lease | 7,786 | 10,000 | 2,214 |
| 55800 | Recruitment adverting | 18,500 | 15,000 | (3,500) |
| 55801 | Recruitment - other | 22,000 | 25,000 | 3,000 |
| 55810 | Public notices | 5,000 | 5,000 | - |
| 55820 | Staff training | 80,000 | 81,500 | 1,500 |
| 55830 | Conferences/workshops | 23,850 | 16,850 | (7,000) |
| 55920 | Other meeting expense | 2,200 | 5,200 | 3,000 |
| 55930 | Miscellaneous other | 8,500 | 8,000 | (500) |
| 55950 | Temporary help | 38,500 | 38,500 | - |
| 56100 | Printing | 17,600 | 21,000 | 3,400 |
| 58100 | Travel | 109,050 | 91,500 | (17,550) |
| 58101 | Travel - local | 11,800 | 11,450 | (350) |
| 58110 | Mileage | 45,825 | 45,725 | (100) |
| 58450 | SCAG rental vehicles | 800 | 2,000 | 1,200 |
| | Sub-total | \$ 8,930,621 | \$ 9,251,996 | \$ 321,375 |
| 50011 | Fringe benefits | 2,593,861 | 2,664,156 | 70,295 |
| | Unrecovered overhead | (794,248) | (892,242) | (97,994) |
| | Total | \$ 10,730,234 | \$ 11,023,910 | \$ 293,676 |

Totals may not add due to rounding

IC Functional Activities

The Indirect Cost budget is spread across several functional areas within the agency. The following chart describes the functional areas.

| Group | Area | Functional Activity |
|-----------------------------------|------------------------------------|---|
| Administration | Finance | Finance is responsible for all financial activities of the agency, including accounting, budget & grants, investment policy, contracts, procurement, internal audits, and directing outside audits |
| | Human Resources | Human Resources is responsible for staff recruitment, employee relations, training, employee benefits, maintaining personnel records, and administration of personnel rules and systems. |
| | Information Technology | Information Technology (IT) supports IT operations, computers for office staff, modeling and GIS capabilities, phone systems, video conferencing and networks as well as Facilities/property management for all of SCAG offices. |
| Agency-wide Management | | The Agency-wide Management section is responsible for the management of Association staff, the Association's budget, and day-to-day operations of the Association's departments. The Executive Director is the official representative of the Association and its policies. |
| Legal Services | | Legal Services is responsible for all internal and external legal affairs of the Association. |
| Policy, Strategy & Public Affairs | Legislation | This unit is responsible for interfacing with the legislative processes at the federal and state level. |
| | Regional Services & Public Affairs | The primary responsibility of this unit is to maintain and expand governmental, community and private sector participation in the regional planning work of SCAG. This is done by working with cities and counties, local government officials, community and business interest groups. |

THE FRINGE BENEFITS BUDGET (FB)

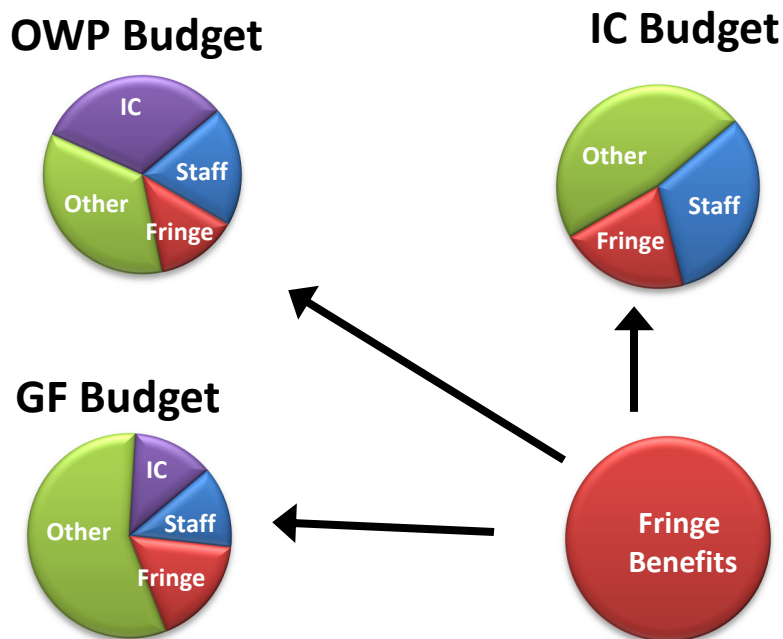
What is the Fringe Benefits Budget?

Fringe benefits (FB) are employee-associated costs such as leave expenses (vacation, holidays, personal floating holidays, sick leave, etc.), health plan expenses, retirement plan expenses, workers' compensation insurance, unemployment insurance, bus/rail/carpool expenses, tuition reimbursement expenses, and deferred compensation expenses. These costs are expressed as a rate for full-time regular staff. The rate is the pooled costs of the fringe benefits divided by the total salaries for full-time regular staff.

To participate in SCAG's fringe benefits program, staff must hold benefits eligible positions as regular, at-will or limited-term positions. Some of these programs provide staff and their families with financial protection if they become ill or disabled. Others are designed to aid them in preparing for retirement or in meeting educational costs they incur for themselves. Others are designed to allow staff and their family's time to recreate and spend time together. Some part-time staff, interns, temporary employees and temporary agency workers are not eligible for SCAG's fringe benefits programs.

The employee-associated costs are related to SCAG's full-time staff to generate a fringe benefits burden rate. The fringe benefits burden is applied to all staff charges in OWP, General Fund and Indirect projects.

A rate is applied to all OWP, GF and IC salaries, e.g., for every \$1,000 of salaries, the FB receives \$734.35 (73.44%).



The Fringe Benefits Budget

| GL Account | Line Item | Adopted FY15 | Proposed FY16 | Incr (Decr) |
|------------|-------------------------------------|--------------|---------------|-------------|
| 60002 | Sick leave | 306,099 | 313,659 | 7,560 |
| 60004 | PFH | 221,797 | 235,027 | 13,230 |
| 60003 | Holiday | 467,604 | 541,970 | 74,366 |
| 60001 | Vacation | 746,243 | 743,964 | (2,278) |
| 60110 | PERS | 3,436,984 | 3,772,724 | 335,740 |
| 60120 | PARS | 68,012 | 69,375 | 1,363 |
| 60200 | Health insurance - actives | 1,305,600 | 1,334,400 | 28,800 |
| 60201 | Health insurance - retirees PAYGO | 544,277 | 570,065 | 25,788 |
| 60202 | Health insurance - retirees GASB 45 | 358,092 | 359,375 | 1,283 |
| 60210 | Dental insurance | 171,948 | 192,758 | 20,810 |
| 60220 | Vision insurance | 49,307 | 55,322 | 6,015 |
| 60225 | Life insurance | 76,153 | 76,153 | - |
| 60240 | Medicare tax - employers | 194,271 | 204,631 | 10,360 |
| 60245 | Social security tax employers | 39,245 | 42,496 | 3,251 |
| 60300 | Tuition reimbursement | 27,360 | 16,416 | (10,944) |
| 60310 | Bus passes | 115,884 | 139,068 | 23,184 |
| 60320 | Carpool reimbursement | 2,100 | 2,520 | 420 |
| 60400 | Workers compensation | 117,311 | 117,311 | - |
| 60405 | Unemployment compensation Insurance | 35,000 | 50,000 | 15,000 |
| 60410 | Miscellaneous employee benefits | 58,860 | 52,660 | (6,200) |
| 60415 | SCAG 457 match | 123,500 | 113,000 | (10,500) |
| 60450 | Benefits administrative fees | 3,160 | 3,743 | 583 |
| 60500 | Automobile allowance | 16,200 | 9,600 | (6,600) |
| | | 8,485,006 | 9,016,237 | 531,231 |

Totals may not add due to rounding

SECTION III - APPENDIX

DESCRIPTION OF SCAG BUDGET LINE ITEMS

| Account/Line Item | Description |
|---|--|
| 500XX Staff | Staff wages including non-worktime |
| 54300 SCAG Consultant | Outside experts retained to provide special expertise |
| 54340 Legal | Outside legal experts retained to provide special expertise |
| 54350 Professional Services | Professional Services |
| 55210 Software Support | Fees paid for telephone support and updates of SCAG's high end desktop and network software |
| 55220 Hardware Support | Fees paid for maintenance and repair contracts on SCAG's computer servers |
| 55240 Repair Maintenance | Processes that do not enhance function or extend the useful life of an asset are expensed as repairs |
| 5528X 3rd Party Contribution | Like-kind contribution from other agencies that are match for SCAG's grants |
| 55400 Office Rent 818-Offices | Rent paid for SCAG's main office |
| 55410 Office Rent Satellite | Rent paid for SCAG's satellite offices |
| 55420 Equipment Leases | Fees paid for copier, telephone, postage, etc. equipment |
| 55430 Equipment Repairs And Maintenance | Fees paid to outside vendors to repair SCAG owned equipment |
| 55440 Insurance | SCAG's liability insurance |
| 55441 Payroll / Bank Fees | Fees paid for payroll processing & bank services |
| 55460 Materials & Equipment <\$5,000 | Used to buy capital equipment with unit costs under \$5,000. (do not need to depreciate) |

| Account/Line Item | Description |
|---|--|
| 55510 Office Supplies | Routine office supplies and paper for copy machines |
| 55520 Graphic Supplies | Materials used in the production of documents for agency communications, presentations, etc. |
| 55530 Telephone | SCAG's monthly telephone fees paid for both voice and data lines |
| 55540 Postage | Postage and delivery fees |
| 55550 Delivery Services | Cost of outside courier delivery and other non-USPS services |
| 55600 SCAG Memberships | Pays for SCAG to belong to various organizations |
| 55610 Professional Memberships | Fees paid on behalf of SCAG employees to belong to certain professional organizations |
| 55620 Resource Material/Subscriber | Fees for book purchases., subscriptions and data acquisition |
| 55700 Depreciation - Furniture & Fixtures | The general fund buys assets that have a cost greater than \$5,000 using account 55730, Capital Outlay. The cost is recovered when depreciation is charged to a grant using this account |
| 55710 Depreciation - Computer | See above |
| 55715 Amortization - Software | To account for amortization of software |
| 55720 Amortization - Lease | To account for amortization of leasehold improvements. |
| 55730 Capital Outlay | Fixed asset purchases greater than \$5,000. The cost is recovered when depreciation is charged to a grant |
| 55800 Recruitment Advertising | Advertising in certain journals and publications regarding job opportunities at SCAG |
| 55801 Recruitment – Other | Moving expenses and cost of sponsoring foreign employees (visas). |
| 55810 Public Notices | Legal advertising that SCAG must undertake to support certain programs or grants |
| 55820 Staff Training | Used to provide access to outside training opportunities or to bring experts for in-house training |

| Account/Line Item | Description |
|----------------------------------|--|
| 55830 Conferences/Workshops | Cost of educational and informational events attended by SCAG staff and elected officials |
| 55860 Scholarships | Contributions by SCAG to offset the educational expense of selected students |
| 55914 RC General Assembly | The by-laws require an annual meeting of the membership. This budget pays for the actual meeting expenses such as meals and conference facilities. |
| 55915 Demographic Workshop | Pays for the meeting expenses of the annual workshop that addresses demographic issues |
| 55916 Economic Summit | Pays for the meeting expenses of the annual summit that addresses economic issues |
| 55917 Labor Summit | Pays for the meeting expenses of the annual summit that addresses labor issues |
| 55920 Other Meeting Expense | Pays for other, non-food expenses related to meeting support |
| 55930 Miscellaneous Other | Pays for other, minor expenses not categorized elsewhere |
| 55940 Stipend-RC Meeting | Stipends paid to RC Members for attending meetings |
| 55950 Temporary Help | SCAG occasionally uses employment agencies to provide short term staffing |
| 55980 Contingency – General Fund | Non-reimbursable project costs amount available for unforeseen spending |
| 56100 Printing | Pays for outside printing costs of SCAG publications and brochures |
| 58100 Travel | Pays for staff and RC travel on behalf of SCAG projects |
| 58101 Travel – Local | Travel inside the SCAG region |
| 58110 Mileage | Cost of automobile travel at the IRS rate per mile |
| 58150 Staff Lodging Expense | General funds used to pay for staff lodging expenses, under certain conditions, greater than state or federal guidelines. |
| 58200 Travel-Registration Fees | Pays conference and seminar registration fees |

| Account/Line Item | Description |
|---|--|
| 58450 SCAG Rental Vehicles | Rental vehicle costs |
| 58800 RC Sponsorships | General funds allocated to events supported by RC actions. |
| 60110 Retirement-PERS | Pays for employee share of contributions to PERS |
| 60120 Retirement-PARS | SCAG contribution to the supplemental defined benefit retirement plan |
| 60200 Health Insurance | SCAG contribution for employee health insurance |
| 60201 Health Insurance-Retirees PAYGO | Retiree health insurance premiums paid to CalPERS |
| 60202 Health Insurance-Retirees GASB 45 | Retiree health insurance premiums paid to the California Employers' Retiree Benefit Trust, as computed by an actuary |
| 60210 Dental Insurance | SCAG contribution for employee dental insurance |
| 60220 Vision Insurance | SCAG contribution for employee vision insurance |
| 60225 Life Insurance | SCAG cost of life insurance for each benefit-eligible employee |
| 60240 Medicare Tax Employer Share | SCAG pays a percentage of 1.45% (of payroll) contribution to Medicare for all employees hired after 1986. |
| 60245 Social Security Tax Employers | Employer's share of social security on wages paid |
| 60300 Tuition Reimbursement | All employees can participate in a tuition reimbursement program for work related classes. |
| 60310 Transit Passes | All employees who utilize public transportation to commute are eligible to be reimbursed up to a specified maximum. |
| 60320 Carpool Reimbursement | Eligible employees who are members of a carpool receive a specified monthly allowance. |
| 60400 Workers Compensation Insurance | This is mandated insurance for employees that provides a benefit if the employee receives a work-related injury. |
| 60405 Unemployment Comp Insurance | Payments for unemployment insurance claims filed by former employees. |

| Account/Line Item | Description |
|---------------------------------------|--|
| 60410 Miscellaneous Employee Benefits | The cost of SCAG's Employee Assistance Program |
| 60415 SCAG 457 Match | SCAG managers and directors receive matching funds for 457 Plan deferred compensation contributions. |
| 60450 Benefits – Administrative Fees | These fees pay for third parties who administer SCAG's cafeteria plan. |
| 60500 Automobile Allowance | Allowances payable to executives in accordance with employment contracts. |

**SOUTHERN CALIFORNIA ASSOCIATION OF GOVERNMENTS
PROPOSED MEMBERSHIP ASSESSMENT SCHEDULE
FOR THE FISCAL YEAR 2015 - 16
as of February 4, 2015**

| | UNINC POP COUNTIES/TOTAL <u>POP CITIES</u> | ASSESSMENTS <u>2015-16</u> |
|---|--|-------------------------------|
| <u>COUNTIES (6)</u> | | |
| IMPERIAL | 37,220 | 6,731 |
| LOS ANGELES | 1,046,557 | 125,851 |
| ORANGE | 121,473 | 35,545 |
| RIVERSIDE | 363,590 | 56,563 |
| SAN BERNARDINO | 297,425 | 50,819 |
| VENTURA | 97,313 | 18,448 |
| | <hr/> | |
| SUB-TOTAL | 1,963,578 | 293,957 |
| | <hr/> | |
| <u>CITIES (187) & TRIBES (4)</u> | | |
| ADELANTO | 32,511 | 3,322 |
| AGOURA HILLS | 20,625 | 2,040 |
| ALHAMBRA | 84,697 | 7,852 |
| ALISO VIEJO | 49,951 | 4,836 |
| ANAHEIM | 348,305 | 30,986 |
| APPLE VALLEY | 70,755 | 6,642 |
| ARCADIA | 57,500 | 5,492 |
| ARTESIA | 16,776 | 1,706 |
| AZUSA | 48,385 | 4,700 |
| BALDWIN PARK | 76,715 | 7,160 |
| BANNING | 30,325 | 3,132 |
| BARSTOW | 23,292 | 2,272 |
| BEAUMONT | 40,876 | 4,048 |
| BELL | 35,972 | 3,623 |
| BELLFLOWER | 77,741 | 7,249 |
| BELL GARDENS | 42,667 | 4,204 |
| BEVERLY HILLS | 34,677 | 3,510 |
| BIG BEAR LAKE | 5,121 | 545 |
| BLYTHE | 18,992 | 1,899 |
| BRADBURY | 1,082 | 194 |
| BRAWLEY | 25,897 | 2,748 |
| BREA | 42,397 | 4,180 |
| BUENA PARK | 82,344 | 7,648 |
| BURBANK | 105,543 | 9,912 |
| CALABASAS | 23,943 | 2,328 |

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| | UNINC POP COUNTIES/TOTAL <u>POP CITIES</u> | ASSESSMENTS <u>2015-16</u> |
|--------------------|--|-------------------------------|
| CALEXICO | 40,564 | 4,021 |
| CALIMESA | 8,231 | 815 |
| CALIPATRIA | 7,517 | 753 |
| CAMARILLO | 66,752 | 6,295 |
| CANYON LAKE | 10,826 | 1,190 |
| CARSON | 92,636 | 8,542 |
| CATHEDRAL CITY | 52,595 | 5,066 |
| CERRITOS | 49,741 | 4,818 |
| CHINO | 81,747 | 7,596 |
| CHINO HILLS | 76,131 | 7,109 |
| CLAREMONT | 35,920 | 3,618 |
| COACHELLA | 43,633 | 4,288 |
| COLTON | 53,057 | 5,106 |
| COMMERCE | 13,003 | 1,379 |
| COMPTON | 98,082 | 9,014 |
| CORONA | 159,132 | 14,564 |
| COSTA MESA | 111,846 | 10,459 |
| COVINA | 48,619 | 4,721 |
| CUDAHY | 24,142 | 2,346 |
| CULVER CITY | 39,579 | 3,936 |
| CYPRESS | 48,886 | 4,744 |
| DANA POINT | 34,037 | 3,455 |
| DESERT HOT SPRINGS | 28,001 | 2,931 |
| DIAMOND BAR | 56,400 | 5,396 |
| DOWNEY | 113,363 | 10,591 |
| DUARTE | 21,668 | 2,131 |
| EASTVALE | 59,185 | 5,638 |
| EL CENTRO | 44,311 | 4,347 |
| EL MONTE | 115,064 | 10,739 |
| EL SEGUNDO | 16,897 | 1,717 |
| FILLMORE | 15,339 | 1,582 |
| FONTANA | 202,177 | 18,301 |
| FOUNTAIN VALLEY | 56,702 | 5,422 |
| FULLERTON | 140,131 | 12,915 |
| GARDEN GROVE | 173,953 | 15,851 |
| GARDENA | 60,082 | 5,716 |
| GLENDALE | 195,799 | 17,747 |
| GLENDORA | 51,290 | 4,952 |
| GRAND TERRACE | 12,285 | 1,316 |

**SOUTHERN CALIFORNIA ASSOCIATION OF GOVERNMENTS
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| | UNINC POP COUNTIES/TOTAL <u>POP CITIES</u> | ASSESSMENTS <u>2015-16</u> |
|----------------------|--|-------------------------------|
| HAWAIIAN GARDENS | 14,456 | 1,505 |
| HAWTHORNE | 86,644 | 8,022 |
| HEMET | 81,537 | 7,578 |
| HERMOSA BEACH | 19,750 | 1,964 |
| HESPERIA | 91,506 | 8,444 |
| HIDDEN HILLS | 1,901 | 265 |
| HIGHLAND | 54,033 | 5,191 |
| HOLTVILLE | 6,154 | 634 |
| HUNTINGTON BEACH | 195,999 | 17,765 |
| HUNTINGTON PARK | 59,033 | 5,625 |
| IMPERIAL | 16,708 | 1,700 |
| INDIAN WELLS | 5,137 | 546 |
| INDIO | 82,398 | 7,653 |
| INDUSTRY | 438 | 138 |
| INGLEWOOD | 111,795 | 10,455 |
| IRVINE | 242,651 | 21,814 |
| IRWINDALE | 1,466 | 227 |
| JURUPA VALLEY | 97,774 | 8,988 |
| LA CANADA FLINTRIDGE | 20,535 | 2,033 |
| LA HABRA | 61,717 | 5,858 |
| LA HABRA HEIGHTS | 5,420 | 571 |
| LA MIRADA | 49,178 | 4,769 |
| LA PALMA | 15,896 | 1,630 |
| LA PUENTE | 40,478 | 4,014 |
| LA QUINTA | 39,032 | 3,888 |
| LA VERNE | 32,228 | 3,298 |
| LAGUNA BEACH | 23,225 | 2,266 |
| LAGUNA HILLS | 30,857 | 3,179 |
| LAGUNA NIGUEL | 64,460 | 6,096 |
| LAGUNA WOODS | 16,581 | 1,689 |
| LAKE ELSINORE | 56,718 | 5,424 |
| LAKE FOREST | 79,139 | 7,370 |
| LAKEWOOD | 81,224 | 7,551 |
| LANCASTER | 159,878 | 14,629 |
| LAWNDALE | 33,228 | 3,385 |
| LOMA LINDA | 23,614 | 2,300 |
| LOMITA | 20,630 | 2,041 |
| LONG BEACH | 470,292 | 41,576 |
| LOS ALAMITOS | 11,729 | 1,268 |

**SOUTHERN CALIFORNIA ASSOCIATION OF GOVERNMENTS
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FOR THE FISCAL YEAR 2015 - 16
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| | UNINC POP COUNTIES/TOTAL <u>POP CITIES</u> | ASSESSMENTS <u>2015-16</u> |
|----------------------------------|--|-------------------------------|
| LOS ANGELES | 3,904,657 | 340,211 |
| LYNWOOD | 70,980 | 6,662 |
| MALIBU | 12,865 | 1,367 |
| MANHATTAN BEACH | 35,619 | 3,592 |
| MENIFEE | 83,716 | 7,767 |
| MISSION VIEJO | 95,334 | 8,776 |
| MONROVIA | 37,162 | 3,726 |
| MONTCLAIR | 37,374 | 3,744 |
| MONTEBELLO | 63,527 | 6,015 |
| MONTEREY PARK | 61,777 | 5,863 |
| MOORPARK | 35,172 | 3,553 |
| MORENO VALLEY | 199,258 | 18,047 |
| MORONGO-MISSION INDIANS | 1,109 | 196 |
| MURRIETA | 106,425 | 9,989 |
| NEEDLES | 4,908 | 526 |
| NEWPORT BEACH | 86,874 | 8,041 |
| NORCO | 26,582 | 2,808 |
| NORWALK | 106,630 | 10,006 |
| OJAI | 7,594 | 759 |
| ONTARIO | 167,382 | 15,280 |
| OXNARD | 203,645 | 18,428 |
| PALM DESERT | 50,417 | 4,877 |
| PALM SPRINGS | 46,135 | 4,505 |
| PALMDALE | 155,657 | 14,262 |
| PALOS VERDES ESTATES | 13,665 | 1,436 |
| PARAMOUNT | 55,051 | 5,279 |
| PASADENA | 140,879 | 12,980 |
| PERRIS | 72,103 | 6,759 |
| PICO RIVERA | 63,873 | 6,045 |
| PLACENTIA | 52,094 | 5,022 |
| POMONA | 151,713 | 13,920 |
| PORT HUENEME | 22,399 | 2,194 |
| RANCHO CUCAMONGA | 172,299 | 15,707 |
| RANCHO MIRAGE | 17,745 | 1,790 |
| RANCHO PALOS VERDES | 42,358 | 4,177 |
| PECHANGA BAND OF LUISENO INDIANS | 800 | 169 |
| REDLANDS | 69,882 | 6,566 |
| REDONDO BEACH | 67,717 | 6,378 |
| RIALTO | 101,429 | 9,555 |

**SOUTHERN CALIFORNIA ASSOCIATION OF GOVERNMENTS
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| | UNINC POP COUNTIES/TOTAL <u>POP CITIES</u> | ASSESSMENTS <u>2015-16</u> |
|--|--|-------------------------------|
| RIVERSIDE | 314,034 | 28,011 |
| ROLLING HILLS | 1,895 | 265 |
| ROLLING HILLS ESTATES | 8,184 | 810 |
| ROSEMEAD | 54,762 | 5,254 |
| SAN BERNARDINO | 212,721 | 19,216 |
| SAN BUENAVENTURA | 108,961 | 10,209 |
| SAN CLEMENTE | 64,874 | 6,132 |
| SAN DIMAS | 34,072 | 3,458 |
| SAN FERNANDO | 24,222 | 2,353 |
| SAN GABRIEL | 40,313 | 4,000 |
| SAN JACINTO | 45,563 | 4,455 |
| SAN JUAN CAPISTRANO | 35,900 | 3,616 |
| SAN MARINO | 13,341 | 1,408 |
| SANTA ANA | 331,953 | 29,567 |
| SANTA CLARITA | 209,130 | 18,904 |
| SANTA FE SPRINGS | 17,349 | 1,756 |
| SANTA MONICA | 92,185 | 8,503 |
| SANTA PAULA | 30,448 | 3,143 |
| SEAL BEACH | 24,591 | 2,385 |
| SIERRA MADRE | 11,094 | 963 |
| SIGNAL HILL | 11,411 | 1,241 |
| SIMI VALLEY | 126,305 | 11,714 |
| SODOBA BAND OF LUISENO INDIANS | 490 | 143 |
| SOUTH EL MONTE | 20,426 | 2,023 |
| SOUTH GATE | 96,057 | 8,839 |
| SOUTH PASADENA | 26,011 | 2,758 |
| STANTON | 38,963 | 3,882 |
| TEMECULA | 106,289 | 9,977 |
| TEMPLE CITY | 36,134 | 3,637 |
| THOUSAND OAKS | 129,039 | 11,952 |
| TORRANCE | 147,706 | 13,572 |
| TORRES MARTINEZ BAND OF CAHUILLA INDIANS | 4,075 | 454 |
| TUSTIN | 78,360 | 7,302 |
| TWENTYNINE PALMS | 26,576 | 2,807 |
| UPLAND | 75,147 | 7,023 |
| VERNON | 122 | 111 |
| VICTORVILLE | 120,590 | 11,218 |
| VILLA PARK | 5,935 | 615 |
| WALNUT | 30,112 | 3,114 |

**SOUTHERN CALIFORNIA ASSOCIATION OF GOVERNMENTS
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| | UNINC POP COUNTIES/TOTAL <u>POP CITIES</u> | ASSESSMENTS <u>2015-16</u> |
|--------------------------------------|--|-------------------------------|
| WEST COVINA | 107,828 | 10,110 |
| WEST HOLLYWOOD | 35,072 | 3,545 |
| WESTLAKE VILLAGE | 8,386 | 828 |
| WESTMINSTER | 91,652 | 8,456 |
| WESTMORELAND | 2,301 | 300 |
| WILDOMAR | 33,718 | 3,427 |
| WHITTIER | 86,538 | 8,012 |
| YORBA LINDA | 67,069 | 6,322 |
| YUCCA VALLEY | 21,053 | 2,078 |
| YUCAIPA | 52,654 | 5,071 |
| SUB-TOTAL | <u>16,368,268</u> | <u>1,508,619</u> |
| GRAND TOTAL-ASSESSMENTS | <u>18,331,846</u> | <u>1,802,576</u> |
| <u>COMMISSIONS</u> | | |
| SANBAG | 2,085,669 | 25,000 |
| RCTC | 2,279,967 | 25,000 |
| VCTC | 842,967 | 10,000 |
| Transportation Corridor Agency | | 10,000 |
| OCTA | 3,113,991 | 25,000 |
| Air Districts | | <u>25,000</u> |
| SUB-TOTAL | | <u>120,000</u> |
| TOTAL MEMBERSHIP AND ASSESSMENTS | | <u><u>1,922,576</u></u> |

SCAG Salary Schedule

(Effective Date 10/07/2014)

| Classification | Minimum | Ranges | | Maximum | Maximum | Time Base |
|--|------------|----------------|-----------------|---------|------------|----------------|
| | | Minimum Hourly | Midpoint Hourly | | | |
| Accountant I | 56,484.06 | 27.16 | 64,949.25 | 31.23 | 73,414.43 | 35.30 Monthly |
| Accountant II | 61,558.22 | 29.60 | 70,790.72 | 34.03 | 80,023.22 | 38.47 Monthly |
| Accountant III | 68,340.27 | 32.86 | 78,587.60 | 37.78 | 88,834.93 | 42.71 Monthly |
| Accounting Systems Analyst | 75,716.37 | 36.40 | 87,077.54 | 41.86 | 98,438.70 | 47.33 Monthly |
| Accounting Technician | 44,207.07 | 21.25 | 50,840.61 | 24.44 | 57,474.14 | 27.63 Hourly |
| Administrative Assistant | 46,072.42 | 22.15 | 52,972.61 | 25.47 | 59,872.80 | 28.79 Hourly |
| Assistant Analyst to the Ex Director | 63,548.16 | 30.55 | 73,070.40 | 35.13 | 82,592.64 | 39.71 Monthly |
| Assistant Regional Planner | 60,503.04 | 29.09 | 69,588.48 | 33.46 | 78,673.92 | 37.82 Monthly |
| Assistant to the Executive Director | 102,061.44 | 49.07 | 117,374.40 | 56.43 | 132,687.36 | 63.79 Monthly |
| Associate Analyst to the Ex Director | 75,479.04 | 36.29 | 86,798.40 | 41.73 | 98,117.76 | 47.17 Monthly |
| Associate Regional Planner | 70,536.96 | 33.91 | 81,120.00 | 39.00 | 91,703.04 | 44.09 Monthly |
| Budget and Grants Analyst I | 61,695.30 | 29.66 | 70,948.38 | 34.11 | 80,201.47 | 38.56 Monthly |
| Budget and Grants Analyst II | 72,359.87 | 34.79 | 83,217.47 | 40.01 | 94,075.07 | 45.23 Monthly |
| Chief Economic Advisor | 96,320.64 | 46.31 | 110,772.48 | 53.26 | 125,224.32 | 60.20 Monthly |
| Chief Counsel/Director of Legal Services | 176,351.55 | 84.78 | 202,807.90 | 97.50 | 229,264.26 | 110.22 Monthly |
| Chief Deputy Executive Director | 192,745.60 | 92.67 | 221,657.44 | 106.57 | 250,569.28 | 120.47 Monthly |
| Chief Financial Officer | 167,834.37 | 80.69 | 193,011.94 | 92.79 | 218,189.50 | 104.90 Monthly |
| Chief Information Officer | 159,751.49 | 76.80 | 183,722.66 | 88.33 | 207,693.82 | 99.85 Monthly |
| Chief Modeler | 101,200.32 | 48.65 | 116,380.37 | 55.95 | 131,560.42 | 63.25 Monthly |
| Chief of Research and Forecasting | 101,200.32 | 48.65 | 119,669.41 | 57.53 | 138,138.49 | 66.41 Monthly |
| Clerk of the Board | 87,141.60 | 41.90 | 100,206.91 | 48.18 | 113,272.22 | 54.46 Monthly |
| Contracts Administrator I | 61,695.30 | 29.66 | 70,948.38 | 34.11 | 80,201.47 | 38.56 Monthly |
| Contracts Administrator II | 72,359.87 | 34.79 | 83,217.47 | 40.01 | 94,075.07 | 45.23 Monthly |
| Contracts and Purchasing Assistant | 50,065.60 | 24.07 | 57,581.47 | 27.68 | 65,097.34 | 31.30 Hourly |
| Database Administrator | 80,900.35 | 38.89 | 93,033.10 | 44.73 | 105,165.84 | 50.56 Monthly |
| Department Manager | 119,683.20 | 57.54 | 137,635.68 | 66.17 | 155,588.16 | 74.80 Monthly |
| Deputy Director (Division) | 146,770.62 | 70.56 | 168,787.42 | 81.15 | 190,804.22 | 91.73 Monthly |
| Deputy Executive Director | 183,396.93 | 88.17 | 210,914.91 | 101.40 | 238,432.90 | 114.63 Monthly |
| Deputy Legal Counsel I | 97,341.92 | 46.80 | 111,948.72 | 53.82 | 126,555.52 | 60.84 Monthly |
| Deputy Legal Counsel II | 116,809.88 | 56.16 | 134,338.04 | 64.59 | 151,866.20 | 73.01 Monthly |
| Division Director | 159,751.49 | 76.80 | 183,722.66 | 88.33 | 207,693.82 | 99.85 Monthly |
| Executive Director | FLAT | | 300,659.24 | 144.55 | 300,659.24 | 144.55 Monthly |
| GIS Analyst | 69,888.00 | 33.60 | 80,371.20 | 38.64 | 90,854.40 | 43.68 Monthly |
| Graphics Designer | 54,667.44 | 26.28 | 62,867.88 | 30.22 | 71,068.32 | 34.17 Monthly |
| Human Resources Analyst | 65,660.40 | 31.57 | 75,503.48 | 36.30 | 85,346.56 | 41.03 Monthly |
| Internal Auditor | 136,780.80 | 65.76 | 157,297.92 | 75.62 | 177,815.04 | 85.49 Monthly |
| Lead Accountant | 95,517.97 | 45.92 | 109,849.38 | 52.81 | 124,180.78 | 59.70 Monthly |
| Lead Budget & Grants Analyst | 87,560.51 | 42.10 | 100,686.14 | 48.41 | 113,811.78 | 54.72 Monthly |
| Lead Graphics Designer | 65,033.28 | 31.27 | 74,782.66 | 35.95 | 84,532.03 | 40.64 Monthly |
| Lead Operations Technician | 63,927.55 | 30.73 | 73,519.06 | 35.35 | 83,110.56 | 39.96 Monthly |
| Lead Programmer Analyst | 93,760.37 | 45.08 | 107,820.96 | 51.84 | 121,881.55 | 58.60 Monthly |
| Legislative Analyst I | 55,901.04 | 26.88 | 64,285.00 | 30.91 | 72,668.96 | 34.94 Monthly |
| Legislative Analyst II | 66,976.00 | 32.20 | 77,022.40 | 37.03 | 87,068.80 | 41.86 Monthly |
| Legislative Analyst III | 77,476.88 | 37.25 | 89,090.04 | 42.83 | 100,703.20 | 48.42 Monthly |
| Legislative Analyst IV | 87,858.16 | 42.24 | 101,038.08 | 48.58 | 114,218.00 | 54.91 Monthly |

SCAG Salary Schedule

(Effective Date 10/07/2014)

| Classification | Minimum | Minimum Hourly | Ranges | | Maximum | Maximum Hourly | Time Base |
|------------------------------------|------------|-------------------|------------|--------------------|------------|-------------------|-----------|
| | | | Midpoint | Midpoint Hourly | | | |
| Management Analyst | 71,736.08 | 34.49 | 82,500.08 | 39.66 | 93,264.08 | 44.84 | Monthly |
| Member Relations Officer I | 55,901.04 | 26.88 | 64,285.00 | 30.91 | 72,668.96 | 34.94 | Monthly |
| Member Relations Officer II | 66,976.00 | 32.20 | 77,022.40 | 37.03 | 87,068.80 | 41.86 | Monthly |
| Member Relations Officer III | 77,476.88 | 37.25 | 89,090.04 | 42.83 | 100,703.20 | 48.42 | Monthly |
| Member Relations Officer IV | 87,858.16 | 42.24 | 101,038.08 | 48.58 | 114,218.00 | 54.91 | Monthly |
| Office Assistant | 39,717.60 | 19.10 | 45,681.17 | 21.96 | 51,644.74 | 24.83 | Hourly |
| Office Services Specialist | 39,717.60 | 19.10 | 45,681.17 | 21.96 | 51,644.74 | 24.83 | Hourly |
| Operations Technician | 39,717.60 | 19.10 | 45,681.17 | 21.96 | 51,644.74 | 24.83 | Hourly |
| Operations Technician II | 47,684.83 | 22.93 | 54,834.00 | 26.36 | 61,983.17 | 29.80 | Hourly |
| Operations Technician III | 53,280.86 | 25.62 | 61,271.81 | 29.46 | 69,262.75 | 33.30 | Hourly |
| Planning Technician | 56,784.00 | 27.30 | 65,307.84 | 31.40 | 73,831.68 | 35.50 | Hourly |
| Program Manager I | 95,397.12 | 45.86 | 109,699.20 | 52.74 | 124,001.28 | 59.62 | Monthly |
| Program Manager II | 102,061.44 | 49.07 | 117,374.40 | 56.43 | 132,687.36 | 63.79 | Monthly |
| Programmer Analyst | 69,702.67 | 33.51 | 80,161.54 | 38.54 | 90,620.40 | 43.57 | Monthly |
| Public Affairs Specialist I | 55,901.04 | 26.88 | 64,285.00 | 30.91 | 72,668.96 | 34.94 | Monthly |
| Public Affairs Specialist II | 66,976.00 | 32.20 | 77,022.40 | 37.03 | 87,068.80 | 41.86 | Monthly |
| Public Affairs Specialist III | 77,476.88 | 37.25 | 89,090.04 | 42.83 | 100,703.20 | 48.42 | Monthly |
| Public Affairs Specialist IV | 87,858.16 | 42.24 | 101,038.08 | 48.58 | 114,218.00 | 54.91 | Monthly |
| Receptionist | 39,717.60 | 19.10 | 45,681.17 | 21.96 | 51,644.74 | 24.83 | Hourly |
| Regional Planner Specialist | 89,157.12 | 42.86 | 102,523.20 | 49.29 | 115,889.28 | 55.72 | Monthly |
| Senior Accountant | 75,642.11 | 36.37 | 86,987.26 | 41.82 | 98,332.42 | 47.28 | Monthly |
| Senior Administrative Assistant | 53,280.86 | 25.62 | 61,271.81 | 29.46 | 69,262.75 | 33.30 | Hourly |
| Senior Analyst to the Ex Director | 85,363.20 | 41.04 | 98,167.68 | 47.20 | 110,972.16 | 53.35 | Monthly |
| Senior Budget & Grants Analyst | 79,598.27 | 38.27 | 91,541.63 | 44.01 | 103,484.99 | 49.75 | Monthly |
| Senior Contracts Administrator | 79,598.27 | 38.27 | 91,541.63 | 44.01 | 103,484.99 | 49.75 | Monthly |
| Senior Economist | 87,260.16 | 41.95 | 100,351.68 | 48.25 | 113,443.20 | 54.54 | Monthly |
| Senior Graphic Designer | 61,641.22 | 29.64 | 70,885.15 | 34.08 | 80,129.09 | 38.52 | Monthly |
| Senior Human Resources Analyst | 79,988.48 | 38.46 | 91,996.32 | 44.23 | 104,004.16 | 50.00 | Monthly |
| Senior Management Analyst | 78,912.08 | 37.94 | 90,752.48 | 43.63 | 102,592.88 | 49.32 | Monthly |
| Senior Operations Technician | 58,616.06 | 28.18 | 67,401.36 | 32.40 | 76,186.66 | 36.63 | Monthly |
| Senior Programmer Analyst | 84,940.75 | 40.84 | 97,673.78 | 46.96 | 110,406.82 | 53.08 | Monthly |
| Senior Regional Planner | 77,600.64 | 37.31 | 89,244.48 | 42.91 | 100,888.32 | 48.50 | Monthly |
| Senior Regional Planner Specialist | 95,397.12 | 45.86 | 109,699.20 | 52.74 | 124,001.28 | 59.62 | Monthly |
| Transportation Modeler I | 59,654.40 | 28.68 | 68,602.56 | 32.98 | 77,550.72 | 37.28 | Monthly |
| Transportation Modeler II | 70,536.96 | 33.91 | 81,120.00 | 39.00 | 91,703.04 | 44.09 | Monthly |
| Transportation Modeler III | 83,241.60 | 40.02 | 95,734.08 | 46.03 | 108,226.56 | 52.03 | Monthly |
| Transportation Modeler IV | 95,397.12 | 45.86 | 109,699.20 | 52.74 | 124,001.28 | 59.62 | Monthly |
| Transportation Modeling Prog Mgr | 102,061.44 | 49.07 | 117,374.40 | 56.43 | 132,687.36 | 63.79 | Monthly |
| Web/Graphic Designer | 60,136.13 | 28.91 | 69,155.42 | 33.25 | 78,174.72 | 37.58 | Monthly |

DATE: March 5, 2015

TO: Executive/Administration Committee (EAC)
Regional Council (RC)

FROM: Basil Panas, Chief Financial Officer, (213) 236-1817, panas@scag.ca.gov

SUBJECT: Authorize Acceptance of the California Office of Traffic Safety Grant Funds, if awarded to SCAG, to develop a Regional Bicycle Safety Education Curriculum

EXECUTIVE DIRECTOR'S APPROVAL: 

RECOMMENDED ACTION EAC:

Recommend that the Regional Council approve Resolution No. 15-567-1 authorizing SCAG to accept the California Office of Traffic Safety grant funds, if award to SCAG, to support the development of a Regional Bicycle Safety Education Curriculum.

RECOMMENDED ACTION RC:

Approve the attached Resolution No. 15-567-1 authorizing SCAG to accept the California Office of Traffic Safety grant funds, if awarded to SCAG, to support the development of a Regional Bicycle Safety Education Curriculum.

EXECUTIVE SUMMARY:

SCAG has applied for a grant award from the California Office of Traffic Safety, in Bicycle Safety Educational Course Funds ("Grant Funds"), to develop a regional Bicycle Safety Education Curriculum. This project will create a Regional Bicycle Safety Education Curriculum that can be used by local jurisdictions, regional agencies and bicycle groups to educate the general public in regards to safely operating their bicycle in traffic. SCAG has partnered with the Los Angeles County Bicycle Coalition (LACBC) to access their extensive experience providing bicycle safety education to a wide variety of audiences across the region. Approval of the proposed Resolution No. 15-567-1 will allow SCAG to accept and administer the grant funds, if awarded to SCAG.

STRATEGIC PLAN:

This item supports SCAG's Strategic Plan, Goal 1 (Improve Regional Decision Making by Providing Leadership and Consensus Building on Key Plans and Policies), Objective c (Provide practical solutions for moving new ideas forward).

BACKGROUND:

SCAG has applied for Grant Funds in the amount of \$97,761.43 to support deployment of a Regional Bicycle Safety Education Curriculum. The primary goal of the project is to develop a regional short-format (3-4 hours) bicycle safety curriculum that is accessible to the general public interested in learning important safety information and skills for riding a bicycle in traffic.

In 2012, 62 bicyclists were killed and 7,428 injured on public roadways in the six-county SCAG region. As a share of total roadway deaths, bicyclist fatalities are triple the bicycle mode share – demonstrating a clear need for mode-specific risk reduction strategies like bicycle safety education. SCAG recently received \$2.3 million in funding through the Active Transportation Program to coordinate a regional Active Transportation Safety and Encouragement Campaign which seeks to expand the number of people bicycling throughout the SCAG region. Through funding from the current ATP grant, SCAG will conduct a limited number of bicycle safety courses across the region. Currently, no regional curriculum for these courses

exists. In order to create a uniform curriculum that crosses demographic and linguistic barriers, SCAG in collaboration with the Los Angeles County Bicycle Coalition (LACBC), applied to the California Office of Traffic Safety for funding to develop and test a regional Bicycle Safety Education Curriculum (Curriculum) tailored to the needs of the region.

The California Office of Traffic Safety funds a variety of bicycle safety activities from bicycle skills rodeos for children to multicultural educational activities targeting drivers. The goals of the grant program are to reduce the number of bicyclists injured and killed in traffic collisions, reduce the number of children injured or killed while bicycling, and increase helmet use compliance for children.

Attached for the Regional Council's approval is Resolution No. 15-567-1, which would authorize SCAG to accept and administer the grant funds, if so awarded.

FISCAL IMPACT:

The combined grant program will authorize SCAG to receive \$97,761.43 in Grant Funds that will be utilized for the Bicycle Safety Educational Curriculum. Of the total requested amount, SCAG will use \$7,806.43 for staff time and the remaining balance of \$89,955 will be applied for subrecipient and consultant services. No local match will be provided.

ATTACHMENT:

Resolution No. 15-567-1



RESOLUTION NO. 15-567-1

A RESOLUTION OF THE SOUTHERN CALIFORNIA ASSOCIATION OF GOVERNMENTS APPROVING THE ACCEPTANCE OF THE CALIFORNIA OFFICE OF TRAFFIC SAFETY GRANT FUNDS, IF AWARDED TO SCAG, TO SUPPORT A REGIONAL BICYCLE SAFETY EDUCATION CURRICULUM

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Human Development
Margaret Finlay, Duarte

Energy & Environment
Deborah Robertson, Rialto

Transportation
Alan Wapner, San Bernardino
Associated Governments

WHEREAS, the Southern California Association of Governments (“SCAG”) is the designated Metropolitan Planning Organization (MPO), pursuant to 23 U.S.C. Section 134 et seq. and 49 U.S.C. Section 5303 et seq., serving the nation’s largest metropolitan planning area comprised of Los Angeles, Orange, San Bernardino, Riverside, Ventura and Imperial Counties;

WHEREAS, SCAG has applied for grant funds received from the California Office of Traffic Safety in the total amount of \$97,761.43 from the Bicycle Safety Education Course Funds (“Grant Funds”). If awarded, the Grant Funds will be used to support a Regional Bicycle Safety Education Curriculum;

WHEREAS, the primary goal of the Grant Funds is to reduce the number of bicyclists injured and killed in traffic collisions, reduce the number of children injured or killed while bicycling, and increase helmet use compliance for children through supporting a variety of bicycle safety activities from bicycle skills rodeos for children to multicultural educational activities targeting drivers; and

WHEREAS, if awarded, the Grant Funds will be used by SCAG for the Regional Bicycle Safety Education Curriculum, which will involve subrecipient and consulting services to develop a regional short-format bicycle safety curriculum for the Southern California region that is accessible to the general public interested in learning important safety information and skills for riding a bicycle in traffic.

NOW, THEREFORE, BE IT RESOLVED by the Regional Council of Southern California Association of Governments to authorize SCAG, if awarded, to accept and administer the Grant Funds to support the Regional Bicycle Safety Education Curriculum.

BE IT FURTHER RESOLVED by the SCAG Regional Council as follows:

1. That the Regional Council hereby authorizes SCAG, if awarded, to accept the Grant Funds in the amount of \$97,761.43 from the California Office of Traffic Safety to support the Regional Bicycle Safety Education Curriculum.
2. That SCAG's Executive Director or his designee is hereby designated and authorized by the Regional Council to execute all necessary agreements and other documents on behalf of the Regional Council as they relate to supporting the Regional Bicycle Safety Education Curriculum.

PASSED, APPROVED AND ADOPTED by the Regional Council of the Southern California Association of Governments at a regular meeting this 5th day of March, 2015.

Carl Morehouse
President, SCAG
Councilmember, San Buenaventura

Attested by:

Hasan Ikhata
Executive Director

Approved as to Form:

Joann Africa
Chief Counsel

DATE: March 5, 2015

TO: Executive/Administration Committee (EAC)

FROM: Joseph Silvey, General Counsel, silvey@scag.ca.gov, (949) 265-3411

SUBJECT: Designation of Representatives to Assist with Negotiation of Executive Director's Employment Agreement

RECOMMENDED ACTION:

Designate President; First Vice-President; and General Counsel as representatives of EAC in connection with negotiations regarding possible changes to the Employment Agreement of the Executive Director.

EXECUTIVE SUMMARY:

The EAC is responsible for negotiating the Executive Director's Employment Agreement. Section 54957.6 of the Brown Act allows public agencies to designate representatives to negotiate matters relating to employee salary or salary-related fringe benefits if such designations are made in an Open Session. A public agency can thereafter meet with its designated representatives in Closed Session to review its positions and provide instructions to the designated representatives.

STRATEGIC PLAN:

This activity is in accord with SCAG's Strategic Plan, Goal 5: Optimize Organizational Efficiency and Cultivate an Engaged Workforce; Objective (d) Define the Roles and Responsibilities at all levels of the organization.

BACKGROUND:

After the completion of the Executive Director's Performance Evaluation, the EAC annually reviews the Executive Director's Employment Agreement; considers changes that are appropriate or requested by the Executive Director; and negotiates an amendment to the existing Employment Agreement with the Executive Director. The Employment Agreement changes recommended by the EAC must be ratified by the RC.

To enable negotiations with the Executive Director to be handled efficiently and effectively, the EAC in past years has designated the President, the First Vice President and the General Counsel to negotiate with the Executive Director on the EAC's behalf. After the designation of representatives, the EAC may meet with the representatives in Closed Session to provide guidance on the negotiations with the Executive Director. Any recommendations of the designated representatives regarding the Executive Director's Employment Agreement must be brought to the EAC and thereafter to the RC for action.

ATTACHMENT:

None

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DATE: March 5, 2015

TO: Executive/Administration Committee (EAC)
Regional Council (RC)

FROM: Basil Panas, Chief Financial Officer, (213) 236-1817, panas@scag.ca.gov

SUBJECT: Contracts \$200,000 or Greater: Contract No. 16-002-C1, Information Technology Technical Project Resources

EXECUTIVE DIRECTOR'S APPROVAL:



RECOMMENDED ACTION:

1) Approve Contracts to be referenced as 16-002-C1, C2, C3..., with various vendors, in an amount not-to-exceed \$940,000, to provide project-based technical resources; and 2) Staff also requests to exceed the \$200,000 contract limit per procurement procedures (explained below) for each individual contract for IT resources, when an individual resource is retained for multi-year project support for the purpose of maintaining consistency and effectiveness.

EXECUTIVE SUMMARY:

SCAG's Information Technology (IT) Division retains a small core of IT staff and utilizes IT vendors for technical implementations for defined scopes of work. This allows SCAG to use internal staff where they are most needed and provides the flexibility to increase or decrease IT resources to control costs and workloads. Staff desires to use a State of California Master Service Agreement (MSA) that was competitively procured for the specific purpose of allowing local entities to obtain IT resources from qualified, pre-approved vendors. Using the shared MSA reduces the administrative cost of separate SCAG procurements for such resources. The MSA offers a wide range of specialized skills using statewide discounted rates. For the budgeted Fiscal Year 2015-2016 (FY16) IT work plan, staff requests approval to enter into multiple contracts under this MSA up to a combined maximum of \$940,000.

The Regional Council Policy (RC) Manual, Article VIII, Section 1.1 (updated September 2009, pg. 26), and the SCAG Procurement Manual (dated 02/14/13) Section 3.2 requires the RC to approve contracts that are \$200,000 or greater. However since the MSA has already been competed, and it requires staff to conduct an additional (secondary) competition among at least three (3) of the 120 approved MSA vendors, staff is requesting the RC to authorize staff to exceed the \$200,000 contract approval threshold on any individual contract award. This will assist IT staff with meeting agency needs in a timely manner without the requirement to return to the board for each MSA contract approval within this \$940,000 approval request. Project resources will be used during FY16 for development and enhancement of planning and administrative systems.

STRATEGIC PLAN:

This item supports SCAG's Strategic Plan Goal 4: Develop, Maintain and Promote the Utilization of State of the Art Models, Information Systems and Communication Technologies; Objective d: Integrate Advanced Information and Communication Technologies.

REPORT

BACKGROUND:

Staff recommends executing the following contract \$200,000 or greater:

| <u>Consultant/Contract #</u> | <u>Contract Purpose</u> | <u>Contract Amount</u> |
|-------------------------------------|--|-------------------------------|
| Various Vendors (16-002-C1) | The vendors shall provide technical project resources to complete defined scopes of work for the approved FY16 IT work plan. | \$940,000 |

FISCAL IMPACT:

Funding is available in the FY16 budget.

ATTACHMENT:

Consultant Contract No. 16-002-C1

CONSULTANT CONTRACT 16-002-C1

Recommended Consultant:

Various (explained below)

Background & Scope of Work:

SCAG's Information Technology (IT) Division requires project-based technical resources to implement the IT work plan in support of SCAG's mission. For Fiscal Year 2015-2016 (FY16) IT project requirements, staff seeks approval to enter into multiple contracts with vendors approved by the State of California for this purpose.

SCAG retains a small core of IT staff for SCAG-specific functions that require knowledge of SCAG internal processes. IT service vendors are utilized to implement technology on a project-by-project basis. Using contracted resources gives SCAG the ability to quickly increase or decrease skilled IT resources. This helps controls costs and utilizes SCAG's staff where they are most needed. It also increases SCAG's agility in implementing new technologies.

To meet dynamic resource needs, staff desires to use a State of California Master Service Agreement (MSA) that was competitively procured and established for this specific purpose, i.e. to obtain IT resources from qualified, pre-approved vendors. As the IT workload varies from year to year, staff requests the Regional Council's approval on an annual basis. For FY16, staff seeks authorization to enter into IT contracts up to a combined maximum of \$940,000. Staff also requests to exceed the \$200,000 contract limit per procurement procedures for each individual contract for IT resources, when an individual resource is retained for multi-year project support for the purpose of maintaining consistency and effectiveness. When this is the case, staff also seeks RC approval to exceed the \$200,000 contract limit per procurement procedures for each individual contract.

The approved FY16 IT work plan includes, but is not limited to:

- The Federal Transportation Improvement Program (FTIP) databases used by the County Transportation Commissions (CTCs);
- Geographic Information System (GIS) geodatabases provided to SCAG members and used in analytical planning work;
- Planning databases, including Inter Governmental Review (IGR), Sustainability, and others;
- Administrative systems, such as Records and Information Management (RIM), agenda management and paperless workflows;
- Websites, external and internal, to provide new and enhanced information to staff, partners and the public;
- Financial system upgrades, in part required by funding sources; and
- Temporary resources as required for technical support for SCAG events or other activities.

Staff seeks approval to enter into these contracts using approved State of California vendors up to the total requested for all scopes of work.

Project's Benefits & Key Deliverables:

Using IT resources on a contract-by-contract basis gives SCAG the flexibility to acquire specialized skills to meet varying demands and workloads. This increases SCAG's effectiveness in deploying new technology, broadens the qualified resource pool, shortens project delivery time, and in many cases, reduces the overall cost of projects. The work of each contracting firm is tied to a specific scope, including agreed deliverables and rates, estimated hours, and schedules.

The State's competitively procured MSA allows SCAG and other local entities to leverage the buying power of the State while avoiding duplication of effort and thereby reducing the cost of procurements. Benefits include the availability of a large number of qualified vendors for a wide range of technical skills, discounted hourly rates, and favorable contract terms.

Strategic Plan: This item supports SCAG's Strategic Plan Goal 4: Develop, Maintain and Promote the Utilization of State of the Art Models, Information Systems and Communication Technologies; Objective d: Integrate Advanced Information and Communication Technologies.

Contract Amount: **Total not-to-exceed** **\$940,000**
To be awarded to eligible vendors specified under State of California's MSA 57175 for various scopes of work related to IT projects.

Contract Period: July 1, 2015 through June 30, 2016

Project Number: 810-0120.03, 811-1163.01 through .99, and 045-0142.01 through .99
Funding sources: Consolidated Planning Grant – FHWA and FTA and Indirect

Basis for Selection: SCAG's federal procurement guidance (49 CFR Part 18, Section 18.36 [b] [5]) authorizes SCAG to procure goods and services by entering into State and local intergovernmental agreements – MSA's. The goods and services procured under an MSA were previously competitively procured by another governmental entity (SCAG is essentially "piggybacking" on the agreement.) Staff intends to use the State of California's MSA 57175 to procure the required assistance. To gain even greater cost reductions, unlike most MSAs, this MSA would require staff to compete each of the projects among at least three (3) of the 120 approved vendors on the MSA. This approach will enable staff to obtain the vendor that is the best technical fit for each project at the lowest price.

DATE: March 5, 2015

TO: Executive Administration Committee (EAC)
Regional Council (RC)

FROM: Darin Chidsey; Director, Strategy, Policy & Public Affairs; (213) 236-1836; chidsey@scag.ca.gov

SUBJECT: AB 194 (Frazier) – High-Occupancy Toll Lanes

EXECUTIVE DIRECTORS' APPROVAL:



RECOMMENDED ACTION:

Support

EXECUTIVE SUMMARY:

AB 194 was introduced for the Self-Help Counties Coalition to provide authority for the State and regional transportation agencies to develop and operate toll facilities. The bill will grant the California Transportation Commission the authority to develop guidelines for the development and operation of high-occupancy toll (HOT) lanes, thereby deleting current provisions that allow a maximum of only four (4) statewide HOT lane facilities. The bill would also authorize regional transportation authorities to issue bonds backed by revenues from the respective toll facilities. The Legislative/Communications and Membership Committee (LCMC) has forwarded a support recommendation to the Regional Council of AB 194, consistent with SCAG's adopted 2015 State Legislative Priorities to support legislation to expand use of innovative finance structures to create new opportunities for economic development, community reinvestment, and the development of transportation projects and infrastructure investment.

STRATEGIC PLAN:

This item supports SCAG's Strategic Plan: Goal 1: Improve Regional Decision Making by Providing Leadership and Consensus Building on Key Plans and Policies; and Goal 2: Obtain Regional Transportation infrastructure Funding and Promote Legislative Solutions for Regional Planning Priorities.

BACKGROUND:

Existing law provides that the California Department of Transportation (Caltrans) has full possession and control of the state highway system. Existing law authorizes the department to construct exclusive or preferential lanes for buses only or for buses and other high-occupancy vehicles.

Existing law authorizes a regional transportation agency, in cooperation with Caltrans, to apply to the California Transportation Commission to develop and operate HOT lanes, including administration and operation of a value-pricing program and exclusive or preferential lane facilities for public transit, consistent with established standards, requirements, and limitations. Existing law limits the number of approved facilities to not more than four (4), two (2) in northern California and two (2) in southern California, and provides that no applications may be approved on or after January 1, 2012.

REPORT

AB 194 would delete the requirement that the development and operation of high-occupancy toll (HOT) lanes be consistent with the established standards, requirements, and limitations and would instead require the California Transportation Commission to establish guidelines for the development and operation of those facilities approved by the Commission on or after January 1, 2016.

The bill would prohibit the conversion of any existing non-toll or nonuser-fee lanes into tolled or user-fee lanes, except that a high-occupancy vehicle lane may be converted into a high-occupancy toll lane pursuant to the bill's provisions.

By removing current limitations on the number of approved facilities deleting the January 1, 2012 deadline for HOT lane applications, the bill would authorize Caltrans to apply to the Commission to develop and operate HOT lanes, including the administration and operation of a value pricing program and exclusive or preferential lane facilities for public transit, as well as authorize regional transportation agencies, in cooperation with Caltrans, to apply to the commission to develop and operate HOT lanes. Each application would be subject to the review and approval of the Commission and would require a regional transportation agency that applies to the commission to reimburse the commission for all of the commission's cost and expense incurred in processing the application. Regional transportation agencies would be required, before the submission of application to the Commission, to consult with a local transportation authority whose jurisdiction includes the facility that the regional transportation agency proposes to develop and operate pursuant to the above-described provisions.

Regional transportation agencies would also be authorized to issue bonds, refunding bonds, or bond anticipation notes, at any time, to finance construction of, and construction-related expenditures for, approved facilities, and construction and construction-related expenditures that are included in an expenditure plan, payable solely from the revenues generated from the respective facilities.

Assemblymember Frazier introduced this bill for the Self-Help Counties Coalition to provide authority for the State and regional transportation agencies to develop and operate toll facilities. Provisions of this bill are virtually identical to SB 983, authored by Senator Ed Hernandez, from the 2013-2014 legislative session. Senator Hernandez may re-introduce the bill this legislative session. SCAG supported that SB 983, along with a sister bill SB 1298 (Ed Hernandez) that allowed the Los Angeles County Metropolitan Transportation Authority to operate the Interstate 10 and 110 HOT lanes indefinitely. The California Transportation Commission was the only entity on record in support of SB 983.

The LCMC at its February 17, 2015 meeting forwarded a support recommendation of AB 194 to the Regional Council. LCMC member Hon. Margaret Clark (City of Rosemead) raised some concerns over the impact of HOT lanes on the economically disadvantaged. Specifically, the Councilmember was concerned that HOT lanes could potentially be projects targeted at the affluent, resulting in reduced transportation options for those in lower income levels, and she felt that the LCMC should have more information on the conversion of HOV lanes to HOT lanes before taking a formal position.

A recent report, "Impacts of Increasing Vehicle-Occupancy Requirements on HOV/HOT Lanes" (released on March 25, 2013 and available to be viewed online at: <http://goo.gl/9TR3rI>), was a Preliminary Investigation released by the Caltrans Division of Research, Innovation and System Information (DRISI) that was focused on the effects of raising high-occupancy vehicle (HOV) occupancy requirements or converting HOV to HOT lanes. The report looked at, amongst other things, managed lanes facilities across the United States, HOV facilities that have increased requirements, and public reaction to HOV/HOT changes and public outreach and education efforts.

REPORT

The case studies in the report—conducted in states like Texas, Minnesota, Florida, and Georgia—generally suggest that income levels do not play a large factor into whether or not a driver chooses to utilize HOT lanes for travel. A common factor in determining whether or not a driver uses HOT lanes—regardless of income level—is simply the potential reduction in travel time.

AB 194 was introduced on January 28, 2015 and was referred to the Assembly Committee on Transportation on February 9, 2015 and has yet to be heard in Committee. Staff will keep the Regional Council apprised of any future activity regarding this bill.

The most recent version of AB 194 can be viewed online at: <http://goo.gl/2wI9Zp>.

ATTACHMENT:

None.

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DATE: March 5, 2015

TO: Executive Administration Committee (EAC)
Regional Council (RC)

FROM: Darin Chidsey; Director, Strategy, Policy & Public Affairs; (213) 236-1836; chidsey@scag.ca.gov

SUBJECT: SCAG Membership

EXECUTIVE DIRECTOR'S APPROVAL:



RECOMMENDED ACTION:

Approve

EXECUTIVE SUMMARY:

The Legislative/Communications & Membership Committee (LCMC) met on February 17, 2015 and recommended approval of up to \$5,000 for the 2015 membership for the Los Angeles County Business Federation (BizFed).

STRATEGIC PLAN:

This item supports SCAG's Strategic Plan: Goal 1: Improve Regional Decision Making by Providing Leadership and Consensus Building on Key Plans and Policies; and Goal 2: Obtain Regional Transportation infrastructure Funding and Promote Legislative Solutions for Regional Planning Priorities.

BACKGROUND:

Membership

1) Los Angeles County Business Federation (BizFed) – (\$5,000)

The Los Angeles County Business Federation (BizFed) is made up of more than 120 business associations representing more than 260,000 businesses and 2.6 million workers across Southern California, along with Southern California's leading civic-minded corporations and public agencies. This membership will allow SCAG access to utilize BizFed's massive business networks to actively promote SCAG's initiatives as part of the agency's ongoing work on the Southern California Economic Recovery & Job Creation Strategy. A "Bronze Level" membership in the amount of \$5,000 provides the following:

- Seat on the Board of Directors;
- Seat on the Advocacy Committee;
- Five (5) representatives can receive BizFed intelligence communications and notices; and
- Website link.

REPORT

FISCAL IMPACT:

\$5,000 for the membership is included in the approved FY 14-15 General Fund budget.

ATTACHMENT:

None.

DATE: March 5, 2015

TO: Regional Council (RC)
Executive/Administration Committee (EAC)
Community, Economic, and Human Development (CEHD) Committee
Energy and Environment Committee (EEC)
Transportation Committee (TC)

FROM: Huasha Liu, Director of Land Use and Environmental Planning, liu@scag.ca.gov, 213-236-1838

SUBJECT: SCAG Sustainability Planning Grants Program – Monthly Update

EXECUTIVE DIRECTOR'S APPROVAL: 

RECOMMENDED ACTION:

Receive and File.

EXECUTIVE SUMMARY:

SCAG is providing a monthly update (attached) regarding successful implementation of (75) Sustainability Grants to member agencies. Forty-four (44) of the seventy-five (75) approved SCAG Sustainability Planning Grants were funded in the fall of 2013. An additional fifteen (15) projects were funded in the summer of 2014. Six of these projects will be funded by an award to SCAG from the California Strategic Growth Council. The remaining projects were funded in the fall of 2014. At the time this report was distributed, seventy (70) grant projects have had Scopes of Work developed and finalized, sixty-one (61) grant projects have had Request for Proposals (RFPs) released, fifty-four (54) grant projects have selected consultants, and forty-eight (48) grant projects have had contracts executed (this includes contracts resulting from Memoranda of Understanding between SCAG and the following Cities and funding contributions: West Covina - \$200,000; Indio - \$175,000; Westminster - \$200,000; and Fountain Valley - \$200,000. These funding contributions are consistent with the Sustainability Grant amount the Regional Council previously authorized).

STRATEGIC PLAN:

This item supports SCAG's Strategic Plan Goal 1: Improve Regional Decision Making by Providing Leadership and Consensus Building on Key Plans and Policies; and Goal 4: Develop, Maintain and Promote the Utilization of State of the Art Models, Information Systems and Communication Technologies.

BACKGROUND:

On September 12, 2013, the Regional Council approved seventy-three (73) Sustainability Planning Grant projects and directed staff to proceed with funding projects with available funds for Phases I and Phase II projects (total of 44 projects). The remaining projects comprised Phase III and are proceeding as additional funds have become available in FY 2014/2015. An additional fifteen (15) projects were funded in the summer of 2014. On August 7, 2014 the Regional Council approved adding two (2) Sustainability Planning

REPORT

Grant projects to the approved list for a new total of seventy-five (75) projects. On October 2, 2014 the Regional Council approved funding for the remaining projects on the list.

SCAG staff is providing monthly updates to the Board regarding implementation of the seventy-five (75) grants. At the time this report was distributed, seventy (70) grant projects have had Scopes of Work developed and finalized, sixty-one (61) grant projects have had Request for Proposals (RFPs) released, fifty-four (54) grant projects have selected consultants, and forty-eight (48) grant projects have had contracts executed (this includes contracts resulting from Memoranda of Understanding between SCAG and the following Cities and funding contributions: West Covina - \$200,000; Indio - \$175,000; Westminster - \$200,000; and Fountain Valley - \$200,000. These funding contributions are consistent with the Sustainability Grant amount the Regional Council previously authorized).

FISCAL IMPACT:

Funding is included in SCAG's FY 2014-15 Overall Work Program (OWP) Budget. Staff's work budget for the current fiscal year are included in FY 2014-15 OWP 065.SCG02663.02.

ATTACHMENT:

Summary Progress Chart

SCAG Sustainability Planning Grants

February 17, 2015

Regional Council Progress Update

| Working / Last Contact | | | | | | | |
|------------------------------------|---|---|-------|-----|-----------|----------|---|
| Rank | Applicant | Project | Scope | RFP | Selection | Contract | |
| Phase 1 (Available funds FY 13-14) | | | | | | | |
| 1 | San Bernardino County | Bloomington Area Valley Blvd. Specific Plan Health and Wellness Element - Public health; Active transportation; Livability; Open space | x | x | x | x | x |
| 2 | Los Angeles - Department of City Planning | Van Nuys & Boyle Heights Modified Parking Requirements - Economic development; TOD; Livability | x | x | x | x | x |
| 3 | Los Angeles - Department of City Planning | Bicycle Plan Performance Evaluation - Active transportation; performance measures | x | x | x | x | x |
| 4 | Western Riverside Council of Governments | Public Health: Implementing the Sustainability Framework - Public health; Multi-jurisdiction coordination; Sustainability | x | x | x | x | x |
| 5 | Santa Ana | Complete Streets Plan - Complete streets; Active transportation; Livability | x | x | x | x | x |
| 6 | San Bernardino Associated Governments | Climate Action Plan Implementation Tools - GHG reduction; Multi-jurisdiction coordination; Implementation | x | x | x | x | x |
| 7 | Riverside | Restorative Growthprint Riverside - GHG reduction; Infrastructure investment; Economic development | x | x | x | x | x |
| 8 | Orange County Parks | Orange County Bicycle Loop - Active transportation; Multi-jurisdictional; Public health | x | x | x | x | x |
| 9 | Ventura County | Connecting Newbury Park - Multi-Use Pathway Plan - Active transportation; Public health; Adaptive re-use | x | x | x | x | x |
| 10 | Imperial County Transportation Commission | Safe Routes to School Plan - Multi-modal; Active transportation | x | x | x | x | x |
| 11 | Yucaipa | College Village/Greater Dunlap Neighborhood Sustainable Community - Complete Streets; TOD | x | x | x | x | x |

| Working / Last | | | | | | | | |
|----------------|---|---|---------|-------|-----|-----------|----------|--|
| Rank | Applicant | Project | Contact | Scope | RFP | Selection | Contract | |
| 12 | Las Virgenes-Malibu Council of Governments | Multi-Jurisdictional Regional Bicycle Master Plan - Active transportation; Public health; Adaptive re-use | x | x | x | x | x | |
| 13 | Eastvale | Bicycle & Pedestrian Master Plan - Active Transportation | x | x | x | x | x | |
| 14 | West Covina | Downtown Central Business District - Multi-modal; Active transportation | x | x | x | | | |
| 15 | Placentia | General Plan/Sustainability Element & Development Code Assistance - General Plan Update; Sustainability Plan | x | x | x | x | x | |
| 16 | Paramount/Bellflower | Regional Bicycle Connectivity - West Santa Ana Branch Corridor - Active transportation; multi-jurisdiction | x | x | x | x | x | |
| 17 | Costa Mesa | Implementation Plan for Multi-Purpose Trails - Active Transportation | x | x | x | x | x | |
| | | | | | | | | |
| | Phase 2 (Available funds) | | | | | | | |
| 18 | Fullerton | East Wilshire Avenue Bicycle Boulevard - Active transportation; Livability; Demonstration project | x | x | x | x | x | |
| 19 | Beaumont | Climate Action Plan - GHG reduction | x | x | x | x | x | |
| 20 | Palm Springs | Sustainability Master Plan Update - Leverages larger effort; commitment to implement | x | x | x | x | x | |
| 21 | Big Bear Lake | Rathbun Corridor Sustainability Plan - Multi-modal; Economic development; Open space | x | x | x | x | x | |
| 22 | Western Riverside Council of Governments | Land Use, Transportation, and Water Quality Planning Framework - Integrated planning, Sustainability | x | x | x | x | x | |
| 23 | Anaheim | Bicycle Master Plan Update - Active transportation | x | x | x | x | x | |
| 24 | Ontario | Ontario Airport Metro Center - Multi-modal; Visualization; Integrated planning | N/A | | | | | |
| 25 | Coachella Valley Association of Governments | CV Link Health Impact Assessment - Active transportation; Public health; Multi-jurisdiction | x | x | x | x | x | |

| Working / Last | | | | | | | | |
|-------------------|---|--|---------|-------|-----|-----------|----------|--|
| Rank | Applicant | Project | Contact | Scope | RFP | Selection | Contract | |
| 26 | San Bernardino Associated Governments | San Bernardino Countywide Complete Streets Strategy - Multi-modal; Livability; Multi-jurisdiction | x | x | x | x | x | |
| 27 | Chino Hills | Climate Action Plan and Implementation Strategy - GHG reduction; Implementation; Sustainability | x | x | x | x | x | |
| 28 | Coachella | La Plaza East Urban Development Plan - Mixed-use, TOD, Infill | x | x | x | x | x | |
| 29 | South Bay Bicycle Coalition/Hermosa, Manhattan, Redondo | Bicycle Mini-Corral Plan - Active transportation; implementable; good value | x | x | x | x | x | |
| 30 | Hawthorne | Crenshaw Station Area Active Transportation Plan and Overlay Zone - Multi-modal; Active transportation; GHG reduction | x | x | x | x | x | |
| 31 | Chino | Bicycle & Pedestrian Master Plan - Multi-modal; Active transportation | x | x | x | x | x | |
| 32 | Stanton | Green Planning Academy - Innovative; Sustainability; Education & outreach | x | x | x | x | x | |
| 33 | Hermosa Beach | Carbon Neutral Plan - GHG reduction; Sustainability | x | x | x | x | x | |
| 34 | Palm Springs | Urban Forestry Initiative - Sustainability; Unique; Resource protection | x | x | x | x | x | |
| 35 | Orange County | "From Orange to Green" - County of Orange Zoning Code Update - Sustainability; implementation | x | x | x | x | x | |
| 36 | Calimesa | Wildwood and Calimesa Creek Trail Master Plan Study - Active transportation; Resource protection | x | x | x | x | x | |
| 37 | Western Riverside Council of Governments | Climate Action Plan Implementation - GHG Reduction; Multi-jurisdiction; implementation | x | x | x | x | x | |
| 38 | Lynwood | Safe and Healthy Community Element - Public health & safety, General Plan update | x | x | x | x | x | |

| Working / Last | | | | | | | | |
|---|---|--|---------|-------|-----|-----------|----------|--|
| Rank | Applicant | Project | Contact | Scope | RFP | Selection | Contract | |
| 39 | Palmdale | Avenue Q Feasibility Study - Mixed-use; Integrated planning | x | x | x | x | x | |
| 40 | Long Beach | Willow Springs Wetland Habitat Creation Plan - Open Space; Resource protection | x | x | x | x | x | |
| 41 | Indio | General Plan Sustainability and Mobility Elements - Sustainability; Multi-modal, General Plan update | x | x | x | x | x | |
| 42 | Glendale | Space 134 - Open space/Freeway cap; Multi-modal | x | x | x | x | x | |
| 43 | Rancho Palos Verdes/City of Los Angeles | Western Avenue Corridor Design Implementation Guidelines - Urban Infill; Mixed-use; Multi-modal | x | x | x | x | x | |
| 44 | Moreno Valley | Nason Street Corridor Plan - Multi-modal; Economic development | x | x | x | x | x | |
| Phase 3 (Pending additional funds) | | | | | | | | |
| 45 | Park 101/City of Los Angeles | Park 101 District - Open space/Freeway cap; Multi-modal | x | x | | | | |
| 46 | Los Angeles/San Fernando | Northeast San Fernando Valley Sustainability & Prosperity Strategy - Multi-jurisdiction; Economic development; Sustainability | x | x | x | x | | |
| 47 | San Dimas | Downtown Specific Plan - Mixed use; Infill | x | x | | | | |
| 48 | Los Angeles - Department of City Planning | CEQA Streamlining: Implementing the SCS Through New Incentives - CEQA streamlining | x | x | | | | |
| 49 | Pico Rivera | Kruse Road Open Space Study - Open space; Active transportation | x | x | x | x | x | |
| 50 | South Bay Cities Council of Governments | Neighborhood-Oriented Development Graphics - public outreach | x | x | x | x | x | |
| 51 | San Bernardino Associated Governments | Safe Routes to School Inventory - Active transportation; Public health | x | x | x | x | x | |
| 52 | Burbank | Mixed-Use Development Standards - Mixed use; Urban infill | x | x | x | | | |

| Working / Last | | | | | | | | |
|----------------|--|---|---------|-------|-----|-----------|----------|---|
| Rank | Applicant | Project | Contact | Scope | RFP | Selection | Contract | |
| 53 | San Bernardino Associated Governments | Countywide Habitat Preservation/Conservation Framework - Open Space; Active Transportation | N/A | | | | | |
| 54 | Rancho Cucamonga | Healthy RC Sustainability Action Plan - Public health; implementation | x | x | x | | | |
| 55 | Pasadena | Form-Based Street Design Guidelines - Complete Streets; Multi-modal; Livability | x | x | x | x | | |
| 56 | South Gate | Gateway District/Eco Rapid Transit Station Specific Plan - Land Use Design; Mixed Use; Active Transportation | x | x | x | | | |
| 57 | Lancaster | Complete Streets Master Plan - Complete Streets Plan | x | x | x | | | |
| 58 | Rancho Cucamonga | Feasibility Study for Relocation of Metrolink Station - Transit Access | x | x | | | | |
| 59 | Santa Clarita | Soledad Canyon Road Corridor Plan - Land Use Design; Mixed Use Plan | N/A | | | | | |
| 60 | Seal Beach | Climate Action Plan - Climate Action Plan | x | x | x | x | | |
| 61 | La Mirada | Industrial Area Specific Plan - Land Use Design | N/A | | | | | |
| 62 | Hemet | Downtown Hemet Specific Plan - Land Use Design; Mixed Use Plan | x | x | x | x | | |
| 63 | Hollywood Central Park/City of Los Angeles | Hollywood Central Park EIR - Open Space/Freeway Cap; Multi-modal | x | x | | | | |
| 64 | Desert Hot Springs | Bicycle/Pedestrian Beltway Planning Project - Active Transportation | N/A | | | | | |
| 65 | Cathedral City | General Plan Update - Sustainability - General Plan Update; Sustainability Plan | x | x | x | x | | |
| 66 | Westminster | General Plan Update - Circulation Element - General Plan Update; Complete Streets | x | x | x | x | | x |
| 67 | La Canada Flintridge | Climate Action Plan - Climate Action Plan | x | x | x | | | |
| 68 | Huntington Beach | Neighborhood Electric Vehicle Plan - Electric Vehicle | x | x | | | | |
| 69 | Pasadena | Green House Gas (GHG) Emission Reduction Evaluation Protocol - Climate Action Plan | x | x | x | | | |

| Working / Last | | | | | | | | |
|-------------------|---------------------------------------|--|---------|-------|-----|-----------|----------|--|
| Rank | Applicant | Project | Contact | Scope | RFP | Selection | Contract | |
| 70 | San Bernardino Associated Governments | Countywide Bicycle Route Mobile Application - Active Transportation | x | x | | | | |
| 71 | Dana Point | General Plan Update - General Plan Update | x | x | | | | |
| 72 | Garden Grove | RE:IMAGINE Downtown - Pedals & Feet - Active Transportation; Infill | x | x | x | | | |
| 73 | Barstow | Housing Element and Specific Plan Update - Housing; Land Use Design | x | x | | | | |
| 74 | Bell | General Plan Update - General Plan Update | x | x | x | x | | |
| 75 | Fountain Valley | Euclid/I-405 Overlay Zone - Mixed use; Urban infill | x | x | x | x | x | |

DATE: March 5, 2015

TO: Executive/Administration Committee (EAC)
Regional Council (RC)

FROM: Basil Panas, Chief Financial Officer, (213) 236-1817, panas@scag.ca.gov

SUBJECT: Purchase Orders \$5,000 but less than \$200,000; Contracts \$25,000 but less than \$200,000; and Amendments \$5,000 but less than \$75,000

EXECUTIVE DIRECTOR'S APPROVAL:



RECOMMENDED ACTION:

For Information Only - No Action Required.

STRATEGIC PLAN:

This item supports SCAG'S Strategic Plan Goal 3: Enhance the Agency's Long Term Financial Stability and Fiscal Management.

BACKGROUND:

SCAG executed the following Purchase Orders (PO's) between \$5,000 and \$200,000

| <u>Vendor</u> | <u>PO Purpose</u> | <u>PO Amount</u> |
|---------------|-------------------|------------------|
| N/A | | |

SCAG executed the following Contracts between \$25,000 and \$200,000

| <u>Consultant/Contract #</u> | <u>Contract's Purpose</u> | <u>Contract Amount</u> |
|--|--|------------------------|
| 1. Environmental Science Associates (15-001-B49) | The Consultant shall provide services for a Sustainability Planning Grant for the City of Pico Rivera. Specifically, the consultant shall analyze the feasibility of converting the open space of a 15-acre industrial area. The overall goal of this study is to determine the feasibility of acquiring certain properties, convert them to open space and link them to the Emerald Necklace Recreational Area, a 17-mile interconnected network of bikeways, multi-use trails, parks and greenways along the Rio Hondo and San Gabriel River. The possible conversion of this site is consistent with the policies of SCAG's 2012 Regional Transportation Plan and Sustainable Communities Strategy in that it will also enhance the regional bicycle network; thus, allowing more options to get to-and-from destinations, and allow less dependency on the automobile. | \$149,999 |
| 2. Stantec Consulting Services, Inc. (15-0016-C1) | In accordance with the Caltrans Partnership Planning Grant received for this project, the consultant will conduct a safety study along the Pacific Coast Highway (PCH) from the eastern to the western Malibu city limits, approximately 21 miles, for all modes of travel. The study's primary objective is to identify potential strategies to promote improved safety along PCH for all modes of travel including bicycling and walking. | \$119,993 |

REPORT

SCAG executed the Amendment between \$5,000 and \$74,999

Consultant/Contract

N/A

Amendment's Purpose

N/A

Amendment Amount

N/A

ATTACHMENT:
Contract Summaries

CONSULTANT CONTRACT 15-001-B49

| | | | |
|---|--|------------------|--|
| Recommended Consultant: | Environmental Science Associates (ESA) | | |
| Background & Scope of Work: | The Consultant shall provide services for a Sustainability Planning Grant for the City of Pico Rivera (City). Specifically, the Consultant shall provide professional services to develop a feasibility study that provides a long-term strategy that looks into the conversion to open space of a 15-acre industrial area. The overall goal of this study is to look into the feasibility of acquiring the properties and convert them to open space and link them to the Emerald Necklace Recreational Area. The Emerald Necklace is a 17-mile interconnected network of bikeways, multi-use trails, parks and greenways along the Rio Hondo and San Gabriel River. The conversion of this 15 acre site would aid in creating a larger open space area of interconnected parks and trails. The conversion of this site is consistent with the policies of SCAG’s 2012 Regional Transportation Plan and Sustainable Communities Strategy in that it will also enhance the regional bicycle network; thus, allowing more options to get to-and-from destinations, and allow less dependency on the automobile. | | |
| Project’s Benefits & Key Deliverables: | The project’s benefits and key deliverables include, but are not limited to: <ul style="list-style-type: none">• Enhancing options in Active Transportation, walking or biking;• Enhancing alternative modes of transportation capabilities and connectivity;• Developing a plan which provides cost estimates and funding strategies; and• Providing community workshops and public review. | | |
| Strategic Plan: | This item supports SCAG’s Strategic Plan Goal 1: Improve Regional Decision Making by Providing Leadership and Consensus Building on Key Plans and Policies; Objective a: Create and Facilitate a Collaborative and Cooperative Environment to Produce Forward Thinking Regional Plans. | | |
| Contract Amount: | Total not-to-exceed | \$149,999 | |
| | Environmental Science Associates (prime consultant) | \$71,417 | |
| | The Natelson Dale Group, Inc. (subconsultant) | \$11,562 | |
| | Translutions, Inc. (subconsultant) | \$7,633 | |
| | RJM Design Group, Inc. (subconsultant) | \$30,321 | |
| | Overland, Pacific & Cutler, Inc. (subconsultant) | \$29,066 | |
| | Note: ESA originally proposed \$184,279, but staff negotiated the price down to \$149,999 without reducing the Scope of Work. | | |
| Contract Period: | January 21, 2015 through March 31, 2016 | | |
| Project Number: | 065.SCG137.01 | \$149,999 | |
| | Funding Source: TDA | | |
| Request-for-Proposal (RFP): | SCAG staff notified 1,628 firms of the release of RFP No. 15-001-B49. Staff also advertised the RFP on SCAG’s bid management system. A total of 84 firms downloaded the RFP. SCAG received the following three (3) proposals in response to the solicitation: | | |
| | Environmental Science Associates (4 subconsultants) | \$184,279 | |

| | |
|--|-----------|
| Asakura Robsinson Company, LLC (3 subconsultants) | \$245,656 |
| Kimley Horn and Associates, Inc. (1 subconsultant) | \$149,995 |

Selection Process: The Proposal Review Committee (PRC) evaluated each proposal in accordance with the criteria set forth in the RFP, and conducted the selection process in a manner consistent with all applicable federal and state contracting regulations. After evaluating the proposals, the PRC interviewed all three offerors.

The PRC consisted of the following individuals:

Christopher Tzeng, Associate Regional Planner, SCAG
Ray Chavez, Assistant to the City Manager, City of Pico Rivera
Christina Gallagher, Assistant Planner, City of Pico Rivera
Sandra Gonzalez, Director of Parks and Recreation, City of Pico Rivera

Basis for Selection: The PRC selected ESA for the contract award because the consultant:

- Provided the most familiarity with park and open space planning in the SCAG region;
- Provided the most in-depth examples of their experience that aligned with the goals of the project;
- Proposed a consolidated alternative work plan for a more efficient review process for the project, which will ensure the resources for this project go towards analyses;
- Demonstrated the best approach to community engagement, specific to the City;
- Demonstrated the most complete understanding of the project area, and the environmental issues this project faces; and
- Clearly described and discussed in-depth future funding opportunities that will enable the City to move closer to implementing the project.

Although another firm proposed a lower price, the PRC did not recommend this firm for contract award because this firm:

- Did not clearly demonstrate an understanding of the amount of work required by the project scope of work, i.e., not enough resources in terms of proposed staff members and labor hours; and
- Did not demonstrate experience with projects of similar size and scope, specifically projects involving the conversion of existing uses to open space, and the possible payments owed to the property owners and open space planning.

CONSULTANT CONTRACT 15-016-C1

**Recommended
Consultant:**

Stantec Consulting Services, Inc. (Stantec)

**Background &
Scope of Work:**

In accordance with the Caltrans Partnership Planning Grant SCAG received for this project, the consultant will conduct a safety study along the Pacific Coast Highway (PCH) from the eastern to the western Malibu city limits, approximately 21 miles, for all modes of travel. The study's primary objective is to identify potential strategies to promote improved safety along PCH for all modes of travel including bicycling and walking. This project is a continuation of a 2011 Caltrans Partnership Planning Grant. The consultant will review previous work, develop an alternatives analysis, funding plan and produce a final report.

**Project's Benefits
& Key Deliverables:**

The project's benefits and key deliverables include, but are not limited to:

- Helping to improve safety along Pacific Coast Highway for all roadway users;
- Reducing congestion and air pollution caused by collisions along PCH; and
- Serving as the basis for PCH improvement projects within Malibu for the next 20 years.

Strategic Plan

This item supports SCAG's Strategic Plan Goal 1: Improve Regional Decision Making by Providing Leadership and Consensus Building on Key Plans and Policies; Objective a: Create and Facilitate a Collaborative and Cooperative Environment to Produce Forward Thinking Regional Plans.

Contract Amount:

| | |
|---|------------------|
| Total not-to-exceed | \$119,993 |
| Stantec (prime consultant) | \$98,823 |
| Leslie Scott Consulting (subconsultant) | \$11,916 |
| Civil Works Engineering (subconsultant) | \$9,254 |

Note: Stantec originally proposed \$149,629, but staff negotiated the price down to \$119,993 without reducing the Scope of Work.

Contract Period:

January 7, 2015 through June 30, 2015

Project Number:

145-2026.01 \$119,993

Funding sources: Caltrans Partnership Planning Grant, Consolidated Planning Grant – FHWA, Cash Match and TDA

**Request-for-Proposal
(RFP):**

SCAG staff notified 2,340 firms of the release of RFP 15-016-C1 via SCAG's Solicitation Management System. A total of 21 firms downloaded the RFP. SCAG received the following three (3) proposals in response to the solicitation:

| | |
|--|------------------|
| Stantec (2 subconsultants) | \$149,629 |
| Cambridge Systematics (2 subconsultants) | \$0* |
| Site Safety (Non-responsive) | \$0* |

- * The nature of the work involved in this project required staff to use a Request for Qualifications (RFQ) procurement process. Consistent with federal and state contracting regulations that govern RFQ's, staff did not (and could not) review cost proposals for the two other firms (cost is only reviewed for the highest ranked firm to determine if it is fair and reasonable).

Selection Process: The Proposal Review Committee (PRC) evaluated each proposal in accordance with the criteria set forth in the RFP, and conducted the selection process in a manner consistent with all applicable federal and state contracting regulations. After evaluating the proposals, the PRC interviewed the two (2) highest ranked offerors. The PRC determined that the third proposer was non-responsive since their response was only a copy of the RFQ and did not include a proposal that provided the firm's qualification and technical approach.

The PRC consisted of the following individuals:

Alan Thompson, SCAG Project Manager

Elizabeth Shavelson, Public Works Analyst, City of Malibu

Bob Brager, Public Works Director/City Engineer, City of Malibu

Marco Ruano, Chief, Office of Traffic Engineering, Caltrans

Basis for Selection: The PRC recommended Stantec for the contract award because the consultant :

- Demonstrated the best qualifications and understanding of the project, specifically what types of comprehensive infrastructure improvements may be required within the study corridor. The other proposer recommended repeating some of the work previously completed, which the PRC determined was a less desirable approach in comparison to Stantec's, and demonstrated less availability for this project, which was unacceptable to the PRC; and
- Best recognized the high level of interest and involvement that would be required of stakeholders, resulting in a more extensive outreach effort than the other proposer.

DATE: March 5, 2015

TO: Regional Council (RC)
Executive Administration Committee (EAC)
Community, Economic and Human Committee (CEHD)
Energy and Environment Committee (EEC)
Transportation Committee (TC)

FROM: Huasha Liu, Director, Land-Use Planning & Environment, liu@scag.ca.gov,
213-236-1838

SUBJECT: Regional Guidelines for 2015 Active Transportation (Funding) Program (ATP)

EXECUTIVE DIRECTOR'S APPROVAL: 

RECOMMENDED ACTION:
Receive and File.

EXECUTIVE SUMMARY:

On March 26, 2015, the California Transportation Commission (CTC) will adopt the Active Transportation Program (ATP) Statewide Guidelines and announce the 2015 Call for Projects. The 2015 ATP budget is anticipated to be approximately \$300 million and will cover Fiscal Year 2016-17 through 2018/19. Approximately 60% of the total funding awards will be recommended by the CTC through the Statewide Program and Small Urban/Rural Program components. Forty percent of the total funding awards will be recommended by regional metropolitan planning organizations (MPOs); SCAG's share of the MPO component is approximately \$70 million. Similar to the 2014 ATP, SCAG is required to collaborate with the county transportation commissions to adopt Regional Guidelines that outline the criteria and process for selecting projects that are recommended for funding as part of the MPO component. The 2015 Regional Guidelines are under development and will be brought before the Regional Council for consideration and approval in April.

STRATEGIC PLAN:

This item supports SCAG's Strategic Plan Goal 2: Obtain Regional Transportation Infrastructure Funding and Promote Legislative Solutions for Regional Planning Priorities; Objective 1: Identify new infrastructure funding opportunities with State, Federal and private partners

BACKGROUND:

The California Active Transportation Program (ATP) was created by Senate Bill 99 (Chapter 359, Statutes 2013) and Assembly Bill 101 (Chapter 354, Statutes 2013), to encourage increased use of active modes of transportation, such as biking and walking, as well as to ensure compliance with the federal transportation authorization Moving Ahead for Progress in the 21st Century (MAP-21). The goals of the Active Transportation Program are to:

- Increase the proportion of trips accomplished by biking and walking.
- Increase the safety and mobility of non-motorized users.

REPORT

- Advance the active transportation efforts of regional agencies to achieve greenhouse gas reduction goals as established pursuant to Senate Bill 375 (Chapter 728, Statutes of 2008) and Senate Bill 391 (Chapter 585, Statutes of 2009).
- Enhance public health, including reduction of childhood obesity through the use of programs including, but not limited to, projects eligible for Safe Routes to School Program funding.
- Ensure that disadvantaged communities fully share in the benefits of the program.
- Provide a broad spectrum of projects to benefit many types of active transportation users.

Funds awarded through the ATP program are selected by the State (60% of total funds) as well as regional MPOs (40% of total funds).

Statewide Guidelines

The CTC will adopt the 2015 Statewide ATP Guidelines on March 26, 2015. The draft State guidelines are largely the same as the 2014 Statewide Guidelines. Anticipated revisions include:

- Disadvantaged Communities criteria pertaining to CalEnviroScreen will change from 10% to 25%. This will establish consistency between ATP and anticipated Cap and Trade criteria.
- The local match requirement will be eliminated. Points will be provided for a match to incentivize a local match.
- Caltrans will introduce a standardized cost/benefit model for the project application process.
- Project evaluation will be facilitated by CTC (Project evaluation was facilitated by Caltrans in 2014).

SCAG has been monitoring the State guideline development process and has provided comments at the January CTC in collaboration with the county transportation commissions. The comments focused on opportunities to streamline the funding allocation process, maintain support for planning, and to reinforce the need for technical assistance to be provided to disadvantaged communities, among other considerations. The Draft Statewide Guidelines are available for download at: http://www.catc.ca.gov/programs/ATP/2015/Draft_2015_ATP_Guidelines_012215.pdf

Regional Guidelines

The ATP Regional Guidelines (Guidelines) will outline the process by which SCAG in collaboration with the county transportation commissions intends to meet its requirements for implementing the project selection process for the 2015 ATP Regional Program. The Guidelines must be consistent with direction established in the Statewide Guidelines and be approved by the Regional Council and the CTC. The 2015 ATP Statewide Guidelines retain many of the same requirements as the 2014 Statewide Guidelines. Consequently, SCAG staff anticipates the 2015 Regional Guidelines will also remain largely unchanged from the 2014 Regional Guidelines. A draft schedule including key milestones for adopting the Regional Guidelines and Regional Program Funding Recommendations is included below:

- March 20, 2015 SCAG/County Transportation Commission staff finalize draft Regional Guidelines
- April 2, 2015 SCAG RC and Policy Committees consider approval of Regional Guidelines

REPORT

- May 31, 2015 Deadline to submit Regional Guidelines to CTC
- November 5, 2015 SCAG RC and Policy Committees consider approval of Regional Program I
- November 15, 2015 Deadline for MPO project programming recommendations
- December 10, 2015 CTC adopts MPO Selections

2015 Call for Projects

The CTC is expected to issue the 2015 Call for Projects on March 26, 2015. Applications are due to the CTC by May 31, 2015. The Call for Projects will award approximately \$300 million programmed in three (3) fiscal years, 2016/17 to 2018/19. This includes approximately \$70 million that SCAG will program as part of the Regional or MPO component. As with the 2014 Regional ATP, SCAG will not host a separate Call for Projects for the 2015 Regional ATP, which is an option provided by the ATP Guidelines. Instead, SCAG and the county transportation commissions will assemble the Regional Program from grant proposals that were not awarded funding in the statewide competition. The schedule for the 2015 Call for Projects is included below:

- March 26, 2015 CTC Statewide Guidelines Approval
- March 26, 2015 Call for Projects issued
- May 31, 2015 Application deadline
- September 30, 2015 CTC staff recommendation for statewide and rural/small urban component
- October 22, 2015 CTC adopts statewide and rural/small urban component
- November 5, 2015 SCAG adopts Regional Program recommendations
- November 15, 2015 Deadline for MPO project programming recommendations to CTC
- December 10, 2015 CTC adopts MPO Selections

The draft application and guidance regarding the process can be found at: http://www.catsc.ca.gov/programs/ATP/2015/Draft_ATP_Application-Cycle_2.pdf

Next Steps

The Policy Committees and Regional Council will review and consider adoption of the Regional Program Guidelines on April 2, 2015. SCAG staff will continue to work with the county transportation commissions, CTC, Caltrans and other partners to ensure eligible applicants are aware of the 2015 ATP funding opportunity and provide resources and support as requested to facilitate regional competitiveness.

FISCAL IMPACT:

Work associated with this item is included in the current FY2014-15 Overall Work Program (050.SCG00169.01: Regional Active Transportation Strategy) and FY2015/1016 Overall Work Program (050.SCG00169.06: Active Transportation Program).

ATTACHMENT:

None

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DATE: March 5, 2015

TO: Regional Council (RC)
Executive/Administrative Committee (EAC)
Community, Economic and Human Development Committee (CEHD)
Energy and Environment Committee (EEC)
Transportation Committee (TC)

FROM: Hasan Ikhata, Executive Director, (213) 236-1944, ikhata@scag.ca.gov

SUBJECT: Cap-and-Trade Greenhouse Gas Reduction Fund: Affordable Housing and Sustainable Communities Program Update – Concept Applications Process & Recommendation

EXECUTIVE DIRECTOR'S APPROVAL: 

RECOMMENDED ACTION:

Receive and File.

EXECUTIVE SUMMARY:

Concept applications for the Affordable Housing and Sustainable Communities (AHSC) grant statewide program were due to the Strategic Growth Council (SGC) on February 19, 2015. The SGC provided the concept applications for project proposals in the SCAG region to SCAG staff for review. This staff report confirms that a list of fifty (50) concept applications was received by SCAG on February 23, 2015.

STRATEGIC PLAN:

This item supports SCAG's Strategic Plan, Goal 1: Improve Regional Decision Making by Providing Leadership and Consensus Building on Key Plans and Policies; Objective a) Create and facilitate a collaborative and cooperative environment to produce forward thinking regional plans.

BACKGROUND:

Through the state budget process, Cap-and-Trade auction proceeds are appropriated from the Greenhouse Gas Reduction Fund (GGRF) to state agencies and programs. Two (2) categories under the Cap-and-Trade program will receive multi-year funding allocations: 1) Transit, Housing, and Sustainable Communities (35%); and 2) High-Speed Rail (25%). The remaining 40% of Cap-and-Trade funds will be subject to the annual budget process for other program areas.

SCAG staff has been monitoring and regularly providing reports to the Regional Council on the programs supported by the auction proceeds derived from the AB 32 Cap-and-Trade Program. Supporting allocation of an equitable share of these funds to transportation and sustainable communities' implementation was a top priority for the Regional Council and this was reflected in the FY 2014-15 appropriation to the GGRF. These critical funding programs are expected to help local jurisdictions and SCAG's partners implement the 2012-2035 Regional Transportation Plan/Sustainable Communities Strategy (2012 RTP/SCS).

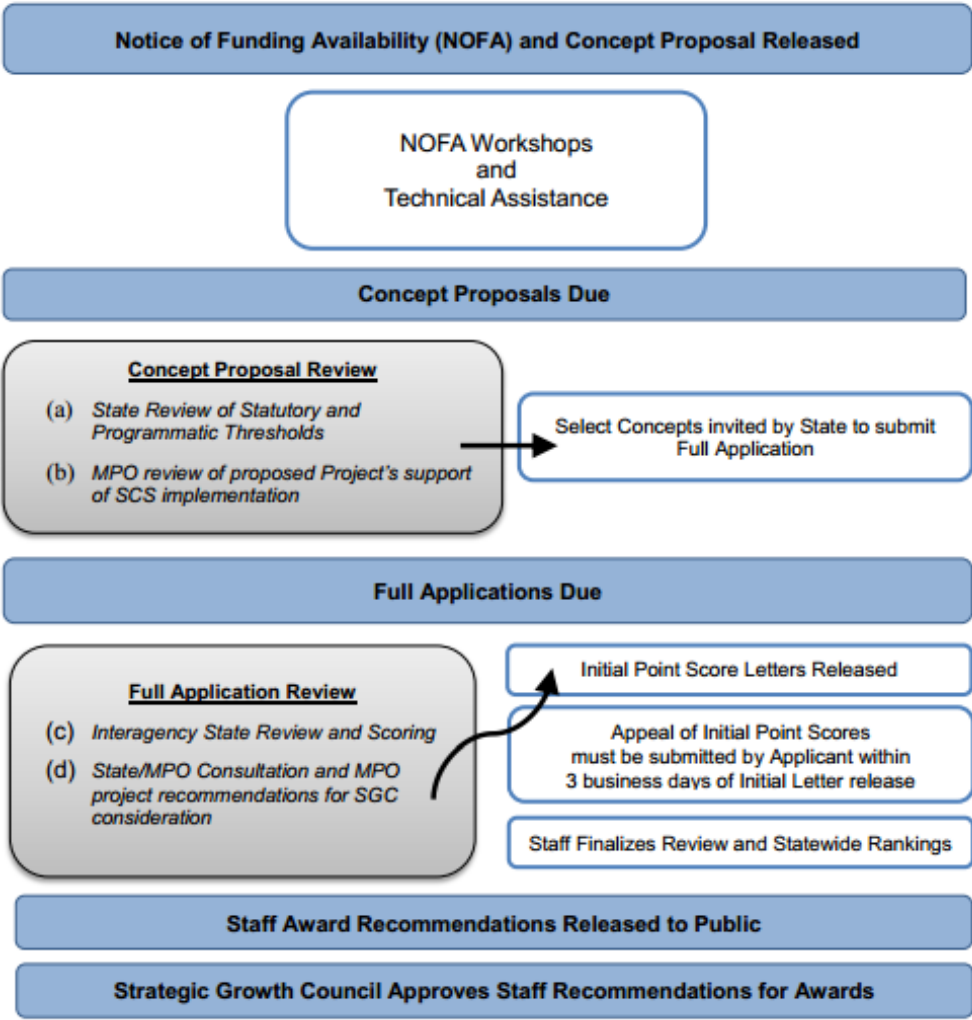
The AHSC Program is intended to further the regulatory purposes of AB 32 and SB 375 by investing in projects that reduce greenhouse gas emissions (GHGs) by creating more compact, infill development patterns, integrating affordable housing, encouraging active transportation and mass transit usage, and protecting agricultural land from sprawl development. Last month, the Regional Council and Policy

Committees received a staff report summarizing the final AHSC Guidelines approved by the SGC and SCAG’s role and process for supporting grant applicants.

AHSC Program Application Review Process

SB 862 provides that the SGC “shall coordinate with the metropolitan planning organizations and other regional agencies to identify and recommend projects within their respective jurisdictions that best reflect the goals and objectives of this division.” The application review process is summarized in the following table from the SGC Final AHSC Guidelines.

Table 1
AHSC Program Application Review Process



SCAG Review of Concept Applications

SCAG staff has received fifty (50) concept applications for proposals in our region (Attachment). Staff has reviewed and confirmed that all the fifty (50) concept applications support implementation of the SCS.

Full Application Review Preparation

The SGC will invite a subset of those who submitted concept applications to submit full applications by March 11, 2015. Full applications are due to SGC on April 15, 2015. SCAG staff has formed a Cap-and-Trade Assistance Team (CTAT) to provide technical assistance to full applicants within the SCAG region. Please contact Kristen Pawling, Associate Regional Planner, (pawling@scag.ca.gov) to request assistance.

The SGC will provide to SCAG staff the full applications for review. SCAG staff will develop evaluation criteria that supports the implementation of the 2012 RTP/SCS. SCAG staff will provide information on the review criteria at applicable working groups in March and present to the Policy Committees and Regional Council in April.

When recommending projects to the SGC from their respective regions, the MPOs throughout the state have agreed to recommend projects up to 150% of their population share of the \$120 million program amount.

Scoring Criteria

The scoring criteria and values in SGC's Final Guidelines emphasize the primary objective of GHG emissions reduction, and reflect other priorities related to project readiness and other policy considerations that are not factored into the GHG emissions calculations, as shown in Table 3.

Table 3
AHSC Scoring Elements and Criteria

*Refer to Figure 10 for applicable criteria within each scoring element based on the proposed **Project***

| |
|--|
| <p>GHG Reduction - 55% of total score</p> <ul style="list-style-type: none"> • Estimated GHG emissions reductions per GGRF dollar. GHG emissions reductions must be estimated using the GHG Quantification Methodology in Appendix D (55 points) |
| <p>Feasibility and Readiness - 15% of total score</p> <ul style="list-style-type: none"> • Capital Project Past Performance (2 points) • Capital Project Readiness & Program Readiness, Capacity, Need and Leverage (8 points) • Capital Project Funds Leveraged (4 points) • Implementation of Planning Efforts (1 point) |
| <p>Policy Objectives - 30% of total score</p> <ul style="list-style-type: none"> • Accessibility to Qualified Employment Areas (5.5 points) • Extent to which the Project Area Incorporates Walkable Corridors (5.5 points) • Extent to which the Project Area Incorporates Features which Encourage Bicycling (3 points) • Extent to which the Housing Development Serves Lower- and Moderate-Income Households (6.5 points) • Extent to which the Project Addresses Co-Benefits (6.5 points) • Anti-Displacement Strategies (1 point) • Community Engagement (2 points) |

REPORT

Key Milestones

Key milestones for the AHSC program are provided in Table 4.

Table 4
Key Milestones

| | | |
|------------------------|--|-------------|
| Concept Phase | Proposal Concept Applications due | February 19 |
| | SCAG receives concept applications from SCAG | February 23 |
| | SCAG's concept application process and recommendations to Policy Committees and Regional Council | March 5 |
| | SCAG transmits findings re concept applications to SGC | March 6 |
| Full Application Phase | SGC invites subset of concept applicants to submit full applications | March 11 |
| | CEO Sustainability Working Group/ Technical Working Group /other working groups | March 2015 |
| | SCAG evaluation criteria to Policy Committees & Regional Council | April 2 |
| Final Awards Stage | Full Applications due to Strategic Growth Council | April 15 |
| | SCAG AHSC update to Regional Council | May 7 |
| | SCAG evaluation and recommendations to SGC | May 7-8 |
| | AHSC awards announced | Late June |

FISCAL IMPACT:

Work associated with this item is included in the current FY2014/15 Overall Work Program (15-020.SCG00161.04: Regulatory Compliance; 15-065.SCG00137: Sustainability Program; and 15-070.SCG00147: Modeling Application and Analysis)

ATTACHMENT:

None

REPORT

DATE: March 5, 2015

TO: Executive/Administration Committee (EAC)
Regional Council (RC)

FROM: Basil Panas, Chief Financial Officer; (213) 236-1817; panas@scag.ca.gov

SUBJECT: CFO Monthly Report

EXECUTIVE DIRECTOR'S APPROVAL:



RECOMMENDED ACTION:

For Information Only-No Action Required.

STRATEGIC PLAN:

This item supports SCAG's Strategic Plan Goal, 3: Enhance the Agency's Long Term Financial Stability and Fiscal Management.

LINE OF CREDIT:

SCAG's current Line of Credit (LOC) at Bank of the West in the amount of \$6.5 million will expire on February 28, 2015. The bank has agreed to extend the LOC for two (2) years through February 28, 2017 with the same terms. If advances on the LOC are requested, they are secured by an assignment of all monies due, or to be due, from Caltrans, and SCAG has the option of electing a fixed or variable interest rate.

MEMBERSHIP DUES:

As of February 18, 2015, three (3) member cities have not renewed their memberships in SCAG: Maywood, Avalon, and Rancho Santa Margarita. We continue our outreach efforts to secure those renewals. The dues for two (2) cities (San Bernardino and Jurupa Valley) have been waived pursuant to the Regional Council (RC) action at the February 5, 2015 meeting.

BUDGET & GRANTS (B&G):

B&G staff completed SCAG's Draft FY 2015-16 Comprehensive Budget and Draft Overall Work Program (OWP) documents in accordance with direction from the Executive Director and the Executive Team.

In collaboration with agency-wide staff, B&G staff prepared and submitted the FY 2014-15 OWP 2nd Quarter Progress Report to Caltrans on January 31, 2015. The 2nd Quarter Progress Report describes the work accomplished during the first half of the fiscal year (July-December, 2014).

In coordination with the California Transportation Commission's (CTCs) for Riverside, Orange and San Bernardino Counties, B&G staff verified and submitted the locally selected Federal Transit Administration (FTA) Section 5310 program of projects to Caltrans on February 2, 2015. The list consisted of seventy-nine (79) projects for a total of \$6.5 million dollars.

On February 5, 2015, the FTA announced the selection of 10 projects that will receive a share of \$55 million in competitive grants that will help put a new generation of advanced, non-polluting transit buses on the road in communities nationwide. With SCAG as the Lead Applicant and the Direct Recipient,

REPORT

SunLine Transit Agency (SunLine) was selected to receive \$9.8 million for five (5) hydrogen electric hybrid fuel cell buses. The award is the largest amount in the nation, which will increase SunLine's current fleet of fuel cell buses and allow the agency to offer expanded transit service in Coachella Valley.

CONTRACTS:

In January 2015, the Contracts Department issued three (3) Requests for Proposal (RFP's); awarded eight (8) contracts; issued one (1) contract amendment; and issued 37 Purchase Orders to support ongoing business and enterprise operations. Staff also administered 104 consultant contracts.

Contracts staff continued to negotiate better pricing and reduced costs for services. During the month of January 2015, \$485 in budget savings was realized, bringing the FY 2014-15 cumulative total to approximately \$160,014.

ATTACHMENT:

January 2015 CFO Monthly Status Report



SOUTHERN CALIFORNIA
ASSOCIATION of GOVERNMENTS

Office of the Chief Financial Officer

Monthly Status Report

JANUARY 2015



**SOUTHERN CALIFORNIA
ASSOCIATION of GOVERNMENTS**

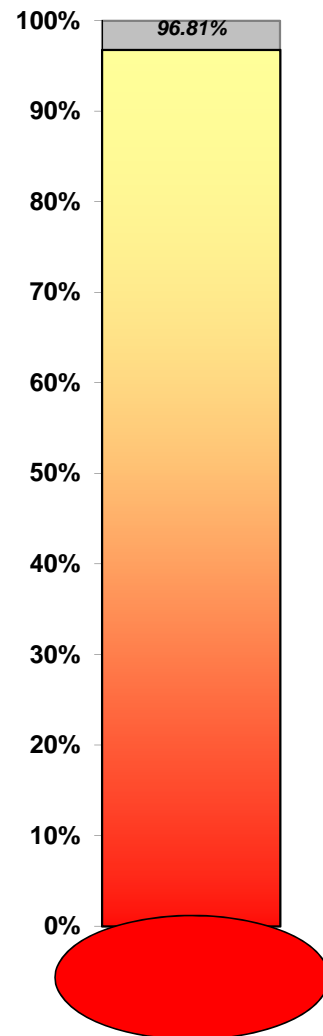
OVERVIEW

As of February 18, 2015, 191 cities and counties have renewed their membership while three (3) cities have not yet renewed. Two (2) cities' dues have been waived and there is one (1) city in the SCAG region which is still being recruited for membership.

SUMMARY

| | |
|----------------------|-----------------------|
| FY15 Membership Dues | <u>\$1,912,751.73</u> |
| Total Collected | <u>\$1,851,649.30</u> |
| Percentage Collected | <u>96.81%</u> |

**FY15 Membership
Dues Collected**

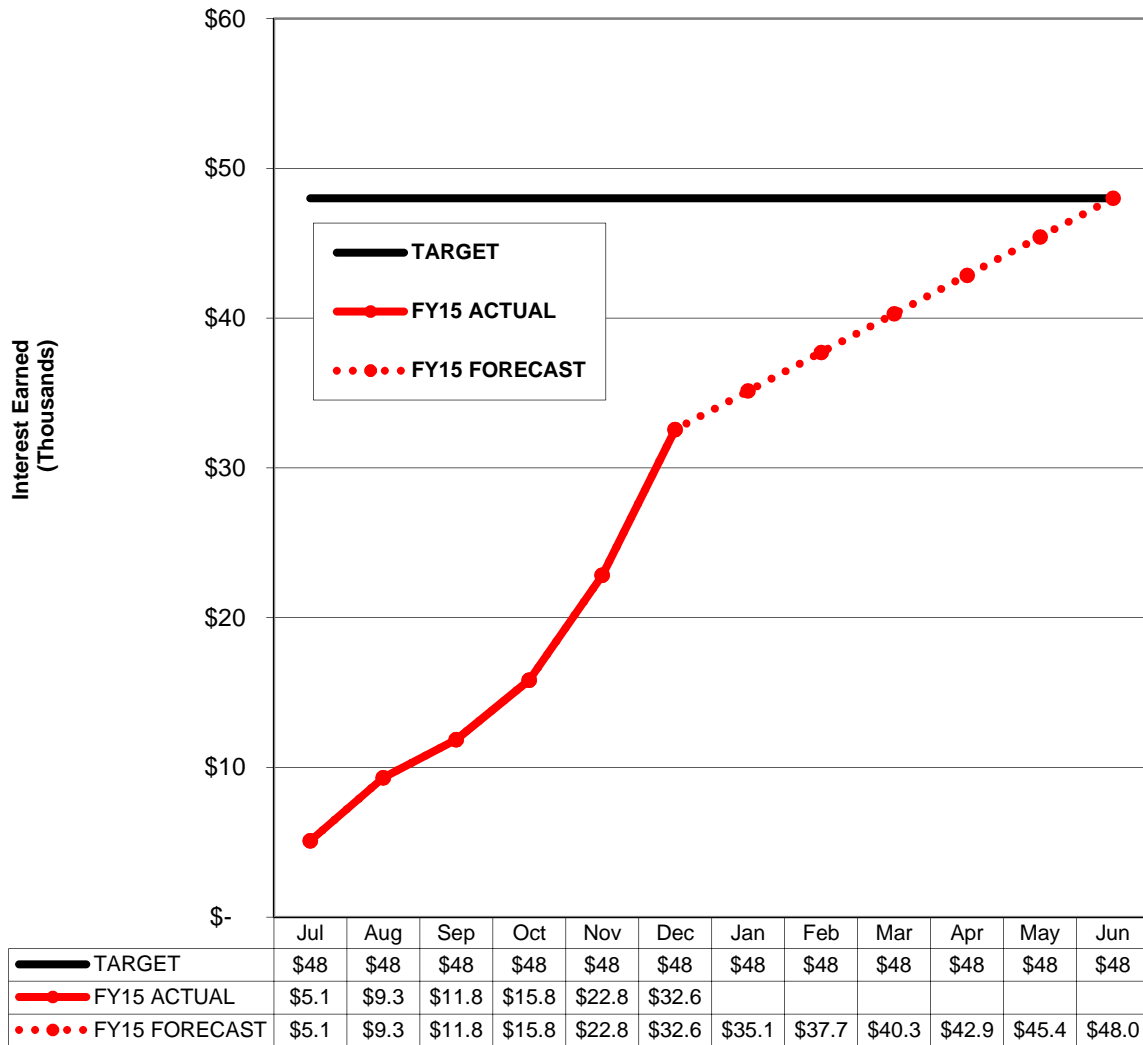


Office of the CFO
Interest Earnings Variance



**SOUTHERN CALIFORNIA
ASSOCIATION of GOVERNMENTS**

INTEREST EARNINGS VARIANCE



OVERVIEW

Actual interest income is plotted against the target amount. The amount earned through December was \$32,555. The LA County Pool earned 0.64% in December.

SUMMARY

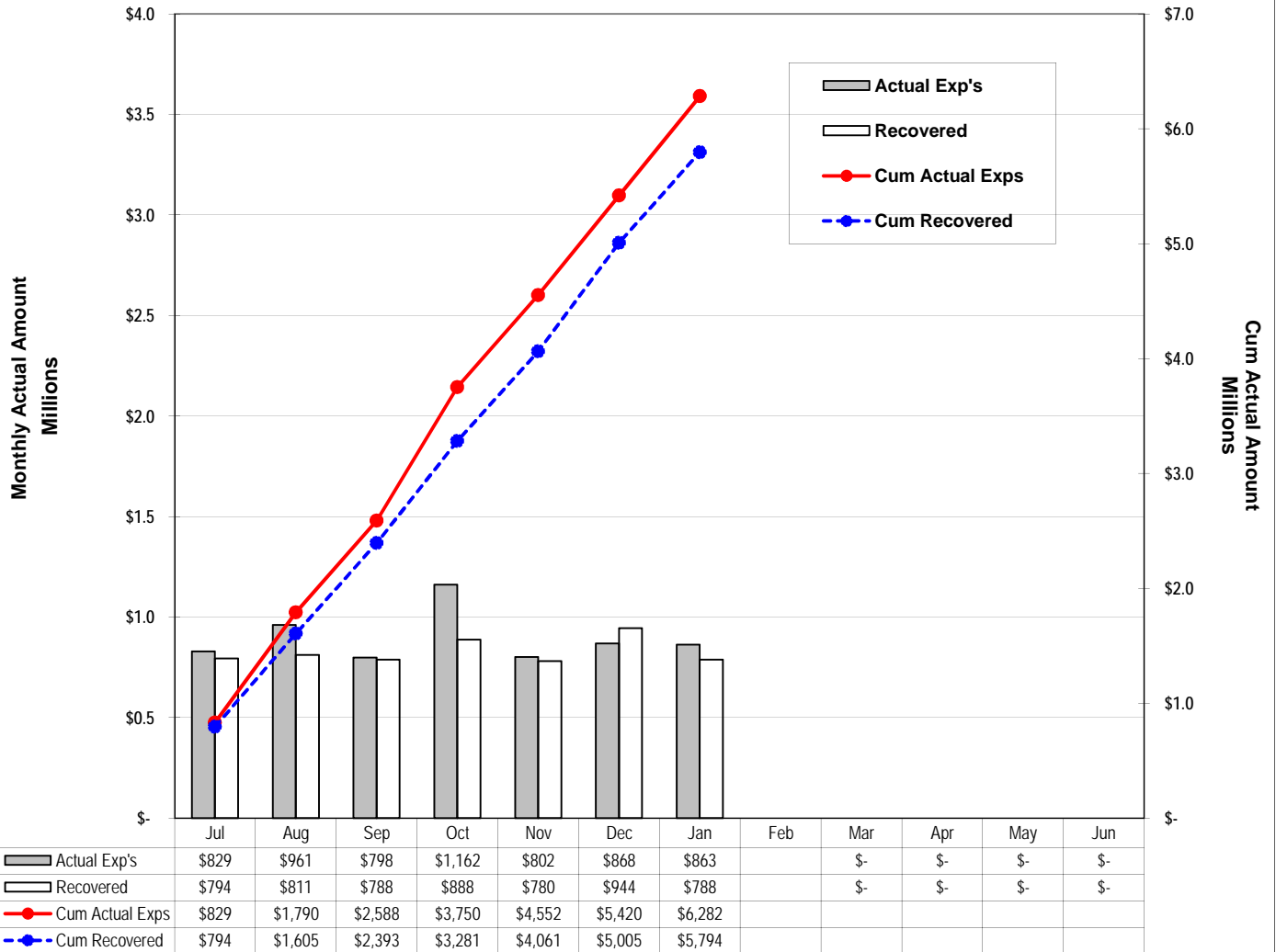
The amount projected for FY15 is \$48,000.

Office of the CFO
Indirect Cost Recovery



SOUTHERN CALIFORNIA
ASSOCIATION of GOVERNMENTS

FY15 INDIRECT COST & RECOVERY



OVERVIEW

A comparison of Indirect Cost (IC), incurred by SCAG vs. IC recovered from SCAG's grants.

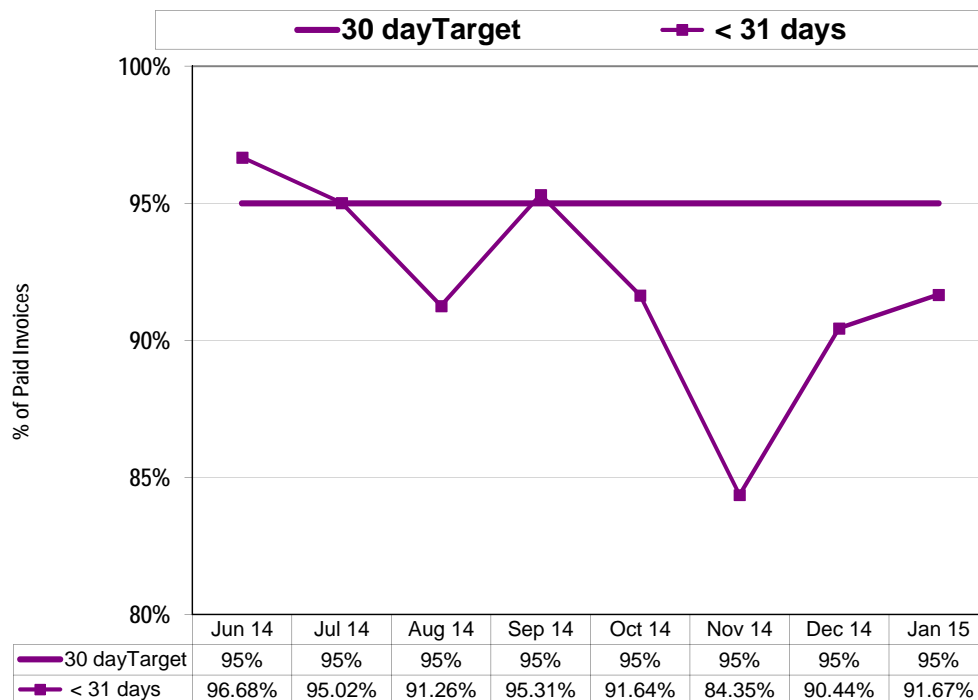
SUMMARY

Through January 2015, SCAG was under-recovered by \$488,452 due to lower than budgeted labor charges.

Office of the CFO
Invoice Aging



INVOICE AGING



OVERVIEW

The percent of total invoices paid within 30 days. The target is to pay 95% of all invoices within 30 days. This goal was not met.

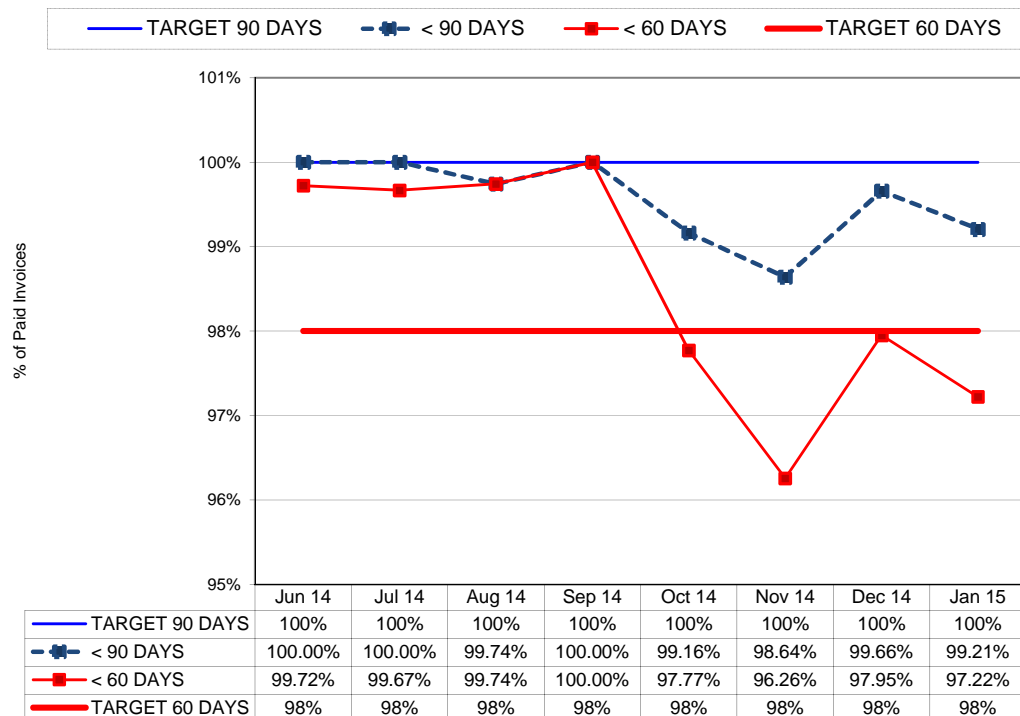
SUMMARY

91.67% of January 2015's payments were made within 30 days of invoice receipt.

At month-end, 74 invoices remained unpaid less than 30 days.



INVOICE AGING



Actual

OVERVIEW

The percent of total invoices paid within 60 and 90 days. The target is to pay 98% of invoices within 60 days and 100% within 90 days.

SUMMARY

These goals were not met during this period.

97.22% of January 2015's payments were within 60 days of invoice receipt and 99.21% within 90 days. Invoices unpaid 30-60 days totaled 29; 60-90 days: 23; >90 days: 3.

Office of the CFO
Consolidated Balance Sheet

| | 12/31/2014 | 1/31/2015 | Incr (decr) to equity | COMMENTS |
|--|----------------|----------------|--------------------------------|---|
| Cash at Bank of the West | \$ 948,268 | \$ 2,487,508 | | |
| LA County Investment Pool | \$ 11,125,412 | \$ 11,125,412 | | |
| Cash & Investments | \$ 12,073,681 | \$ 13,612,920 | \$ 1,539,239 | October CPG reimbursement received from Caltrans |
| Accounts Receivable | \$ 7,916,987 | \$ 5,697,900 | \$ (2,219,086) | Dec had three months of CPG billing outstanding, Jan had two |
| Fixed Assets - Net Book Value | \$ 659,293 | \$ 659,293 | \$ - | No change |
| Total Assets | \$ 20,649,960 | \$ 19,970,113 | \$ (679,847) | |
| Accounts Payable | \$ (383,320) | \$ (117,956) | \$ 265,364 | Reduced backlog of invoices |
| Employee-related Liabilities | \$ (318,375) | \$ (280,796) | \$ 37,579 | Dec had three unpaid working days, Jan had five but Dec had outstanding payroll taxes |
| Other Current Liabilities | \$ (892,826) | \$ (793,139) | \$ 99,687 | IC under-recovery increased by \$84,000 |
| Deferred Revenue | \$ (549,853) | \$ (549,853) | \$ - | No change |
| Total Liabilities and Deferred Revenue | \$ (2,144,373) | \$ (1,741,743) | \$ 402,630 | |
| Fund Balance | \$ 18,505,587 | \$ 18,228,370 | \$ (277,218) | |
| | | | - | |
| WORKING CAPITAL | | | | |
| | 12/31/2014 | 1/31/2015 | Incr (decr) to working capital | |
| Cash | \$ 12,073,681 | \$ 13,612,920 | \$ 1,539,239 | |
| Accounts Receivable | \$ 7,916,987 | \$ 5,697,900 | \$ (2,219,086) | |
| Accounts Payable | \$ (383,320) | \$ (117,956) | \$ 265,364 | |
| Employee-related Liabilities | \$ (318,375) | \$ (280,796) | \$ 37,579 | |
| Working Capital | \$ 19,288,973 | \$ 18,912,068 | \$ (376,904) | |

Office of the CFO

Fiscal Year-To-Date Expenditure Report Through January 31, 2015



**SOUTHERN CALIFORNIA
ASSOCIATION of GOVERNMENTS**

COMPREHENSIVE BUDGET

| | | Adopted Budget | Amended Budget | Expenditures | Commitments | Budget Balance | % Budget Spent |
|----|-------------------------------------|---------------------------|---------------------------|---------------------|--------------------|---------------------------|-------------------------------|
| 1 | Staff & Allocated Fringe Benefits | 369,802 | 369,802 | 43,471 | | 326,331 | 11.8% |
| 2 | 51001 Allocated Indirect Costs | 276,634 | 276,634 | 32,412 | | 244,222 | 11.7% |
| 3 | 54300 SCAG Consultants | 528,440 | 459,091 | 145,941 | 313,150 | 0 | 31.8% |
| 4 | 54340 Legal costs | 120,000 | 120,000 | 39,982 | 80,018 | 0 | 33.3% |
| 5 | 55441 Payroll, bank fees | 15,000 | 15,000 | 2,781 | | 12,219 | 18.5% |
| 6 | 55510 Office Supplies | 15,000 | 15,000 | 12,143 | 2,857 | 0 | 81.0% |
| 7 | 55600 SCAG Memberships | 27,000 | 27,000 | 4,620 | | 22,380 | 17.1% |
| 8 | 55610 Professional Membership | 12,719 | 12,539 | 9,102 | 1,678 | 1,759 | 72.6% |
| 9 | 55730 Capital Outlay | 542,106 | 542,106 | - | | 542,106 | 0.0% |
| 10 | 55860 Scholarships | 14,000 | 14,000 | 12,000 | | 2,000 | 85.7% |
| 12 | 55910 RC/Committee Mtgs | | 20,000 | 6,612 | 0 | 13,388 | 33.1% |
| 13 | 55912 RC Retreat | | 6,000 | 5,214 | 0 | 786 | 86.9% |
| 14 | 55914 RC General Assembly | 400,000 | 400,000 | 65,000 | 155,199 | 179,801 | 16.3% |
| 16 | 55916 Economic Summit | 50,000 | 77,899 | 77,899 | 0 | 0 | 100.0% |
| 17 | 55917 Labor Summit | 7,000 | 7,000 | - | 1,502 | 5,498 | 0.0% |
| 18 | 55920 Other Meeting Expense | 50,000 | 64,000 | 48,315 | 15,685 | 0 | 75.5% |
| 19 | 55930 Miscellaneous other | 11,000 | 13,000 | 8,536 | 4,464 | 0 | 65.7% |
| 20 | 55940 Stipend - RC Meetings | 211,440 | 211,440 | 74,860 | 0 | 136,580 | 35.4% |
| 22 | 56100 Printing | 6,000 | 6,500 | 328 | 3,897 | 2,275 | 5.0% |
| 23 | 58100 Travel - outside SCAG region | 35,000 | 34,415 | 12,166 | 0 | 22,249 | 35.4% |
| 24 | 58101 Travel - local | 26,000 | 26,000 | 10,583 | 0 | 15,417 | 40.7% |
| 25 | 58110 Mileage - local | 11,500 | 11,500 | 7,836 | 0 | 3,664 | 68.1% |
| 26 | 58150 Staff Lodging Expense | 9,000 | 6,500 | - | | 6,500 | 0.0% |
| 27 | 58200 Travel - reg fees | - | 585 | 585 | | 0 | 100.0% |
| 28 | 58800 RC Sponsorships | 69,720 | 71,350 | 71,350 | | 0 | 100.0% |
| 29 | Total General Fund | 2,807,361 | 2,807,361 | 691,737 | 578,451 | 1,537,173 | 24.6% |
| 30 | | | | - | | | |
| 31 | Staff & Fringe Benefits | 13,974,295 | 14,099,861 | 7,727,229 | | 6,372,632 | 54.8% |
| 32 | 51001 Allocated Indirect Costs | 10,453,605 | 10,543,347 | 5,761,422 | | 4,781,925 | 54.6% |
| 33 | 54300 SCAG Consultants | 14,738,572 | 22,504,141 | 2,744,679 | 15,154,364 | 4,605,098 | 12.2% |
| 34 | 54350 Professional Services | 506,000 | 661,000 | 193,101 | 429,067 | 38,833 | 29.2% |
| 35 | 55210 Software Support | 701,500 | 701,500 | 78,439 | 87,891 | 535,170 | 11.2% |
| 36 | 55220 Hardware Support | 100,000 | 100,000 | 10,131 | 0 | 89,869 | 10.1% |
| 37 | 55280 Third Party Contribution | 3,294,080 | 3,503,086 | 707,370 | 0 | 2,795,716 | 20.2% |
| 39 | 55620 Resource Materials - subscrib | 60,000 | 67,743 | 67,743 | 0 | 0 | 100.0% |
| 40 | 55810 Public Notices | 33,000 | 33,000 | 2,750 | 1,432 | 28,818 | 8.3% |
| 41 | 55830 Conference - Registration | 10,000 | 10,000 | 7,819 | 2,181 | 0 | 78.2% |
| 42 | 55920 Other Meeting Expense | 86,698 | 779,627 | - | | 779,627 | 0.0% |
| 43 | 55930 Miscellaneous - other | 155,402 | 218,210 | 535 | 18,986 | 198,689 | 0.2% |
| 44 | 56100 Printing | 34,500 | 34,500 | 2,173 | 152 | 32,175 | 6.3% |
| 45 | 58100 Travel | 260,332 | 260,780 | 82,941 | 0 | 177,839 | 31.8% |
| 46 | Total OWP | 44,407,984 | 53,516,795 | 17,386,332 | 15,694,072 | 20,436,391 | 32.5% |
| 47 | | | | - | | | |
| 48 | Comprehensive Budget | 47,215,345 | 56,324,156 | 18,078,069 | 16,272,523 | 21,973,564 | 32.1% |

Office of the CFO

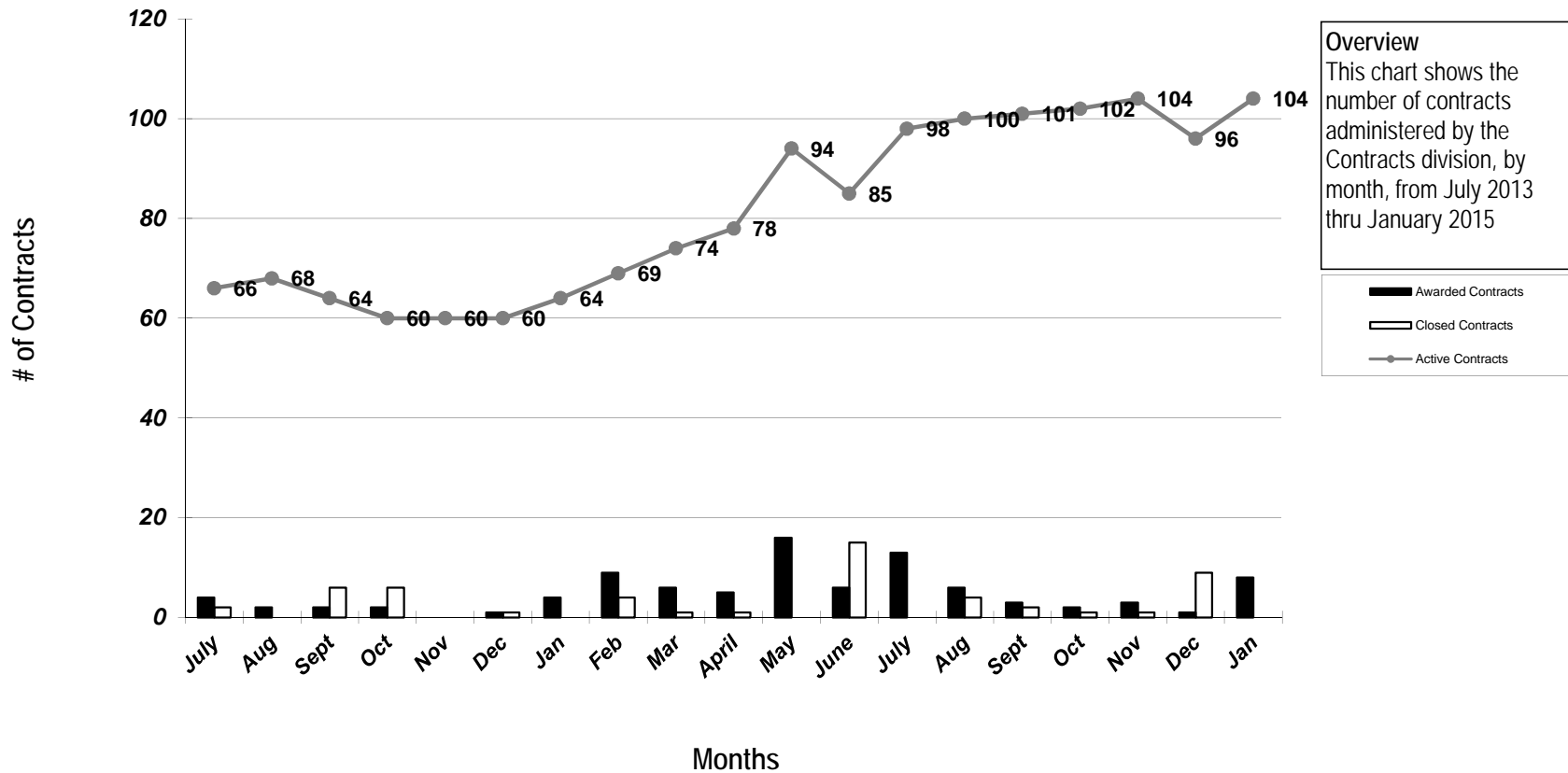
Fiscal Year-To-Date Expenditure Report Through January 31, 2015



INDIRECT COST EXPENDITURES

| | | | Adopted Budget | Amended Budget | Expenditures | Commitments | Budget Balance | % Budget Spent |
|----|-------|----------------------------------|---------------------------|---------------------------|---------------------|--------------------|-----------------------|---------------------------|
| 1 | 50010 | Regular Staff | 3,563,315 | 3,447,499 | 1,924,070 | | 1,523,429 | 55.8% |
| 2 | 50013 | Regular OT | - | 1,482 | 1,482 | | 0 | 100.0% |
| 3 | 50014 | Interns, Temps, Annuity | 153,000 | 191,000 | 20,288 | | 170,712 | 10.6% |
| 4 | 51000 | Allocated Fringe Benefits | 2,593,861 | 2,510,635 | 1,489,903 | | 1,020,732 | 59.3% |
| 5 | 54300 | SCAG Consultants | 1,370,481 | 1,280,151 | 620,280 | 658,633 | 1,237 | 48.5% |
| 6 | 54340 | Legal | 200,000 | 190,000 | 9,409 | 176,880 | 3,712 | 5.0% |
| 7 | 55210 | Software Support | 527,279 | 532,752 | 387,506 | 113,906 | 31,340 | 72.7% |
| 8 | 55220 | Hardware Supp | 113,780 | 105,780 | 56,938 | 40,704 | 8,138 | 53.8% |
| 9 | 55230 | Computer Maintenance | - | 20,059 | 20,059 | 0 | 0 | 100.0% |
| 10 | 55240 | Repair & Maint Non-IT | 20,000 | 27,033 | 27,033 | 0 | 0 | 100.0% |
| 11 | 55400 | Office Rent 818 Offices | 1,582,877 | 1,582,877 | 884,420 | 630,913 | 67,544 | 55.9% |
| 12 | 55410 | Office Rent Satellite | 171,490 | 171,490 | 93,047 | 78,442 | 0 | 54.3% |
| 13 | 55420 | Equip Leases | 108,979 | 108,979 | 32,831 | 76,147 | 0 | 30.1% |
| 14 | 55430 | Equip Repairs & Maint | 19,000 | 11,908 | 9,662 | 2,246 | 0 | 81.1% |
| 15 | 55440 | Insurance | 170,722 | 170,722 | 59,545 | 1,216 | 109,961 | 34.9% |
| 16 | 55441 | Payroll / Bank Fees | 10,000 | 10,000 | 8,489 | | 1,511 | 84.9% |
| 17 | 55460 | Mater & Equip < \$5,000 | 35,000 | 166,893 | 166,893 | 0 | 0 | 100.0% |
| 18 | 55510 | Office Supplies | 80,000 | 81,000 | 37,395 | 43,606 | 0 | 46.2% |
| 19 | 55520 | Graphic Supplies | 1,500 | 1,500 | 325 | 871 | 304 | 21.6% |
| 20 | 55530 | Telephone | 189,800 | 189,800 | 81,701 | 108,099 | 0 | 43.0% |
| 21 | 55540 | Postage | 5,000 | 10,040 | 10,040 | 0 | 0 | 100.0% |
| 22 | 55550 | Delivery Services | 5,000 | 4,960 | 3,573 | 1,386 | 0 | 72.0% |
| 23 | 55600 | SCAG Memberships | 104,313 | 106,987 | 106,987 | 0 | 1 | 100.0% |
| 24 | 55620 | Res Mats/Subscrip | 32,800 | 37,327 | 30,580 | 6,747 | 0 | 81.9% |
| 25 | 55700 | Deprec - Furn & Fixt | 5,738 | 5,738 | - | | 5,738 | 0.0% |
| 26 | 55710 | Deprec - Computer Equipment | 69,136 | 69,136 | - | | 69,136 | 0.0% |
| 27 | 55720 | Amortiz - Leasehold Improvements | 7,786 | 7,786 | - | | 7,786 | 0.0% |
| 28 | 55800 | Recruitment Notices | 18,500 | 20,679 | 20,679 | 0 | 0 | 100.0% |
| 29 | 55801 | Recruitment - other | 22,000 | 19,821 | 13,656 | 6,164 | 0 | 68.9% |
| 30 | 55810 | Public Notices | 5,000 | 5,000 | 500 | 4,500 | 0 | 10.0% |
| 31 | 55820 | Training | 80,000 | 80,000 | 40,417 | 39,583 | 0 | 50.5% |
| 32 | 55830 | Conference/workshops | 23,850 | 22,850 | 1,988 | 0 | 20,862 | 8.7% |
| 33 | 55920 | Other Mtg Exp | 2,200 | 2,200 | 35 | 480 | 1,685 | 1.6% |
| 34 | 55930 | Miscellaneous - other | 8,500 | 27,432 | 27,432 | 0 | 0 | 100.0% |
| 35 | 55950 | Temp Help | 38,500 | 124,891 | 58,830 | 66,061 | 0 | 47.1% |
| 36 | 56100 | Printing | 17,600 | 12,600 | 862 | 11,738 | 0 | 6.8% |
| 37 | 58100 | Travel - Outside | 109,050 | 102,711 | 16,852 | | 85,859 | 16.4% |
| 38 | 58101 | Travel - Local | 11,800 | 13,800 | 3,200 | | 10,600 | 23.2% |
| 39 | 58110 | Mileage - Local | 45,825 | 44,825 | 11,719 | | 33,106 | 26.1% |
| 42 | 58200 | Travel - Reg Fees | - | 3,339 | 3,339 | | 0 | 100.0% |
| 43 | 58450 | Fleet Vehicle | 800 | 800 | 320 | 480 | 0 | 40.0% |
| 44 | | Total Indirect Cost | 11,524,482 | 11,524,482 | 6,282,285 | 2,068,804 | 3,173,393 | 54.5% |

SCAG Contracts (Year to Date)



Summary

The chart shows that the Contract Division is managing 104 active consultant contracts. Fifty-nine of these are Cost Plus Fixed Fee contracts, 17 are fixed price contracts, and the remaining 28 are Time and Materials (T&M) contracts (includes Labor Hour and Retainer contracts). The Contracts Department anticipates issuing approximately 50 contracts during FY 2014-15. Note, due to the nature of SCAG's work, the majority of SCAG contracts have a one year term and end on June 30th each year.



| GROUPS | Authorized Positions | Filled Positions | Vacant Positions |
|-----------------------------------|----------------------|------------------|------------------|
| Executive | 5 | 3 | 2 |
| Legal | 3 | 2 | 1 |
| Strategy, Policy & Public Affairs | 22 | 19 | 3 |
| Administration | 41 | 37 | 4 |
| Planning & Programs | 67 | 64 | 3 |
| Total | 138 | 125 | 13 |

OTHER POSITIONS

| GROUPS | Limited Term Positions | Temp Positions | Agency Temps |
|-----------------------------------|------------------------|----------------|--------------|
| Executive | 0 | 0 | 0 |
| Legal | 0 | 0 | 0 |
| Strategy, Policy & Public Affairs | 2 | 1 | 0 |
| Administration | 1 | 6 | 2 |
| Planning & Programs | 0 | 12 | 0 |
| Total | 3 | 19 | 2 |